



HOBBY AREA DISTRICT

Agenda and Agenda Materials
Meeting of the Board of Directors

June 11, 2020



HOBBY AREA DISTRICT

TO: THE BOARD OF DIRECTORS OF THE HOBBY AREA DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that a regular meeting of the Board of Directors of the Hobby Area District will be held on Thursday, June 11, 2020, at 1:00 p.m., via Zoom videoconference at: <https://us02web.zoom.us/j/88672694697?pwd=SDhNZjFNNHZ5Y1htRFpWYi83dHN3QT09> or via teleconference at: 346 248 7799 US (Houston); Meeting ID: 886 7269 4697; Password: 893057; open to the public, to consider, discuss, and make recommendations, and take direct actions as may be necessary, desirable, or convenient with respect to the following matters:

AGENDA

1. General Business
 - a. Call to Order;
 - b. Determine Quorum;
2. Public Comments
3. Approve Minutes of Board Meeting May 01, 2020
4. Review and Accept Bookkeeper's Report
5. Review and Accept Assessments Collection and Delinquency Report
6. Conduct annual review of Investment Policy and adopt Resolution regarding annual review of Investment Policy.
7. Accept Annual Disclosure Statement of Investment Officer and Bookkeeper.
8. Adopt Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions.
9. Adopt Order designating a Records Management Officer.
10. Approve the District's Purchasing Policy.
11. Approve membership in The State of Texas Smart Buy/Buy Board program.
12. Approve Social Media Contract with Busy Bee Creatives, LLC.
13. Take action on Limb Design, LLC contract.
14. Approve the Hobby Area Gateway Preliminary Design contract with Clark Condon, LLC.
15. Approve the Paychex Organization Resolution for change in authorized representative.
16. Approve design, purchase and installation of Meaningfulchange.org signs.
17. Executive Session - Convene Executive Session pursuant to Section 551.074, Texas Government Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
18. Reconvene in Open Session - Reconvene in Open Session and authorize appropriate action regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
19. Executive Director's Report/Board Member or Staff Announcements.
20. Next Meeting – August 13, 2020.
21. Adjourn

*As a result of the current COVID-19 virus epidemic emergency, the convening at one location of a quorum of the Board is difficult or impossible. Therefore, the Board will conduct this meeting by teleconference call rather than by physical quorum pursuant to Texas Government Code Sec. 551.125 and guidance of the Governor of the State of Texas. Members of the public are entitled to participate and address the Board during the telephonic meeting. In all respects, this meeting will be open to the public and compliant with applicable law and guidance of the Governor of the State of Texas. An electronic copy of the agenda packet (which consists of the regular reports presented to the Board by its consultants) can be found at hadistrict.org.

Beth Strope



HOBBY AREA DISTRICT
(HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER NINE)
CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Hobby Area District Board of Directors

FROM: Executive Director

SUBJECT: Agenda Item Materials

3. Approve Minutes of May 01, 2020, Board meeting

**MINUTES OF THE MEETING OF THE
HOBBY AREA DISTRICT BOARD OF DIRECTORS**

May 1, 2020

DETERMINE QUORUM, CALL TO ORDER

The Board of Directors (the "Board") of the Hobby Area District (the "District") met in special session by teleconference, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, on the 1st day of May, 2020, and the roll was called of the members of the Board being present by telephone:

Position 1 - Danny Perkins, *Chairman*
Position 2 - Helen Bonsall, *Vice-Chair*
Position 3 - Liliana Rambo
Position 4 - Ann Collum
Position 5 - Vacant
Position 6 - Keyur Amin
Position 7 - Joe Edd Nelson
Position 8 - Darryl Bailey
Position 9 - James Brown, Secretary/Treasurer

and the above were present except Director Liliana Rambo, thus constituting a quorum. Keyur Amin and Ann Collum arrived during the meeting.

Also attending the teleconference were Beth Strobe, Executive Director for the District; Walter Funes-Field Services and Special Projects Manager for the District; Pamela Guerra-Manager, Office Administration & Support Services for the District; Tim Austin and Carnell Emanuel of Allen Boone Humphries Robinson, LLP; and Joaquin Martinez, from the office of Council Member Robert Gallegos.

DETERMINE QUORUM, CALL TO ORDER

Chairman Perkins called the meeting to order at 11:33 a.m. and determined a quorum was met.

Mr. Austin reminded the attendees that Governor Abbott's Disaster Declaration dated March 13, 2020, authorizing political subdivisions of the State of Texas to be able to conduct the Board meeting via teleconference, was still in effect. He then reviewed certain recommended protocols for conducting the District's meeting via teleconference. Mr. Austin announced that the meeting was being recorded and that the recording will be an official document of the District.

RECEIVE PUBLIC COMMENTS

Chairman Perkins offered any members of the public attending the meeting by telephone the opportunity to make public comment. There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

APPROVE MINUTES OF BOARD MEETING April 16, 2020

The Board considered approving the minutes of the April 16, 2020, regular meeting. Director Brown moved to approve the minutes of the April 16, 2020, regular meeting. Director Nelson seconded the motion, which passed unanimously.

DISCUSSION REGARDING BOARD BOOK SUBMISSION

Director Brown expressed the need for the Board to be able to have ample time to review material prior to a meeting. He asked that the Board receive relevant material at least one week in advance. The Board concurred with Director Brown's suggestion. Director Brown made the Board aware that some transactions may not be finalized a week prior to the meeting and asked the Board to be mindful that there could be documents that may not be included by the deadline. Chairman Perkins indicated that supplemental material can be submitted prior to the board meeting if those documents were not able to be submitted by the deadline.

NEIGHBORHOOD SIGN GRANT PROGRAM

Chairman Perkins indicated that the Gulf Freeway Oaks Civic Club (the "Civic Club") expressed interest in applying for the Neighborhood Sign Grant Program (the "Sign Grant Program"). Considering the impact that COVID-19 has had on the economy and the uncertainty of what the economic effect on revenue collections will be, Chairman Perkins suggested suspending the Sign Grant Program until further notice. He then requested the Board consider an exception for the Civic Club since they have already expressed an interest to apply. Director Bailey moved to suspend the Sign Grant Program, with the exception of the application from the Civic Club. Director Bonsall seconded the motion, which passed unanimously.

Directors Amin arrived to the meeting.

CONVENE IN EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTION 551.074 (PERSONNEL MATTERS)

The Board convened in Executive Session at 11:55 a.m. to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Director Collum arrived to the meeting.

RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION

The Board reconvened in open session at 1:15 p.m.

Director Bonsall moved to: (1) approve the submitted contract with Hawes Hill and Associates; (2) exercise termination provisions with One Foot Over, LLC; and (3) authorize the Executive Director to take actions regarding staffing as would be appropriate with terms associated with Hawes Hill & Associates, LLC Contract. Director Bailey seconded the motion, which passed unanimously.

CHAIRMAN'S REPORT/BOARD MEMBER OR STAFF ANNOUNCEMENTS

In regard to the underpass fencing project, Executive Director Strobe spoke about the suggestion of expanding the scope of the project from the Broadway Circle underpass in order to include the Monroe and Airport underpasses as well. The District has been in discussion with the Texas Department of Transportation ("TxDOT") who indicated that they would need schematics of the proposed area. Executive Director Strobe indicated that Hawes Hill & Associates, LLC may be able to help with the schematic design. TxDOT indicated that a permit for the area could be issued for the District to start exploring options to address the homeless encampments at the underpasses.

NEXT MEETING: JUNE 11, 2020

ADJOURN

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

Chair, Vice Chair or Secretary

HOBBY AREA DISTRICT
(HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER NINE)
CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Hobby Area District Board of Directors

FROM: Executive Director

SUBJECT: Agenda Item Materials

4. Review and Accept Bookkeeper's Report, including Invoices for Payment and Investments Report, and consider adopting standards regarding ongoing District expenditures and approvals.

Balance Due: \$3,023.25

Invoice No: 300700
Cust ID: 10331-13734-5948

Amount Enclosed: \$

Bill To Information:

Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Please Return To:

Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048

PLEASE TEAR OFF TOP PORTION AND RETURN WITH PAYMENT.

**Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048
(214) 688-4444 phone
(214) 638-2833 fax**

Invoice No: 300700
Cust ID: 10331-13734-5948

** **INVOICE** **

Bill To:

Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Ship To:

Hobby Area Mgmt. District
Various Streets
HOUSTON, TX 77001

Date		P.O. No.	Terms	Due Date
4/9/2020			Net 30	5/9/2020
Hrs	Description	Unit Price		Amount
3.5	Telephone Rd from Dixie Rd to Almeda Genoa Rd	139.00		486.50
3.5	Broadway from Park Place Ave to Airport Blvd	139.00		486.50
3.5	Monroe from Gulf Frwy to Almeda Genoa Rd	139.00		486.50
3	Bellfort from Gulf Frwy to Mykawa	139.00		417.00
4.5	Almeda Genoa from Gulf Frwy to Mykawa	139.00		625.50
2.25	Airport Blvd from Gulf Frwy to Monroe and from Telephone Rd to Mykawa	139.00		312.75
1.5	Reveille from Dixie Rd to Telephone Rd	139.00		208.50

83162 Swept on 04/02/2020

Subtotal \$3,023.25
Sales Tax (8.25%) \$0.00
Invoice Total \$3,023.25
Payments/Credits \$0.00

Invoice No: 300700
Cust ID: 10331-13734-5948

Balance Due **\$3,023.25**

Balance Due: \$785.35

Invoice No: 300702
Cust ID: 10331-13734A-6391

Amount Enclosed: \$

Bill To Information:
Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Please Return To:
Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048

PLEASE TEAR OFF TOP PORTION AND RETURN WITH PAYMENT.

Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048
(214) 688-4444 phone
(214) 638-2833 fax

Invoice No: 300702
Cust ID: 10331-13734A-6391

** INVOICE **

Bill To:
Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Ship To:
Hobby Area Mgmt. District
Various Streets
HOUSTON, TX 77001

Date	P.O. No.	Terms	Due Date
4/9/2020		Net 30	5/9/2020
Hrs	Description	Unit Price	Amount
4.5	I45 south bound feeder road from Kingsley St to Almeda Genoa Rd	139.00	625.50
1.15	Circle intersection @ I45 and Park Place Blvd and Broadway St (both side of the circle under I45)	139.00	159.85
83235 Swept on 04/02/2020			

Subtotal \$785.35
Sales Tax (8.25%) \$0.00
Invoice Total \$785.35
Payments/Credits \$0.00

Invoice No: 300702
Cust ID: 10331-13734A-6391

Balance Due \$785.35

Balance Due: \$3,023.25

Invoice No: 300823

Cust ID: 10331-13734-5948

Amount Enclosed: \$

Bill To Information:

Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Please Return To:

Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048

PLEASE TEAR OFF TOP PORTION AND RETURN WITH PAYMENT.

Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048
(214) 688-4444 phone
(214) 638-2833 fax

Invoice No: 300823

Cust ID: 10331-13734-5948

** **INVOICE** **

Bill To:

Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Ship To:

Hobby Area Mgmt. District
Various Streets
HOUSTON, TX 77001

Date		P.O. No.	Terms	Due Date
4/24/2020			Net 30	5/24/2020
Hrs	Description	Unit Price	Amount	
3.5	Telephone Rd from Dixie Rd to Almeda Genoa Rd	139.00	486.50	
3.5	Broadway from Park Place Ave to Airport Blvd	139.00	486.50	
3.5	Monroe from Gulf Frwy to Almeda Genoa Rd	139.00	486.50	
3	Bellfort from Gulf Frwy to Mykawa	139.00	417.00	
4.5	Almeda Genoa from Gulf Frwy to Mykawa	139.00	625.50	
2.25	Airport Blvd from Gulf Frwy to Monroe and from Telephone Rd to Mykawa	139.00	312.75	
1.5	Reveille from Dixie Rd to Telephone Rd	139.00	208.50	

83163 Swept on 04/16/2020

Subtotal \$3,023.25
Sales Tax (8.25%) \$0.00
Invoice Total \$3,023.25
Payments/Credits \$0.00

Invoice No: 300823
Cust ID: 10331-13734-5948

Balance Due \$3,023.25

Balance Due: \$785.35

Invoice No: 300824
Cust ID: 10331-13734A-6391

Amount Enclosed: \$

Bill To Information:
Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Please Return To:
Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048

PLEASE TEAR OFF TOP PORTION AND RETURN WITH PAYMENT.

Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048
(214) 688-4444 phone
(214) 638-2833 fax

Invoice No: 300824
Cust ID: 10331-13734A-6391

** **INVOICE** **

Bill To:
Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Ship To:
Hobby Area Mgmt. District
Various Streets
HOUSTON, TX 77001

Date		P.O. No.	Terms	Due Date
4/24/2020			Net 30	5/24/2020
Hrs	Description	Unit Price		Amount
4.5	I45 south bound feeder road from Kingsley St to Almeda Genoa Rd	139.00		625.50
1.15	Circle intersection @ I45 and Park Place Blvd and Broadway St (both side of the circle under I45)	139.00		159.85
	83236 Swept on 04/15/2020			

Subtotal \$785.35
Sales Tax (8.25%) \$0.00
Invoice Total \$785.35
Payments/Credits \$0.00

Invoice No: 300824
Cust ID: 10331-13734A-6391

Balance Due \$785.35

Office Systems of Texas

104 Lockhaven Dr Houston, TX 77073
P: 281 443-2996 F: 281 443-1494



CONTRACT INVOICE

Invoice Number: 461944
Invoice Date: 04/20/2020

Bill To: Hobby Area District
8121 Broadway St #199
Houston, TX 77061

Customer: Hobby Area District
8121 Broadway St #199
Houston, TX 77061

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
HA02	Net Due 30 days	05/20/2020	\$35.05	\$35.05	
Invoice Remarks					
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
CONT4623-01	Pamela Guerra 832 982-2048	\$35.05		04/24/2017	
Contract Remarks					
We at Office Systems of Texas appreciate your business.					

Summary:

Contract base rate charge for the 03/24/2020 to 04/23/2020 billing period	\$33.00
Contract overage charge for the 03/24/2020 to 04/23/2020 overage period	\$2.05 **
	\$35.05

**See overage details below

Detail:

Equipment included under this contract

Konica Minolta/C458

Number	Serial Number	Base Adj.	Location
2154	A79M011004884	\$0.00	Hobby Area District 8121 Broadway St #199 Houston, TX 77061

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	B\W	52,136	52,139		3	2,500	0	\$0.013000	\$0.00
Color	Color	62,033	62,060		27	0	27	\$0.076000	\$2.05
									\$2.05

*** You can now order supplies and place service calls at www.osot.com ***

If you prefer to receive your invoices via email or make payments via ACH please call us or email deborah@osot.com to set up your account.

Thank you for your business

Invoice SubTotal	\$35.05
Tax:	\$0.00
Invoice Total	\$35.05
Balance Due:	\$35.05



KONICA MINOLTA
Authorized Dealer Since 1977

Hobby Area District - Business Expense Report

Pamela Guerra

EMPLOYEE NAME(PRINT or TYPE)

March 2020

FOR PERIOD

DATE	ADDRESS & LOCATION NAME; PURPOSE (Meeting, Supplies, Training, etc.); EXPLANATION THAT INCLUDES INDIVIDUAL & COMPANY NAMES AND SUPPORTING REASON FOR EXPENSE	ACCOUNT CODE	COMMERCIAL TRANSPORT	HOTEL CHARGES (EXCL. MEALS)	MEALS	PHONE	SUPPLIES	PARKING & TOLLS	OTHER	Personal Auto # of Miles	2018 Total @ .545	TOTAL
3/28/2020	Communication Allowance	6173				\$150.00					\$0.00	\$150.00
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0.545 IRS Mileage Reimbursement Rate

Hobby Area District - Business Expense Report


Pamela Guerra

EMPLOYEE NAME (PRINT or TYPE)

April 2020

FOR PERIOD

DATE	ADDRESS & LOCATION NAME; PURPOSE (Meeting, Supplies, Training, etc.); EXPLANATION THAT INCLUDES INDIVIDUAL & COMPANY NAMES AND SUPPORTING REASON FOR EXPENSE	ACCOUNT CODE	COMMERCIAL TRANSPORT	HOTEL CHARGES (EXCL. MEALS)	MEALS	PHONE	SUPPLIES	PARKING & TOLLS	OTHER	Personal Auto # of Miles	2018 Total @ .545	TOTAL
4/28/2020	Communication Allowance	6173				\$150.00					\$0.00	\$150.00
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											\$0.00	\$0.00
SUBTOTAL			\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	0	\$0.00	\$150.00
TOTAL EXPENSES											\$150.00	
<Less Personal Expense>												
<Less Advance>												
AMOUNT DUE EMPLOYEE											\$150.00	



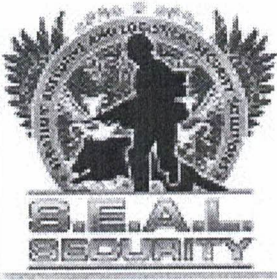
EMPLOYEE SIGNATURE

DATE

April 2020

Approved by

Beth Strope



SEAL Security Solutions LLC

1525 Blalock Road
Houston, TX 77080-7318
www.SEALSecurity.com
713-979-2388
TX DPS Lic. #C15942

Invoice

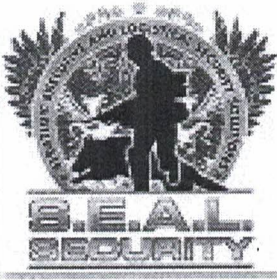
Date	Invoice #
3/30/2020	46896

Bill To

Hobby Management District
8121 Broadway, Suite 199
Houston, TX 77061

			Terms
			Net 30
Description	Hours	Rate/ Hour	Amount
Commissioned Security Officer with Vehicle and K-9 Patrol Period 03/23/2020 through 03/29/2020 Patrols are billed every Monday for the hours patrolled the week preceding the above invoice date. This invoice is Monday through Sunday inclusive.	138.5	31.00	4,293.50
		Sales Tax (8.25%)	\$0.00
Thank you for allowing us to earn your business.	Total	\$4,293.50	

NOTE: A 3% convenience fee will be charged on all payments made by credit card.



SEAL Security Solutions LLC

1525 Blalock Road
Houston, TX 77080-7318
www.SEALSecurity.com
713-979-2388
TX DPS Lic. #C15942

Invoice

Date	Invoice #
4/6/2020	47042

Bill To

Hobby Management District
8121 Broadway, Suite 199
Houston, TX 77061

			Terms
			Net 30
Description	Hours	Rate/ Hour	Amount
Commissioned Security Officer with Vehicle and K-9 Patrol Period 03/30/2020 through 04/05/2020 Patrols are billed every Monday for the hours patrolled the week preceding the above invoice date. This invoice is Monday through Sunday inclusive.	161.5	31.00	5,006.50
		Sales Tax (8.25%)	\$0.00
Thank you for allowing us to earn your business.	Total	\$5,006.50	

NOTE: A 3% convenience fee will be charged on all payments made by credit card.

Hobby Area District - Business Expense Report

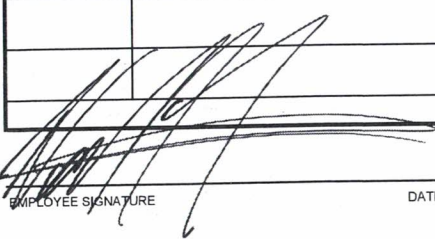
Walter Funes

EMPLOYEE NAME (PRINT or TYPE)

March 2020

FOR PERIOD

DATE	ADDRESS & LOCATION NAME; PURPOSE (Meeting, Supplies, Training, etc.); EXPLANATION THAT INCLUDES INDIVIDUAL & COMPANY NAMES AND SUPPORTING REASON FOR EXPENSE	ACCOUNT CODE	COMMERCIAL TRANSPORT	HOTEL CHARGES (EXCL. MEALS)	MEALS	PHONE	SUPPLIES	PARKING & TOLLS	OTHER	Personal Auto # of Miles	2019 Total @ .575	TOTAL
3/1/2020	Communication Allowance	6173				\$150.00					\$0.00	\$150.00
3/31/2020	Milage	6120								4	\$2.30	\$2.30
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SUBTOTAL			\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	4	\$2.30	\$152.30
TOTAL EXPENSES											\$152.30	
<Less Personal Expense>												
<Less Advance>												
AMOUNT DUE EMPLOYEE											\$152.30	



EMPLOYEE SIGNATURE

March 2020

DATE

Approved by Beth Strope

0.575 IRS Mileage Reimbursement Rate

Mileage Detail

DATE	ADDRESS & LOCATION NAME	PURPOSE OF TRIP	Toll of Parking Fees	Personal Auto # of Miles
3/12/2020	DoubleTree	Hobby Area District Committee Meetings		4
TOTAL			\$ -	4

Hobby Area District - Business Expense Report

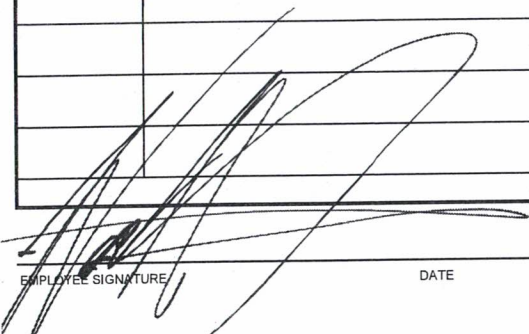
Walter Funes

EMPLOYEE NAME (PRINT or TYPE)

April 2020

FOR PERIOD

DATE	ADDRESS & LOCATION NAME; PURPOSE (Meeting, Supplies, Training, etc.); EXPLANATION THAT INCLUDES INDIVIDUAL & COMPANY NAMES AND SUPPORTING REASON FOR EXPENSE	ACCOUNT CODE	COMMERCIAL TRANSPORT	HOTEL CHARGES (EXCL. MEALS)	MEALS	PHONE	SUPPLIES	PARKING & TOLLS	OTHER	Personal Auto # of Miles	2019 Total @ .575	TOTAL
4/1/2020	Communication Allowance	6173				\$150.00					\$0.00	\$150.00
4/30/2020	Milage	6120								0	\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
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											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
SUBTOTAL						\$150.00		\$0.00	\$0.00	0	\$0.00	\$150.00
											TOTAL EXPENSES	\$150.00
											<Less Personal Expense>	
											<Less Advance>	
											AMOUNT DUE EMPLOYEE	\$150.00



EMPLOYEE SIGNATURE

DATE

April 2020

Approved by

Beth Strope

0.575 IRS Mileage Reimbursement Rate

8121 Broadway Interests LLC
2429 Bissonnet
Houston, TX 77005
kellie@8121broadwayinterestsllc.com



INVOICE

BILL TO

Harris County Improvement
District # 9
Harris County Improvement
District No. 9
8121 Broadway Suite 135 and
135S
Houston, TX 77061

INVOICE # 1294

DATE 05/16/2020

DUE DATE 06/01/2020

MONTH

JUNE

DATE	ACCOUNT SUMMARY	AMOUNT
04/14/2020	Balance Forward	\$2,450.00
	Other payments and credits after 04/14/2020 through 05/15/2020	-2,450.00
05/16/2020	Other invoices from this date	0.00
	New charges (details below)	2,450.00
	Total Amount Due	\$2,450.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
05/16/2020	Rental Fee	June 2020 - Suite 135/135S	1	2,450.00	2,450.00

Please pay online or mail to the above address.
Payments received after the 5th will be charged a
15% late fee.

TOTAL OF NEW CHARGES

2,450.00

BALANCE DUE

\$2,450.00

Paid 6/1/20 - ACH



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

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Customer Service 281.444.3946 fax 281.440.8304

4/28/2020

ENTERPRISE LEASING COMPANY OF HOUST

21503 Spring Plaza Dr
Spring TX 77388

HOBBY AREA DISTRICT

ACCOUNT NUMBER: R000201166 / 911184220010006

LEGAL DESCRIPTION: RES A3 BLK 1 MONROE-AIRPORT

SITUS: 8601 PANAIR ST

YEAR: 2018

DATE PROCESSED: 4/28/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2018 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2018-72797 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$52.50.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



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5/18/2020

FLIGHT SAFETY INC
PO BOX 671287
DALLAS, TX 75367-1287

HOBBY AREA DISTRICT
ACCOUNT NUMBER: R000200084 / 910402390000056
LEGAL DESCRIPTION: TR 22A & TR 9 ABST 324 D W C HARRIS ABST 27 J R HARRIS
SITUS: 7525 FAUNA ST
YEAR: 2019 DATE PROCESSED: 5/18/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2019 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2019-68424 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$513.40.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



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5/18/2020

GPC FACILITY LP
6910 E OREM DR
HOUSTON, TX 77075-5326

HOBBY AREA DISTRICT
ACCOUNT NUMBER: R000201289 / 911299870010003
LEGAL DESCRIPTION: RES A2 BLK 1 HOBBY BUSINESS CENTER INDUSTRIAL PARK SEC 2
SITUS: 6910 E OREM DR
YEAR: 2019 DATE PROCESSED: 5/18/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2019 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2019-70819 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$614.29.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



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5/18/2020

HWC WIRE & CABLE COMPANY

10201 NORTH LOOP E

HOUSTON, TX 77029-1415

ATTN TAMIKA HOWARD

HOBBY AREA DISTRICT

ACCOUNT NUMBER: R000201328 / 911362070010001

LEGAL DESCRIPTION: RES A BLK I SOUTHWEST WIRE ROPE

SITUS: 8641 MOERS RD

YEAR: 2019

DATE PROCESSED: 5/18/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2019 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2019-63843 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$750.75.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



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5/18/2020

Customer Service 281.444.3946 fax 281.440.8304

MPT INTEREST LLC
PO BOX 1424
TEXAS CITY, TX 77592

HOBBY AREA DISTRICT
ACCOUNT NUMBER: R000199948 / 910342030030127
LEGAL DESCRIPTION: TR 127A SOUTH HOUSTON GARDENS SEC 6
SITUS: 8350 MOSLEY RD
YEAR: 2018

DATE PROCESSED: 5/18/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2018 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2018-72173 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$58.46.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



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5/18/2020

MYKAWA 15 LLC
2734 HUNTING VALLEY LN
KATY, TX 77494-4613

HOBBY AREA DISTRICT
ACCOUNT NUMBER: R000201316 / 911323290010003
LEGAL DESCRIPTION: RES A1 BLK 1 HOBBY BUSINESS CENTER INDUSTRIAL PARK SEC 5
R/P & EXTN
SITUS: 10701 MYKAWA RD
YEAR: 2019

DATE PROCESSED: 5/18/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2019 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2019-72494 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$554.35.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



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P. O. Box 73109, Houston, Texas 77273

4/21/2020

Customer Service 281.444.3946 fax 281.440.8304

TELEPHONE SQUARE LLC
3657 BRIARPARK DR STE 188
HOUSTON, TX 77042

HOBBY AREA DISTRICT
ACCOUNT NUMBER: R000201330 / 911364530010001
LEGAL DESCRIPTION: RES A BLK 1 GLENBROOK SEC 1
SITUS: 6300 TELEPHONE RD 1
YEAR: 2019 DATE PROCESSED: 4/21/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2019 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2019-64772 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$865.50.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



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5/18/2020

Customer Service 281.444.3946 fax 281.440.8304

TPS HOBBY LLC
200 W MONROE ST
CHICAGO, IL 60606-5075

HOBBY AREA DISTRICT
ACCOUNT NUMBER: R000199814 / 910342030010047
LEGAL DESCRIPTION: LT 47 SOUTH HOUSTON GARDENS SEC 6
SITUS: 8707 AIRPORT BLVD
YEAR: 2019

DATE PROCESSED: 5/18/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2019 tax year.

The explanation of the change is:

- | | |
|--|--|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 101-19-001306 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$167.07.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



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5/18/2020

Customer Service 281.444.3946 fax 281.440.8304

TPS HOBBY LLC
200 W MONROE ST
CHICAGO, IL 60606-5075

HOBBY AREA DISTRICT
ACCOUNT NUMBER: R000199815 / 910342030010048
LEGAL DESCRIPTION: TR 48 SOUTH HOUSTON GARDENS SEC 6
SITUS: AIRPORT BLVD
YEAR: 2019

DATE PROCESSED: 5/18/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2019 tax year.

The explanation of the change is:

<input type="checkbox"/> Decrease in Appraised Value	<input type="checkbox"/> Account Prorated
<input type="checkbox"/> Exemption(s) Added	<input type="checkbox"/> Account Deleted
<input type="checkbox"/> Homestead	<input type="checkbox"/> Rendition Penalty Waived
<input type="checkbox"/> Over 65	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Disabled Person	
<input type="checkbox"/> Disabled Veteran	<input checked="" type="checkbox"/> Lawsuit Cause No.: 101-19-001306

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$17.56.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



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5/18/2020

TPS HOBBY LLC
200 W MONROE ST
CHICAGO, IL 60606-5075

HOBBY AREA DISTRICT
ACCOUNT NUMBER: R000199816 / 910342030010049
LEGAL DESCRIPTION: TR 49 SOUTH HOUSTON GARDENS SEC 6
SITUS: AIRPORT BLVD
YEAR: 2019

DATE PROCESSED: 5/18/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2019 tax year.

The explanation of the change is:

- | | |
|--|--|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 101-19-001306 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$11.26.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.

David

From: craigmcclelland@gmail.com
Sent: Tuesday, May 19, 2020 4:36 PM
To: David
Subject: Reissuance of refund check
Attachments: CCF_000111.pdf

Thank you for taking my call earlier today. Please reissue check 2131 in the amount of \$2,714.97 for account 0342030030170. The Payee is actually deceased (was at the time of check issuance as well). The Payee needs to be changed. I've attached a Designation of Refund form for ease of reissuing the new check. Call me on my cell, 936-525-8144, if you have any issues or questions.

Thank you,
Craig J. McClelland
McKenney - McClelland, PLLC
2200 North Loop West, Ste. 333
Houston, Texas 77018
Telephone: (713) 688-6767
Facsimile: (713) 688-0199

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5/20/20:

Linda,

I spoke with the District bookkeeper yesterday who confirmed the following:

chk # 2131
Dated 2/9/2018
Amt. \$ 2,714.97
Payable to: Tommy E. Garrison
Check remains uncashed.

Please send instructions to VOID original check and reissue per the attached form received from the property owner's attorney

Thank you,
David.



Designation of Tax Refund

Property Tax
Form 50-765

Pursuant to Texas Tax Code Section 42.43, a property owner who prevails in an appeal of an appraisal review board determination of value to district court may designate to whom and/or where a property tax refund is to be sent.

By completing this form, you (Property Owner) designate the following individual to receive the refund resulting from a post appeal judgment. The entire form must be completed for the local tax office to process the refund. Unless specifically authorized by providing a separate written request that the refund check be made payable to another person, the refund check shall be made payable to the property owner and sent to the designee as requested by the timely submission of this form.

TAXING UNIT INFORMATION

Collecting (Taxing Unit) Office Name

Harris County Improvement District #9 dba Hobby Area Management District - Equi-tax Inc.

Mailing Address

17111 Rolling Creek Dr. #200

City, Town or Post Office, State, ZIP Code

Houston, Texas 77090

PROPERTY OWNER INFORMATION

Property Owner Name and Address:

Wodan Real Estate Company
PO Box 300527
Houston, Texas 77230

Property Description: (Provide legal description or other information from appraisal records sufficient to identify the property or attach a copy of the tax receipt.)

Legal Description: LT 170
SOUTH HOUSTON GARDENS SEC 6
Property Address: 8501 MOSLEY RD
HOUSTON TX 77075

Property Account Number or Statement Number:

0342030030170

Final Judgment Cause Number: (Please provide entire number.)

2015-70011 and 2016-72236

ASSIGNMENT OF RIGHT TO A REFUND

I am the property owner or a duly authorized representative of the property owner entitled to a refund of ad valorem taxes arising from an appeal under Texas Tax Code Chapter 42. By executing this Assignment of Right to a Refund, the property owner assigns all rights and interest for the tax refund to be delivered to the designated individual or firm.

I, Craig McClelland, hereby designate the refund on the above named property be sent to the following:

Please check appropriate box (check only one box)

- ☐ Property Owner - If using different address than above information, please provide in the space below:
☐ Business office of attorney of record in the appeal located at the following mailing address:
☒ Another individual and address as designated in the following information:

Name Wodan Real Estate Co. c/o McKenney-McClelland PLLC

Address 2200 North Loop West, Ste. 333

City Houston

State Texas

ZIP 77018

SIGN THE APPLICATION

Property Owner or Duly Authorized Representative

Date

5/19/20

ABHR

ALLEN BOONE HUMPHRIES ROBINSON LLP

Taxpayer ID 74-3091731

May 29, 2020

HOBBY AREA DISTRICT

Mr. Danny R. Perkins
ESC Polytech Consultants, Inc.
8800 Paul B. Koonce Street
Houston, TX 77061

Client/Matter: HOB000-01
Statement Number: 111593
Billing Attorney: Timothy Austin

General

Professional Fees

Fees for services posted through May 22, 2020, as follows:

<u>Date</u>	<u>Professional</u>		<u>Hours</u>
04/27/20	Carnell Emanuel	Review and discuss agenda for upcoming board meeting; phone conversation with director regarding upcoming board meeting; review draft minutes from previous board meeting	1.00
04/27/20	Timothy Austin	Review and revise meeting agenda; review policies and contracts; call from Danny Perkins.	2.00
04/28/20	Carnell Emanuel	Review and revise draft minutes from previous board meeting; discuss agenda, board material and conference line for upcoming board meeting; phone conversation with director and district staff regarding same; prepare material for executive session	3.00
04/28/20	SHARED FEES	Address task regarding implementation of 2019 legislation, including new requirements related to public construction contracts, public meetings, financial and operating information filings, and election information and filing	0.25
04/28/20	Timothy Austin	Call from chairman; review agenda and documents; review purchasing policy.	2.00
04/29/20	Carnell Emanuel	Review and respond to District correspondence regarding upcoming board meeting	0.25
04/30/20	Carnell Emanuel	Conference call with director and staff regarding upcoming board; review notes from phone conversation; prepare draft action language for upcoming board meeting; phone conversation with staff regarding personnel matters and upcoming board meeting; review and discuss agenda and pending matters; prepare draft consultant termination notice	5.50
04/30/20	Timothy Austin	Conference with Carnell regarding Friday meeting and open items.	0.50

05/01/20	Carnell Emanuel	Phone conversation with Executive Director regarding personnel matters; review and update District contact list; prepare for and attend board teleconference meeting; review and revise agreement termination letter and distribute to consultant	3.00
05/01/20	Timothy Austin	Conference with BethStrope; prepare for and attend District meeting and executive session; terminate district employees.	2.50
05/05/20	Carnell Emanuel	Discuss previous board meeting; review recording of previous board meeting	0.50
05/05/20	Heather Trachtenberg	Research Texas Open Meetings Act regarding executive session issues; draft correspondence regarding same	0.25
05/05/20	Timothy Austin	Calls to Chairman and executive director; research unemployment law; research law regarding executive session and related matters.	2.50
05/06/20	Carnell Emanuel	Prepare and distribute correspondence regarding upcoming conference call; conference call regarding executive session; respond to request for district records	1.00
05/06/20	Timothy Austin	Executive committee meeting and research statutes.	1.50
05/07/20	Heather Trachtenberg	Research and analyze Texas Open Meetings Act provisions regarding executive sessions and confidentiality; draft correspondence regarding same	2.25
05/08/20	Carnell Emanuel	Conduct research regarding violations of Texas Open Meetings Act; phone conversation with government agency regarding Texas Open Meetings Act; update pending files regarding cybersecurity training; update meeting calendar	1.75
05/09/20	Heather Trachtenberg	Research Texas Open Meetings Act and other statutory and common law rules regarding confidentiality; draft correspondence regarding same	4.25
05/11/20	Heather Trachtenberg	Review and respond to correspondence regarding executive session	0.25
05/11/20	Timothy Austin	Call with chairman regarding personnel issues and related matters.	0.50
05/12/20	Carnell Emanuel	Review legal requirements for district websites; prepare memorandum regarding requirements for district website; discuss pending personnel matters; review correspondence regarding crime initiative	1.25
05/12/20	Timothy Austin	Calls to district staff and directors; conference with David Hawes; review HPD form for public offense.	2.50
05/14/20	Carnell Emanuel	Review agenda calendar; review minutes from previous board meetings; discuss and update meeting calendar	0.50
05/14/20	Timothy Austin	Draft letters regarding termination for cause.	1.00
05/18/20	Carnell Emanuel	Review district correspondence; phone conversation with director; discuss and follow up on pending matters; review district files relating to executive committee	0.75
05/19/20	Carnell Emanuel	Review, discuss, and respond to district correspondence; phone conversation with director and staff regarding office security matters	0.50

05/22/20	Carnell Emanuel	Review pending files; conference call to discuss district topics	0.50
05/22/20	Timothy Austin	Meeting regarding policy for purchasing.	0.75

Total Fees: 11,946.67

Expenses and Other Items

Expenses and Other Items posted through May 22, 2020, as follows:

05/04/20	TF	Photocopy Charges	0.30
05/04/20	TF	Photocopy Charges	0.30
05/05/20	CWE	Postage	5.42
05/07/20	TF	Photocopy Charges	0.30
05/15/20	TA	Postage	1.00
Total Expenses and Other Items:			7.32

Total Fees:	\$	11,946.67
Total Expenses and Other Items:	\$	7.32
Total Amount Due:	\$	11,953.99

ACCOUNT SUMMARY

Account Number	XXXX XXXX XXXX 0536	Previous Balance	\$3,281.65
Credit Limit	\$10,000.00	Payments	\$3,281.65
Available Credit	\$8,840.00	Credits	\$0.00
Statement Closing Date	April 22, 2020	Purchases	\$1,120.77
Payment Due Date	May 12, 2020	Other Charges	\$39.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$69.00	Finance Charges	\$0.00
Days in Billing Cycle	30	New Balance	\$1,159.77

REWARDS SUMMARY

BEGINNING REWARDS BALANCE	199,102	Log into internet banking www.amegybank.com to redeem your AmaZing Rewards points or call 1-855-662-9200.
1X CATEGORY EARNED THIS STATEMENT	744	
2X CATEGORY EARNED THIS STATEMENT	0	
3X CATEGORY EARNED THIS STATEMENT	1,132	
TOTAL REWARDS EARNED THIS STATEMENT	1,876	
REWARDS REDEEMED THIS STATEMENT	0	
ENDING REWARDS BALANCE	200,978	

TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
04/22	04/22		LATE FEE	\$39.00
04/16	04/16	7476800FZX2QLDWP2	PAYMENT - THANK YOU	\$3,281.65
TOTAL XXXXXXXXXXXXXXX0536				\$3,281.65-
DANNY PERKINS				
04/13	04/13	2413746FT00JJ5LP9	USPS PO 4801240047 HOUSTON TX	\$13.75

See Reverse Side for Important Information About Your Account.

5543 00D1 BAH 3 7 16 200422 0 PAGE 1 of 2 12 5398 0000 TBAR 01AA5543 4323

AmegyBank
of Texas

P O BOX 30833
SALT LAKE CITY UT 84130-0833

For prompt credit, mail payment to location shown below.
Payment sent to any other location may delay crediting your account.
Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER
PO BOX 30833
SALT LAKE CITY UT 84130-0833



PAYMENT INFORMATION

Account Number	XXXX XXXX XXXX 0536
Payment Due Date	05/12/20
New Balance	\$1,159.77
Minimum Payment Due	\$69.00
Past Due Amount	\$0.00
Cash Enclosed	
Total Payment Amount	\$

CONTROL ACCOUNT
HOBBY AREA DISTRICT
8121 BROADWAY ST STE 199
HOUSTON TX 77061-1340



CONTROL ACCOUNT

Account Number :

XXXX XXXX XXXX 0536

TRANSACTIONS (Continued)

Trans Date	Post Date	Reference Number	Transaction Description	Amount
TOTAL		XXXXXXXXXXXX0635	\$13.75	
PAMELA GUERRA				
03/25	03/25	2405523F52DYW7808	WALMART.COM 8009666546 800-966-6546 AR	\$85.20
04/09	04/09	2469216FL2XQQ84AW	B2B Prime* TU17M4UW3 Amzn.com/bill WA	\$179.00
04/17	04/17	2426979FXEJ2XJWRX	GATEWAY ACE HARDWARE HOUSTON TX	\$5.00
TOTAL		XXXXXXXXXXXX8950	\$269.20	
WALTER FUNES				
03/25	03/25	2469216F52XZDFMDN	MAILCHIMP *MISC MAILCHIMP.COM GA	\$53.29
03/31	03/31	2469216FB2XW66XYV	OOMA,INC 888-711-6662 CA	\$214.40
04/06	04/06	2443106FH0RVSN41N	ADOBE IL CREATIVE CLD 408-536-6000 CA	\$22.72
04/07	04/07	2443106FJ0RVXLNJT	ADOBE IL CREATIVE CLD 408-536-6000 CA	\$45.44
04/11	04/11	2443106FN0RW3S2ZW	ADOBE CREATIVE CLOUD 408-536-6000 CA	\$57.36
04/12	04/12	2443099FPBM9350YT	MSFT * E0400APN5L 800-642-7676 WA	\$57.49
04/12	04/12	2443099FPBM93508J	MSFT * E0400APOSV 800-642-7676 WA	\$224.33
04/20	04/20	2469216FZ2X9TV8Q9	COMCAST OF HOUSTON 713-341-1000 TX	\$162.79
TOTAL		XXXXXXXXXXXX1304	\$837.82	

Finance Charge Summary	Daily Periodic Rate (May Vary)	Total Finance Charge	Balance Subject to Finance Charge	Annual Percentage Rate
------------------------	--------------------------------	----------------------	-----------------------------------	------------------------

Purchase	0.03072%	\$0.00	\$0.00	11.25%
Cash Advances	0.04918%	\$0.00	\$0.00	18.00%

Questions:

Remit To:

Or Write:

Cardholder Services 1-866-749-7459
Lost or Stolen 1-866-749-7459

Bankcard Center
PO Box 30833
Salt Lake City UT 84130

Bankcard Center
PO Box 25787
Salt Lake City UT 84125-0787

Visit us on the web at: www.amegybank.com

Change of address? Please call 1-866-749-7459 or visit your local branch.

Hobby Area District - Business Expense Report

Control Account

EMPLOYEE NAME (PRINT or TYPE)

April 2020
FOR PERIOD

[illegible]

ACCOUNT SUMMARY

Account Number	XXXX XXXX XXXX 0536	Previous Balance	\$1,159.77
Credit Limit	\$10,000.00	Payments	\$0.00
Available Credit	\$8,940.00	Credits	\$633.65
Statement Closing Date	May 22, 2020	Purchases	\$495.24
Payment Due Date	June 11, 2020	Other Charges	\$0.00
Amount Past Due	\$0.00	Cash Advances	\$0.00
Min Payment Due	\$36.00	Finance Charges	\$10.69
Days in Billing Cycle	30	New Balance	\$1,032.05

REWARDS SUMMARY

BEGINNING REWARDS BALANCE	200,978	Log into internet banking www.amegybank.com to redeem your AmaZing Rewards points or call 1-855-662-9200.
1X CATEGORY EARNED THIS STATEMENT	516	
2X CATEGORY EARNED THIS STATEMENT	0	
3X CATEGORY EARNED THIS STATEMENT	1,132	
TOTAL REWARDS EARNED THIS STATEMENT	616	
REWARDS REDEEMED THIS STATEMENT	0	
ENDING REWARDS BALANCE	201,594	

TRANSACTIONS

Trans Date	Post Date	Reference Number	Transaction Description	Amount
05/22	05/22		*FINANCE CHARGE*	\$10.69
PAMELA GUERRA				
04/28	04/28	2413746G800NAFQ01	USPS PO 4801240047 HOUSTON TX	\$7.40
TOTAL XXXXXXXXXXXXXXX8950				\$7.40
WALTER FUNES				
04/25	04/25	2469216G42XPETQ63	MAILCHIMP *MISC MAILCHIMP.COM GA	\$53.29

See Reverse Side for Important Information About Your Account.

5543 0001 BAH 3 7 16 200522 0 PAGE 1 of 2 12 5398 0000 TBAR 01AA5543 11714

AmegyBank of Texas

P O BOX 30833
SALT LAKE CITY UT 84130-0833

For prompt credit, mail payment to location shown below.
Payment sent to any other location may delay crediting your account.
Please detach this portion and return it with your payment to ensure proper credit.

Make Checks Payable to :

BANKCARD CENTER
PO BOX 30833
SALT LAKE CTY UT 84130-0833



PAYMENT INFORMATION

Account Number	XXXX XXXX XXXX 0536
Payment Due Date	06/11/20
New Balance	\$1,032.05
Minimum Payment Due	\$36.00
Past Due Amount	\$0.00
Cash Enclosed	
Total Payment Amount	\$

CONTROL ACCOUNT
HOBBY AREA DISTRICT
8121 BROADWAY ST STE 199
HOUSTON TX 77061-1340

11714
R205



CONTROL ACCOUNT

Account Number :

XXXX XXXX XXXX 0536

TRANSACTIONS (Continued)

Trans Date	Post Date	Reference Number	Transaction Description	Amount
05/01	05/01	2469216GA2XYBXTSS	OOMA,INC 888-711-6662 CA	\$214.40
05/11	05/11	7443099GLBM944AWK	MICROSOFT*OFFICE 365 MSBILL.INFO CREDIT	-\$583.49
05/11	05/11	2443106GL0RYDZX3Y	ADOBE CREATIVE CLOUD 408-536-6000 CA	\$57.36
05/12	05/12	7443099GMBM9351TV	MICROSOFT*OFFICE 365 MSBILL.INFO CREDIT	-\$50.16
05/20	05/20	2469216GX2X6R9W3E	COMCAST OF HOUSTON 713-341-1000 TX	\$162.79
TOTAL XXXXXXXXXXXXX1304			\$145.81-	

Finance Charge Summary	Daily Periodic Rate (May Vary)	Total Finance Charge	Balance Subject to Finance Charge	Annual Percentage Rate
Purchase	0.03072%	\$10.69	\$1,160.33	11.25%
Cash Advances	0.04918%	\$0.00	\$0.00	18.00%

Questions:

Remit To:

Or Write:

Cardholder Services 1-866-749-7459
Lost or Stolen 1-866-749-7459

Bankcard Center
PO Box 30833
Salt Lake City UT 84130

Bankcard Center
PO Box 25787
Salt Lake City UT 84125-0787

Visit us on the web at: www.amegybank.com

Change of address? Please call 1-866-749-7459 or visit your local branch.

ANTEROSERVICES



INVOICE:

PaversSantaElenaSE0320

To:

Walter Funes
Hobby Area District
8121 Broadway Suite 199
Houston, TX 77061

From:

Kristel Williams
Antero Services
33130 Magnolia Circle Ste P
Magnolia, TX 77354

Date: 03/02/2020

Terms: Net 15

Description of Services:

The location at the South East corner of Broadway and Santa Elena is need of paver repairs. AnteroServices will repair the pavers at Southeast crosswalk as agreed upon. This has been discussed and agreed upon by both parties.

Antero Services Turn Key:

- o Inspect cross walk at concrete pads
- o Remove/ Clean existing pavers
- o Level and Stabilize crosswalk
- o Install new pavers provided by HAD

Thank you for your consideration of Antero Services. We are looking forward to working with you soon. Please call our office if you have any more questions.

- Kristel Williams

Description:	Quantity: Hours	Unit Price:	Total:
Paver Repair	1	\$3,750.00	\$3,750.00

Contact Information:

Email: kristel@anteroservices.com

Phone: (281) 965-6529

Subtotal	\$3,750.00
Tax	
Grand Total	\$3,750.00

* This work is governed by under the PSA between Antero Services and HAD *This estimate does not include any unforeseen issues outside the job scope.

ANTEROSERVICES



INVOICE:

PaversSantaElenaSW0320

To:

Walter Funes
Hobby Area District
8121 Broadway Suite 199
Houston, TX 77061

From:

Kristel Williams
Antero Services
33130 Magnolia Circle Ste P
Magnolia, TX 77354

Date: 03/02/2020

Terms: Net 15

Description of Services:

The location at the South West corner of Broadway and Santa Elena is need of paver repairs. AnteroServices will repair the pavers at Southwest crosswalk as agreed upon. This has been discussed and agreed upon by both parties.

Antero Services Turn Key:

- o Inspect cross walk at concrete pads
- o Remove/ Clean existing pavers
- o Add silica
- o Level and Stabilize crosswalk
- o Install new pavers provided by HAD

Thank you for your consideration of Antero Services. We are looking forward to working with you soon. Please call our office if you have any more questions.

- Kristel Williams

Description:	Quantity: Hours	Unit Price:	Total:
Paver Repair	1	\$3,750.00	\$3,750.00
Silica added	1	\$200.00	\$200.00

Contact Information:

Email: kristel@anteroservices.com

Phone: (281) 965-6529

Subtotal	\$3,950.00
Tax	
Grand Total	\$3,950.00

* This work is governed by under the PSA between Antero Services and HAD *This estimate does not include any unforeseen issues outside the job scope.

ANTEROSERVICES



Invoice:

PaversSecuritySantaElena0420

To:

Walter Funes
Hobby Area District
8121 Broadway Suite 199
Houston, TX 77061

From:

Kristel Williams
Antero Services
33130 Magnolia Circle Ste P
Magnolia, TX 77354

Date: 04/14/2020

Terms: 50:50

Description of Services:

The location at the corner of Broadway and Santa Elena is need of paver repairs. AnteroServices will repair the pavers at Northbound crosswalk as agreed upon. This has been discussed and agreed upon by both parties.

Antero Services Turn Key:

- o Inspect cross walk at concrete pads
- o Remove/ Clean existing pavers
- o Level and Stabilize crosswalk
- o Install new pavers provided by HAD

Thank you for your consideration of Antero Services. We are looking forward to working with you soon. Please call our office if you have any more questions.

- Kristel Williams

Description:	Quantity: Hours	Unit Price:	Total:
Security	20	\$65.00	\$1,300.00

Contact Information:

Email: kristel@anteroservices.com

Phone: (281) 965-6529

Subtotal	\$1,300.00
Tax	
Grand Total	\$1,300.00

ANTEROSERVICES



INVOICE:

PaversSantaElenaNW0420

To:

Walter Funes
Hobby Area District
8121 Broadway Suite 199
Houston, TX 77061

From:

Kristel Williams
Antero Services
33130 Magnolia Circle Ste P
Magnolia, TX 77354

Date: 04/14/2020

Terms: Net 15

Description of Services:

The location at the North West corner of Broadway and Santa Elena is need of paver repairs. AnteroServices will repair the pavers at Northwest crosswalk as agreed upon. This has been discussed and agreed upon by both parties.

Antero Services Turn Key:

- o Inspect cross walk at concrete pads
- o Remove/ Clean existing pavers
- o Add silica
- o Level and Stabilize crosswalk
- o Install new pavers provided by HAD

Thank you for your consideration of Antero Services. We are looking forward to working with you soon. Please call our office if you have any more questions.

- Kristel Williams

Description:	Quantity:	Hours	Unit Price:	Total:
Paver Repair	1		\$3,750.00	\$3,750.00
Silica added	1		\$200.00	\$200.00

Contact Information:

Email: kristel@anteroservices.com

Phone: (281) 965-6529

Subtotal	\$3,950.00
Tax	
Grand Total	\$3,950.00

* This work is governed by under the PSA between Antero Services and HAD *This estimate does not include any unforeseen issues outside the job scope.

ANTEROSERVICES



INVOICE:

PaversSantaElenaNE0420

To:

Walter Funes
Hobby Area District
8121 Broadway Suite 199
Houston, TX 77061

From:

Kristel Williams
Antero Services
33130 Magnolia Circle Ste P
Magnolia, TX 77354

Date: 04/14/2020

Terms: Net 15

Description of Services:

The location at the North East corner of Broadway and Santa Elena is need of paver repairs. AnteroServices will repair the pavers at Northeast crosswalk as agreed upon. This has been discussed and agreed upon by both parties.

Antero Services Turn Key:

- o Inspect cross walk at concrete pads
- o Remove/ Clean existing pavers
- o Add silica
- o Level and Stabilize crosswalk
- o Install new pavers provided by HAD

Thank you for your consideration of Antero Services. We are looking forward to working with you soon. Please call our office if you have any more questions.

- Kristel Williams

Description:	Quantity: Hours	Unit Price:	Total:
Paver Repair	1	\$3,750.00	\$3,750.00
Silica added	1	\$200.00	\$200.00

Contact Information:

Email: kristel@anteroservices.com

Phone: (281) 965-6529

Subtotal	\$3,950.00
Tax	
Grand Total	\$3,950.00

* This work is governed by under the PSA between Antero Services and HAD *This estimate does not include any unforeseen issues outside the job scope.

ANTEROSERVICES



Invoice:

PaversSecurityRockhill0420

To:

Walter Funes
Hobby Area District
8121 Broadway Suite 199
Houston, TX 77061

From:

Kristel Williams
Antero Services
33130 Magnolia Circle Ste P
Magnolia, TX 77354

Date: 04/16/2020

Terms: 50:50

Description of Services:

The location at the corner of Broadway and Rockhill is need of paver repairs. AnteroServices will repair the pavers at Northbound crosswalk as agreed upon. This has been discussed and agreed upon by both parties.

Antero Services Turn Key:

- o Inspect cross walk at concrete pads
- o Remove/ Clean existing pavers
- o Level and Stabilize crosswalk
- o Install new pavers provided by HAD

Thank you for your consideration of Antero Services. We are looking forward to working with you soon. Please call our office if you have any more questions.

- Kristel Williams

Description:	Quantity: Hours	Unit Price:	Total:
Security	12	\$65.00	\$780.00

Contact Information:

Email: kristel@anteroservices.com

Phone: (281) 965-6529

Subtotal	\$780.00
Tax	
Grand Total	\$780.00

ANTEROSERVICES



INVOICE:

PaversRockHillNE0420

To:

Walter Funes
Hobby Area District
8121 Broadway Suite 199
Houston, TX 77061

From:

Kristel Williams
Antero Services
33130 Magnolia Circle Ste P
Magnolia, TX 77354

Date: 04/16/2020

Terms: Net 15

Description of Services:

The location at the North East corner of Broadway and Rockhill is in need of paver repairs. AnteroServices will repair the pavers at Northeast crosswalk as agreed upon. This has been discussed and agreed upon by both parties.

Antero Services Turn Key:

- o Inspect cross walk at concrete pads
- o Remove/ Clean existing pavers
- o Add silica
- o Level and Stabilize crosswalk
- o Install new pavers provided by HAD

Thank you for your consideration of Antero Services. We are looking forward to working with you soon. Please call our office if you have any more questions.

- Kristel Williams

Description:	Quantity:	Hours	Unit Price:	Total:
Paver Repair	1		\$3,750.00	\$3,750.00
Silica added	1		\$200.00	\$200.00

Contact Information:

Email: kristel@anteroservices.com

Phone: (281) 965-6529

Subtotal	\$3,950.00
Tax	
Grand Total	\$3,950.00

* This work is governed by under the PSA between Antero Services and HAD *This estimate does not include any unforeseen issues outside the job scope.

ANTEROSERVICES



INVOICE:

PaversRockHillNW0420

To:

Walter Funes
Hobby Area District
8121 Broadway Suite 199
Houston, TX 77061

From:

Kristel Williams
Antero Services
33130 Magnolia Circle Ste P
Magnolia, TX 77354

Date: 04/16/2020

Terms: Net 15

Description of Services:

The location at the North West corner of Broadway and Rockhill is in need of paver repairs. AnteroServices will repair the pavers at Northwest crosswalk as agreed upon. This has been discussed and agreed upon by both parties.

Antero Services Turn Key:

- o Inspect cross walk at concrete pads
- o Remove/ Clean existing pavers
- o Add silica
- o Level and Stabilize crosswalk
- o Install new pavers provided by HAD

Thank you for your consideration of Antero Services. We are looking forward to working with you soon. Please call our office if you have any more questions.

- Kristel Williams

Description:	Quantity: Hours	Unit Price:	Total:
Paver Repair	1	\$3,750.00	\$3,750.00
Silica added	1	\$200.00	\$200.00

Contact Information:

Email: kristel@anteroservices.com

Phone: (281) 965-6529

Subtotal	\$3,950.00
Tax	
Grand Total	\$3,950.00

* This work is governed by under the PSA between Antero Services and HAD *This estimate does not include any unforeseen issues outside the job scope.

Arthur Perez

Security and Networking Consulting
4714 Silver Spruce Lane
Friendswood, Texas 77546
832-309-6937

INVOICE

INVOICE NO: 200427
DATE: April 27, 2020

Bill To:

Hobby Area District
8121 Broadway, Suite 199
Houston, TX 77061

CUSTOMER	P.O. NUMBER	SERVICE DATE	PROJECT	ONSITE SERVICE	TERMS
HADIST	Verbal	04/16/20	003	Yes	NET 30

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
2.00	04/2020 Fix Danny's laptop, authentication and login issues	175.00	350.00
SUBTOTAL			\$350.00
BALANCE FORWARD			.00
TOTAL DUE			\$350.00

SPECIAL NOTE:

Please make check payable to Arthur Perez at above address

If you have any questions concerning this invoice, call me at 832-309-6937

THANK YOU FOR YOUR BUSINESS!

Arthur Perez

Security and Networking Consulting

4714 Silver Spruce Lane

Friendswood, Texas 77546

832-309-6937

INVOICE

INVOICE NO: 200527

DATE: May 27, 2020

Bill To:

Hobby Area District

8121 Broadway, Suite 199

Houston, TX 77061

CUSTOMER	P.O. NUMBER	SERVICE DATE	PROJECT	ONSITE SERVICE	TERMS
HADIST	Verbal	05/13/20	003	Yes	NET 30

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1.00	05/13/2020 Export video files from Google drive to DVD-ROM	175.00	175.00
1.00	05/13/2020 Check Walter's laptop for Zoom meeting setup.	175.00	175.00
SUBTOTAL			\$350.00
BALANCE FORWARD			.00
TOTAL DUE			\$350.00

SPECIAL NOTE:

Please make check payable to Arthur Perez at above address

If you have any questions concerning this invoice, call me at 832-309-6937

THANK YOU FOR YOUR BUSINESS!

Hobby Area District - Business Expense Report

Beth Strope

EMPLOYEE NAME (PRINT or TYPE)

May 2020

FOR PERIOD

DATE	ADDRESS & LOCATION NAME; PURPOSE (Meeting, Supplies, Training, etc.); EXPLANATION THAT INCLUDES INDIVIDUAL & COMPANY NAMES AND SUPPORTING REASON FOR EXPENSE	ACCOUNT CODE	COMMERCIAL TRANSPORT	HOTEL CHARGES (EXCL. MEALS)	MEALS	PHONE	SUPPLIES	PARKING & TOLLS	OTHER	Personal Auto # of Miles	2019 Total @ .575	TOTAL
06.02.20	Communication Allowance	6173				\$100.00					\$0.00	\$100.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
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											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
SUBTOTAL			\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	0	\$0.00	\$100.00
TOTAL EXPENSES												\$100.00
<Less Personal Expense>												
<Less Advance>												
AMOUNT DUE EMPLOYEE												\$100.00

Beth Strope

06/02/2020

EMPLOYEE SIGNATURE

DATE

Approved by

[Signature]

Ledger: June 2020

Hobby Area Management District
P.O. Box 22167
Houston, TX 77227

Make check payable to:
Core Logic Safe Rent
P.O. Box 402453
Atlanta, GA 30384-2453

Invoice Date	Parent #	Acct #	Hobby Area Apartments	Management Company	HAA	Units	RCR Sub Fees
6/1/2020	T6412	T3376	7065 Bellfort	Boyce Group Investments	Yes	23	\$5.75
6/1/2020	T6412	T6607	Alta Verde	First Choice Management	Yes	1430	\$357.50
6/1/2020	T6412	T6452	Bellestone Villas	Hive Capital Partners	Yes	60	\$15.00
6/1/2020	T6412	T1152	Bellfort East	Captain Investment Corp	Yes	58	\$14.50
6/1/2020	T6412	T3294	Bellfort Plaza	Andy Hernandez	Yes	154	\$38.50
6/1/2020	T6412	T6064	Broadway Casa	Gatesco	Yes	150	\$37.50
6/1/2020	T6412	T5099	Broadway Village	Gatesco	Yes	210	\$52.50
6/1/2020	T6412	T6454	Cabo San Lucas	Nova Property Management	Yes	1066	\$266.50
6/1/2020	T6412	T6462	Casa Anita	Haroks Management	Yes	24	\$6.00
6/1/2020	T6412	T6461	Casa Cruz	Superior Plus Real Estate Group	Yes	262	\$65.50
6/1/2020	T6412	T6451	Casa Grande	Excentury Investment	Yes	63	\$15.75
6/1/2020	T6412	T5778	Crescent City	Tzadik Management	Yes	328	\$82.00
6/1/2020	T6412	T1068	Del Lago	GWR Interests	Yes	162	\$40.50
6/1/2020	T6412	T2604	Dover Place Apts	TAZRock Asset Management	Yes	32	\$8.00
6/1/2020	T6412	T6450	Esperanza	CKR Property Management LLC	Yes	29	\$7.25
6/1/2020	T6412	T6453	Grahamcrest Manor	Foteh & Shanar Properties	Yes	50	\$12.50
6/1/2020	T6412	T1150	Lennox	Captain Investment Corp	Yes	41	\$10.25
6/1/2020	T6412	T6460	Leonora	Infinitum Property Management	No	62	\$15.50
6/1/2020	T6412	T5759	Leonora Square	Infinitum Property Management	No	38	\$9.50
6/1/2020	T6412	T6480	Los Arcos	T&N Enterprises	Yes	66	\$16.50
6/1/2020	T6412	T6590	Morley Street Apts	Palm Villa Investments	Yes	6	\$1.50
6/1/2020	T6412	T1403	Pebble Walk	Gatesco	Yes	228	\$57.00
6/1/2020	T6412	T6683	Pecan Villa Apts	Pecan Villa Apts, LLC	Yes	20	\$5.00
6/1/2020	T6412	T4966	Redford Square	Condesa Property Group	Yes	61	\$15.25
6/1/2020	T6412	T6458	Sterling Court Apt Homes	Greater Coastal Management Co	Yes	140	\$35.00
6/1/2020	T6412	T2631	The Life at Clearwood	The Life Property Management	Yes	276	\$69.00
6/1/2020	T6412	T6459	The Reserve at Bellfort	Lamppost Capital Mgmt	Yes	204	\$51.00
6/1/2020	T6412	T6371	The Savannah Apts	8800 Broadway LLC	Yes	306	\$76.50
6/1/2020	T6412	T6993	Tropicana Apts	Creative Property Management	Yes	40	\$10.00
6/1/2020	T6412	T6463	Vista Verde	First Choice Management	Yes	1040	\$260.00

REMIT THIS STATEMENT WITH PAYMENT

6629 \$1,657.25



East End District
P.O. Box 230099
Houston, TX 77223 US
713-928-9916
eva@eastenddistrict.com

INVOICE

BILL TO

Danny Perkins
Hobby Area Management
District
8121 Broadway, Ste. 199
Houston, Texas 77061

INVOICE # 23-75

DATE 05/31/2020

DUE DATE 06/30/2020

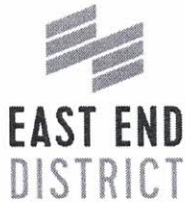
TERMS Net 30

DATE	ACTIVITY	QTY	RATE	AMOUNT
05/04/2020	Graffiti Abatement Constituent visits, waiver collection, follow-up visits, graffiti identification, reporting, and graffiti abatement. Sites Abated: 6	8	85.00	680.00
05/11/2020	Graffiti Abatement Constituent visits, waiver collection, follow-up visits, graffiti identification, reporting, and graffiti abatement. Sites Abated: 7	8	85.00	680.00
05/19/2020	Graffiti Abatement Constituent visits, waiver collection, follow-up visits, graffiti identification, reporting, and graffiti abatement. Sites Abated: 15	8	85.00	680.00
05/26/2020	Graffiti Abatement Constituent visits, waiver collection, follow-up visits, graffiti identification, reporting, and graffiti abatement. Sites Abated: 12	8	85.00	680.00

Total Sites Abated: 40

BALANCE DUE

\$2,720.00



East End District
P.O. Box 230099
Houston, TX 77223 US
713-928-9916
eva@eastenddistrict.com

INVOICE

BILL TO

Danny Perkins
Hobby Area Management
District
8121 Broadway, Ste. 199
Houston, Texas 77061

INVOICE # 28-38

DATE 05/31/2020

DUE DATE 06/30/2020

TERMS Net 30

DATE	ACTIVITY	QTY	RATE	AMOUNT
05/01/2020	Field Services Inspections, surveying, and follow-ups	4	35.00	140.00
05/01/2020	Reporting - Field Services Reporting and follow-up.	2	35.00	70.00
05/01/2020	Mileage Reimbursement 73.2 Miles	73.20	0.575	42.09
05/08/2020	Field Services Inspections, surveying, and follow-ups	4	35.00	140.00
05/08/2020	Reporting - Field Services Reporting and follow-up.	1	35.00	35.00
05/08/2020	Mileage Reimbursement 79.9 Miles	79.90	0.575	45.94
05/15/2020	Field Services Inspections, surveying, and follow-ups	4	35.00	140.00
05/15/2020	Reporting - Field Services Reporting and follow-up.	2	35.00	70.00
05/15/2020	Mileage Reimbursement 53.7 Miles	53.70	0.575	30.88
05/22/2020	Field Services Inspections, surveying, and follow-ups	4	35.00	140.00
05/22/2020	Reporting - Field Services Reporting and follow-up.	1	35.00	35.00
05/22/2020	Mileage Reimbursement 71.4 Miles	71.40	0.575	41.06

BALANCE DUE

\$929.97

Suite 200
17111 Rolling Creek Drive
Houston Texas 77090
281-444-4866

DATE	INVOICE #
6/1/2020	55535

DESCRIPTION	AMOUNT
Monthly Assessor Services fee per Contract	2,568.84
Roll Management	300.00

\$2,868.84

Governmental Financial Reporting, LLC

1525 Lakeville Drive, Suite 121
Kingwood, TX 77339
(281) 348-9151
FAX (281) 348-9199

6/2/2020

Hobby Area District
8121 Broadway Blvd, Ste 199
Houston, TX 77061

For Professional Services Rendered

Bookkeeping services provided during May 2020 for the month of April 2020	1,000.00
Postage and Deliveries	63.05
Mileage - No May Meeting	0.00

\$1,063.05

97227454YNNNN



GreatAmerica Financial Svcs.
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 27156526
Agreement Number: 013-1245091-000
Invoice Print Date: 06/01/2020
Due Date: 06/24/2020
Total Due: \$348.42

FORWARDING SERVICE REQUESTED

☐ Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to:

ATTN: ACCOUNTS PAYABLE
HOBBY AREA DISTRICT
8121 BROADWAY ST # 199
HOUSTON TX 77061-1340

GreatAmerica Financial Svcs.
PO Box 660831
Dallas, TX 75266-0831



00001312450910000000000271565260000000000348421

Keep lower portion for your records - Please return upper portion with your payment



GreatAmerica Financial Svcs.
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 27156526
Due Date: 06/24/2020
Total Due: \$348.42

Important Messages

We appreciate your business!

We are glad you chose GreatAmerica Financial Services Corporation. Please remove the remittance portion of this invoice and include it with your payment.



Invoice Detail

Agreement 013-1245091-000: Konica Minolta C458 with PC-415 Paper Feed Cabinet		Amount	Tax	Total
	1 Standard Payment	348.42	0.00	348.42
				\$348.42

For more information about your invoice, please:

- Call us at 866-339-9781
- Email us at customersupport-01@accountservicing.com
- Visit www.AccountServicing.com.
- (Para Español, pida la extensión 2344.)

**Total Due****\$348.42**

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

Invoice

HAWES HILL & ASSOCIATES

LLP

P.O. Box 22167
Houston TX 77227-2167



Invoice #: 43016336

Date: 6/3/2020

Bill To:

Hobby Area Management District (HCID #9)
8121 Broadway, Suite 199
Houston, TX 77061

Description	Amount
Professional consulting and administrative/management support services, May 2020	\$9,000.00

Your Order #:

Total Amount:	\$9,000.00
Amount Applied:	\$0.00
Balance Due:	\$9,000.00

Limb Design
1702 Houston Avenue
Houston TX 77007
United States



Hobby Area District
Pamela Guerra

Invoice # 0008381
Invoice Date June 2, 2020

Balance Due (USD) \$906.59

Task	Time Entry Notes	Rate	Hours	Line Total
Design	[HAD 001 20 Monthly Maintenance 01/20/20] Update 2019 State of the District graphic with 2020 State of District information	110.00	0.5	55.00
Design	[HAD 001 20 Monthly Maintenance 01/28/20] State of the district Sponsor level edits replace purchased font, pdf for review	110.00	0.75	82.50
Programming	[HAD 001 20 Monthly Maintenance 02/07/20] Create HobbyFest 2020 page and launch on website	100.00	1	100.00
	Monthly Maintenance: Dec 23, 2019 Update WordPress + Plugins Jan 20,2020 Update WordPress + Plugins Feb 20,2020 Update WordPress + Plugins	300.00	1	300.00
	Monthly Maintenance: Mar 20, 2019 Update WordPress + Plugins Apr 20,2020 Update WordPress + Plugins May 20,2020 Update WordPress + Plugins	300.00	1	300.00

Subtotal	837.50
tax1 (1-76-0637644-4)	69.09
8.25%	
Total	906.59
Amount Paid	0.00
Balance Due (USD)	\$906.59

Terms

Invoices will incur late fees after 30 days. One reminder email will be sent 21 days after the invoice has been generated.

Balance Due: \$3,023.25

Invoice No: 301948

Cust ID: 10331-13734-5948

Amount Enclosed: \$

Bill To Information:

Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Please Return To:

Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048

PLEASE TEAR OFF TOP PORTION AND RETURN WITH PAYMENT.

**Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048
(214) 688-4444 phone
(214) 638-2833 fax**

Invoice No: 301948

Cust ID: 10331-13734-5948

** **INVOICE** **

Bill To:

Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Ship To:

Hobby Area Mgmt. District
Various Streets
HOUSTON, TX 77001

Date	P.O. No.	Terms	Due Date
5/27/2020		Net 30	6/26/2020
Hrs	Description	Unit Price	Amount
3.5	Telephone Rd from Dixie Rd to Almeda Genoa Rd	139.00	486.50
3.5	Broadway from Park Place Ave to Airport Blvd	139.00	486.50
3.5	Monroe from Gulf Frwy to Almeda Genoa Rd	139.00	486.50
3	Bellfort from Gulf Frwy to Mykawa	139.00	417.00
4.5	Almeda Genoa from Gulf Frwy to Mykawa	139.00	625.50
2.25	Airport Blvd from Gulf Frwy to Monroe and from Telephone Rd to Mykawa	139.00	312.75
1.5	Reveille from Dixie Rd to Telephone Rd	139.00	208.50

83821 Swept on 05/18/2020 and 05/21/2020

Invoice No: 301948
Cust ID: 10331-13734-5948

Subtotal \$3,023.25
Sales Tax (8.25%) \$0.00
Invoice Total \$3,023.25
Payments/Credits \$0.00

Balance Due \$3,023.25

Balance Due: \$785.35

Invoice No: 301949
Cust ID: 10331-13734A-6391

Amount Enclosed: \$

Bill To Information:
Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Please Return To:
Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048

PLEASE TEAR OFF TOP PORTION AND RETURN WITH PAYMENT.

Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048
(214) 688-4444 phone
(214) 638-2833 fax

Invoice No: 301949
Cust ID: 10331-13734A-6391

** **INVOICE** **

Bill To:
Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Ship To:
Hobby Area Mgmt. District
Various Streets
HOUSTON, TX 77001

Date	P.O. No.	Terms	Due Date
5/27/2020		Net 30	6/26/2020
Hrs	Description	Unit Price	Amount
4.5	I45 south bound feeder road from Kingsley St to Almeda Genoa Rd	139.00	625.50
1.15	Circle intersection @ I45 and Park Place Blvd and Broadway St (both side of the circle under I45)	139.00	159.85
	83876 Swept on 05/21/2020		

Invoice No: 301949
Cust ID: 10331-13734A-6391

Subtotal \$785.35
Sales Tax (8.25%) \$0.00
Invoice Total \$785.35
Payments/Credits \$0.00

Balance Due **\$785.35**

Office Systems of Texas

104 Lockhaven Dr Houston, TX 77073
P: 281 443-2996 F: 281 443-1494



CONTRACT INVOICE

Invoice Number: 463950

Invoice Date: 05/22/2020

Bill To: Hobby Area District
8121 Broadway St #199
Houston, TX 77061

Customer: Hobby Area District
8121 Broadway St #199
Houston, TX 77061

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
HA02	Net Due 30 days	06/21/2020	\$96.06	\$96.06	
Invoice Remarks					
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
CONT4623-01	Pamela Guerra 832 982-2048	\$96.06		04/24/2017	
Contract Remarks					
We at Office Systems of Texas appreciate your business.					

Summary:

Contract base rate charge for the 04/24/2020 to 05/23/2020 billing period	\$36.00
Contract overage charge for the 04/24/2020 to 05/23/2020 overage period	\$60.06 **
	\$96.06

**See overage details below

Detail:

Equipment included under this contract

Konica Minolta/C458

Number	Serial Number	Base Adj.	Location
2154	A79M011004884	\$0.00	Hobby Area District 8121 Broadway St #199 Houston, TX 77061

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	B\W	52,139	52,213		74	2,500	0	\$0.014000	\$0.00
Color	Color	62,060	62,775		715	0	715	\$0.084000	\$60.06
									\$60.06

*** You can now order supplies and place service calls at www.osot.com ***

If you prefer to receive your invoices via email or make payments via ACH please call us or email deborah@osot.com to set up your account.

Thank you for your business

Invoice SubTotal	\$96.06
Tax:	\$0.00
Invoice Total	\$96.06
Balance Due:	\$96.06



KONICA MINOLTA
Authorized Dealer Since 1977

One Foot Over

1824 Spring Street Suite 110
Houston, TX 77007
hami@getonefootover.com



INVOICE

BILL TO
Danny Perkins
Hobby Area Management District
8121 Broadway St Suite 199
Houston, TX 77061

INVOICE 1197
DATE 05/07/2020
DUE DATE 06/06/2020

ACTIVITY	AMOUNT
Marketing Retainer May 2020	5,000.00
BALANCE DUE	\$5,000.00

PERDUE, BRANDON, FIELDER, COLLINS & MOTT LLP
Attorneys at Law
1235 North Loop West, Suite 600
Houston, Texas 77008

INVOICE	IVC00052886
Type	
Date	5/12/2020
Page	1

Bill to:

Harris County ID #9 (Hobby Area Management Dis
c/o Equi-Tax, Inc.
PO Box 73109
Houston, TX 77273

Description	Ext. Price
Professional Services rendered in the collection of delinquent taxes, penalties and interest 3/27-4/29/2020	\$162.45
Total	\$162.45

ROLAND, FRY & WARREN, LLC

Certified Public Accountants

*1525 Lakeville Drive, Suite 121
Kingwood, Texas 77339
(281) 348-9151
FAX (281) 348-9199*

June 3, 2020

Hobby Area District
c/o Governmental Financial Reporting, LLC
1525 Lakeville Dr., Suite 121
Kingwood, Texas 77339

For Professional Services Rendered:

* Preparation of year-end financial statements and footnotes for the fiscal year ended December 31, 2019.

Total

\$3,600.00



SEAL Security Solutions LLC

1525 Blalock Road
Houston, TX 77080-7318
www.SEALSecurity.com
713-979-2388
TX DPS Lic. #C15942

Invoice

Date	Invoice #
5/4/2020	47459

Bill To

Hobby Management District
8121 Broadway, Suite 199
Houston, TX 77061

Terms

Net 30

Description	Hours	Rate/ Hour	Amount
Commissioned Security Officer with Vehicle and K-9 Patrol Period 04/27/2020 through 05/03/2020 Patrols are billed every Monday for the hours patrolled the week preceding the above invoice date. This invoice is Monday through Sunday inclusive.	191	31.00	5,921.00
NOTE: A 3% convenience fee will be charged on all payments made by credit card.		Sales Tax (8.25%)	\$0.00
Thank you for allowing us to earn your business.	Total	\$5,921.00	



SEAL Security Solutions LLC

1525 Blalock Road
Houston, TX 77080-7318
www.SEALSecurity.com
713-979-2388
TX DPS Lic. #C15942

Invoice

Date	Invoice #
5/11/2020	47549

Bill To

Hobby Management District
8121 Broadway, Suite 199
Houston, TX 77061

			Terms
			Net 30
Description	Hours	Rate/ Hour	Amount
Commissioned Security Officer with Vehicle and K-9 Patrol Period 05/04/2020 through 05/10/2020 Patrols are billed every Monday for the hours patrolled the week preceding the above invoice date. This invoice is Monday through Sunday inclusive.	173	31.00	5,363.00
NOTE: A 3% convenience fee will be charged on all payments made by credit card.		Sales Tax (8.25%)	\$0.00
Thank you for allowing us to earn your business.	Total	\$5,363.00	



SEAL Security Solutions LLC

1525 Blalock Road
Houston, TX 77080-7318
www.SEALSecurity.com
713-979-2388
TX DPS Lic. #C15942

Invoice

Date	Invoice #
5/18/2020	47636

Bill To

Hobby Management District
8121 Broadway, Suite 199
Houston, TX 77061

Terms

Net 30

Description	Hours	Rate/ Hour	Amount
Commissioned Security Officer with Vehicle and K-9 Patrol Period 05/11/2020 through 05/17/2020 Patrols are billed every Monday for the hours patrolled the week preceding the above invoice date. This invoice is Monday through Sunday inclusive.	187.5	31.00	5,812.50
NOTE: A 3% convenience fee will be charged on all payments made by credit card.		Sales Tax (8.25%)	\$0.00
Thank you for allowing us to earn your business.	Total	\$5,812.50	



SEAL Security Solutions LLC

1525 Blalock Road
Houston, TX 77080-7318
www.SEALSecurity.com
713-979-2388
TX DPS Lic. #C15942

Invoice

Date	Invoice #
5/25/2020	47718

Bill To

Hobby Management District
8121 Broadway, Suite 199
Houston, TX 77061

Terms

Net 30

Description	Hours	Rate/ Hour	Amount
Commissioned Security Officer with Vehicle and K-9 Patrol Period 05/18/2020 through 05/24/2020 Patrols are billed every Monday for the hours patrolled the week preceding the above invoice date. This invoice is Monday through Sunday inclusive.	189.5	31.00	5,874.50
NOTE: A 3% convenience fee will be charged on all payments made by credit card.		Sales Tax (8.25%)	\$0.00
Thank you for allowing us to earn your business.	Total	\$5,874.50	



SEAL Security Solutions LLC

1525 Blalock Road
Houston, TX 77080-7318
www.SEALSecurity.com
713-979-2388
TX DPS Lic. #C15942

Invoice

Date	Invoice #
6/1/2020	47843

Bill To

Hobby Management District
8121 Broadway, Suite 199
Houston, TX 77061

Terms

Net 30

Description	Hours	Rate/ Hour	Amount
Commissioned Security Officer with Vehicle and K-9	124.5	31.00	3,859.50
Memorial Day is billed at the Holiday Rate	26	46.50	1,209.00
Patrol Period 05/25/2020 through 05/31/2020			
Patrols are billed every Monday for the hours patrolled the week preceding the above invoice date.			
This invoice is Monday through Sunday inclusive.			
NOTE: A 3% convenience fee will be charged on all payments made by credit card.		Sales Tax (8.25%)	\$0.00
Thank you for allowing us to earn your business.	Total	\$5,068.50	

SMC Landscape Services

13107 James Ln.

Stafford, TX 77477 US

hello@smclandscape.com

www.smclandscape.com



INVOICE

BILL TO

Hobby Area Management

District

PO Box 22167

Houston, TX 77227

INVOICE # 2635**DATE** 06/03/2020**DUE DATE** 07/03/2020**TERMS** Net 30

ACTIVITY	QTY	RATE	AMOUNT
Hobby Broadway Landscape Maintenance 2020 May Broadway Landscape Maintenance	1	11,984.12	11,984.12
Hobby Special Projects 2020 May Litter abatement of right-of-way for Hobby Area Management District	1	14,302.28	14,302.28
Hobby Gulf Freeway Landscape Maintenance 2020 May Gulf Freeway Landscape Maintenance	1	7,442.69	7,442.69
Hobby Metro Bus Shelter Maintenance 2020 May METRO Bus Shelter Maintenance	1	785.64	785.64

We appreciate your prompt payment.

BALANCE DUE**\$34,514.73**

Invoice INV0001

Rachelle Reeves-Smith

Business Number: 713-471-6602

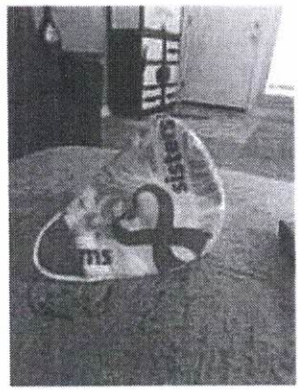
2333 Broadlawn Dr
Houston, TX 77058
713-471-6602

BILL TO

Hobby Area District

Beth Strobe, CPA Executive Director
8121 Broadway, Suite 199
Houston, TX 77061
832.982.1103

bstrobe@hadistrict.org



DATE: 05/04/2020
TERMS: Due On Receipt

DESCRIPTION	RATE	QTY	DISCOUNT	AMOUNT
Masks w/ filter pocket Face Masks with filter pocket / printed material	\$15.00	70	-\$50.00	\$1,000.00

PAYMENT INSTRUCTIONS

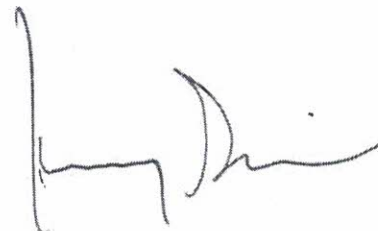
By check:
Rachelle Reeves-Smith

Other:
\$500.00 deposit due upon receipt
Remaining balance of \$500.00 due upon delivery.

TOTAL

\$1,000.00

BALANCE DUE


Approved



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090

P. O. Box 73109, Houston, Texas 77273

4/8/2020

Customer Service 281.444.3946 fax 281.440.8304

ACQUISITION 8800 BROADWAY LLC

c/o Popp Hutcheson PLLC

1301 S MoPac Expressway Ste 430

Austin, TX 78746

HOBBY AREA DISTRICT

ACCOUNT NUMBER: R000200111 / 910402390000111

LEGAL DESCRIPTION: TR 40 ABST 27 J R HARRIS

SITUS: 8800 BROADWAY ST 306

YEAR: 2019

DATE PROCESSED: 4/8/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2019 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2019-53645 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of **\$2,775.66.**

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090

P. O. Box 73109, Houston, Texas 77273

4/8/2020

Customer Service 281.444.3946 fax 281.440.8304

ATRIUM FINANCE II LP
c/o Popp Hutcheson PLLC
1301 S MoPac Expressway Ste 430
Austin, TX 78746

HOBBY AREA DISTRICT

ACCOUNT NUMBER: R000199993 / 910342030040003

LEGAL DESCRIPTION: RES A1 BLK 1 SOUTH HOUSTON GDNS 6 PAR R/P 1

SITUS: 9100 GULF FWY

YEAR: 2019

DATE PROCESSED: 4/8/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2019 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2019-48883 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$113.35.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090

P. O. Box 73109, Houston, Texas 77273

4/8/2020

Customer Service 281.444.3946 fax 281.440.8304

ATRIUM FINANCE II LP
c/o Popp Hutcheson PLLC
1301 S MoPac Expressway Ste 430
Austin, TX 78746

HOBBY AREA DISTRICT

ACCOUNT NUMBER: R000199903 / 910342030020118

LEGAL DESCRIPTION: TR 118A SOUTH HOUSTON GARDENS SEC 6

SITUS: 9100 GULF FWY 287

YEAR: 2019

DATE PROCESSED: 4/8/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2019 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2019-48883 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$4,076.71.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090

P. O. Box 73109, Houston, Texas 77273

4/8/2020

Customer Service 281.444.3946 fax 281.440.8304

ATRIUM FINANCE II LP
c/o Popp Hutcheson PLLC
1301 S MoPac Expressway Ste 430
Austin, TX 78746

HOBBY AREA DISTRICT

ACCOUNT NUMBER: R000199908 / 910342030020130

LEGAL DESCRIPTION: TR 96 SOUTH HOUSTON GARDENS SEC 6

SITUS: 9100 GULF FWY

YEAR: 2019

DATE PROCESSED: 4/8/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2019 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2019-48883 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$329.48.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



Equi-Tax Inc.

Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090

P. O. Box 73109, Houston, Texas 77273

4/8/2020

Customer Service 281.444.3946 fax 281.440.8304

GULF TOWERS HOUSTON LLC
11661 SAN VICENTE BLVD STE 80
LOS ANGELES, CA 90049

HOBBY AREA DISTRICT
ACCOUNT NUMBER: R000200237 / 910471230000064
LEGAL DESCRIPTION: TR 49A ABST 1350 HT&BRR CO SEC 6
SITUS: 8866 GULF FWY
YEAR: 2018

DATE PROCESSED: 4/8/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2018 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2018-53999 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$937.35.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090

P. O. Box 73109, Houston, Texas 77273

4/8/2020

Customer Service 281.444.3946 fax 281.440.8304

GULF TOWERS HOUSTON LLC
11661 SAN VICENTE BLVD STE 80
LOS ANGELES, CA 90049

HOBBY AREA DISTRICT
ACCOUNT NUMBER: R000200238 / 910471230000066
LEGAL DESCRIPTION: TR 49C ABST 1350 HT&BRR CO SEC 6
SITUS: 8876 GULF FWY
YEAR: 2018

DATE PROCESSED: 4/8/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2018 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2018-53999 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$923.22.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090

P. O. Box 73109, Houston, Texas 77273

4/2/2020

Customer Service 281.444.3946 fax 281.440.8304

CIDEMA THREE LIMITED PARTNERSHIP

PO BOX 121969

FORT WORTH, TX 76121-1969

HOBBY AREA DISTRICT

ACCOUNT NUMBER: R000199875 / 910342030020081

LEGAL DESCRIPTION: LT 81 SOUTH HOUSTON GARDENS SEC 6

SITUS: 7922 HANSEN RD

YEAR: 2019

DATE PROCESSED: 4/2/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2019 tax year.

The explanation of the change is:

- | | |
|--|--|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 101-19-000153 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of **\$312.71**.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090

P. O. Box 73109, Houston, Texas 77273

4/2/2020

Customer Service 281.444.3946 fax 281.440.8304

MAMBO HOLDINGS LP
6101 AIRLINE DR # B
HOUSTON, TX 77076-4211

HOBBY AREA DISTRICT
ACCOUNT NUMBER: R000201190 / 911206810010001
LEGAL DESCRIPTION: RES A BLK 1 ACADEMY ALMEDA MALL AMENDED
SITUS: 10402 GULF FWY
YEAR: 2019

DATE PROCESSED: 4/2/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2019 tax year.

The explanation of the change is:

<input checked="" type="checkbox"/> Decrease in Appraised Value	<input type="checkbox"/> Account Prorated
<input type="checkbox"/> Exemption(s) Added	<input type="checkbox"/> Account Deleted
<input type="checkbox"/> Homestead	<input type="checkbox"/> Rendition Penalty Waived
<input type="checkbox"/> Over 65	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Disabled Person	
<input type="checkbox"/> Disabled Veteran	<input type="checkbox"/> Lawsuit Cause No.:

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$176.72.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



Equi-Tax Inc.

Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090

P. O. Box 73109, Houston, Texas 77273

4/8/2020

Customer Service 281.444.3946 fax 281.440.8304

WAL-MART REAL ESTATE BUSINESS TR

c/o Popp Hutcheson PLLC

1301 S MoPac Expressway Ste 430

Austin, TX 78746

HOBBY AREA DISTRICT

ACCOUNT NUMBER: R000201238 / 911260630010003

LEGAL DESCRIPTION: RES C BLK 1 I-45 AND ALMEDA SHOPPING CENTER SEC 1

SITUS: 9598 ROWLETT ST

YEAR: 2019

DATE PROCESSED: 4/8/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2019 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2019-61398 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$1,315.55.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.

ABHR

ALLEN BOONE HUMPHRIES ROBINSON LLP

Taxpayer ID 74-3091731

May 01, 2020

HOBBY AREA DISTRICT

Mr. Danny R. Perkins
ESC Polytech Consultants, Inc.
8800 Paul B. Koonce Street
Houston, TX 77061

Client/Matter: HOB000-01
Statement Number: 110954
Billing Attorney: Timothy Austin

General

Professional Fees

Fees for services posted through April 24, 2020, as follows:

<u>Date</u>	<u>Professional</u>		<u>Hours</u>
03/23/20	Anne C. Stanford	Receive, review, and comment on proposed agreement with SMC Logistics.	0.25
03/24/20	Carnell Emanuel	Follow-up with consultant regarding pending matters; review and revise draft landscaping agreement; review correspondence regarding same; follow up with District staff regarding memorandum with Houston Police Department	1.00
03/26/20	Carnell Emanuel	Review agreement for landscaping services; review, discuss, and revise draft memorandum with Houston Police Department	0.75
03/26/20	Timothy Austin	Conference with staff and review and revise HPD documents.	0.75
03/31/20	Carnell Emanuel	Discuss pending District matters; review, revise, and discuss draft landscaping agreement; discuss draft memorandum to Houston Police Department	1.50
04/01/20	Carnell Emanuel	Review correspondence regarding upcoming Board meeting; discuss agenda for upcoming Board meeting; review meeting calendar and pending files; prepare memo regarding COVID-19	0.75
04/03/20	Carnell Emanuel	Review and revise agenda for upcoming Board meeting; phone conversation with Director regarding upcoming Board meeting; follow up regarding inquiry from property owner; review draft minutes from previous Board meeting; phone conversation regarding agenda for upcoming Board meeting	2.00
04/06/20	Carnell Emanuel	Review, revise and discuss draft minutes from previous board meeting; phone conversation with District staff regarding upcoming board meeting; discuss draft agenda	1.25

		for upcoming board meeting; review and revise draft resolution delegating authority; review District correspondence	
04/06/20	Timothy Austin	Review agenda.	0.25
04/08/20	Carnell Emanuel	Discuss inquiry from property owner; attempt to follow up regarding same; phone conversation with property owner regarding assessment matters	0.50
04/09/20	Carnell Emanuel	Discuss pending board meeting; discuss draft landscaping agreement; phone conversation regarding agenda for upcoming board meeting; review and revise draft memorandum of understanding	1.25
04/09/20	Timothy Austin	Call with Chairman regarding cancelling meeting.	0.25
04/13/20	Allison Mayer	Research and forward audit documents as requested	0.25
04/14/20	Carnell Emanuel	Review draft landscaping agreement; review and discuss memorandum regarding crime reduction initiative; discuss upcoming board meeting; review and update pending files regarding 2019 audit	0.50
04/14/20	Timothy Austin	Comment regarding HPD letter.	0.25
04/15/20	Carnell Emanuel	Review and discuss draft landscaping agreement; phone conversation regarding crime reduction initiative; review and revise draft memorandum of understanding regarding same	0.75
04/16/20	Carnell Emanuel	Follow up with staff regarding agenda packet; follow up with staff regarding records retention policy; prepare draft order regarding same; phone conversation with director regarding board meeting and office procedures; discuss agenda for upcoming board meeting; prepare for and attend teleconference meeting	2.00
04/16/20	Timothy Austin	Prepare for and attend District meeting.	1.00
04/17/20	Carnell Emanuel	File FY2018 audit with governmental agency	0.25
04/21/20	Timothy Austin	Call from Chairman regarding personnel issues.	0.50

Total Fees: 4,950.00

Total Fees:	\$	4,950.00
Total Expenses and Other Items:	\$	0.00
Total Amount Due:	\$	4,950.00

Hobby Area District - Business Expense Report

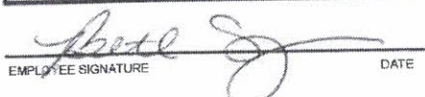
Beth Stroe

EMPLOYEE NAME (PRINT or TYPE)

April 2020

FOR PERIOD

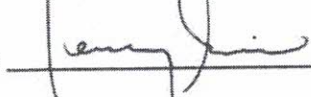
DATE	ADDRESS & LOCATION NAME; PURPOSE (Meeting, Supplies, Training, etc.); EXPLANATION THAT INCLUDES INDIVIDUAL & COMPANY NAMES AND SUPPORTING REASON FOR EXPENSE	ACCOUNT CODE	COMMERCIAL TRANSPORT	HOTEL CHARGES (EXCL. MEALS)	MEALS	PHONE	SUPPLIES	PARKING & TOLLS	OTHER	Personal Auto # of Miles	2019 Total @ .58	TOTAL
5/4/2020	Communication Allowance	6173				\$150.00					\$0.00	\$150.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
											\$0.00	\$0.00
SUBTOTAL			\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	0	\$0.00	\$150.00
TOTAL EXPENSES											\$150.00	
<Less Personal Expense>												
<Less Advance>												
AMOUNT DUE EMPLOYEE											\$150.00	



EMPLOYEE SIGNATURE

April 2020

DATE

Approved by 

APPROVED BY

0.58 IRS Mileage Reimbursement Rate

Ledger: May 2020

Hobby Area Management District
P.O. Box 22167
Houston, TX 77227

Make check payable to:
Core Logic Safe Rent
P.O. Box 402453
Atlanta, GA 30384-2453

Invoice Date	Parent #	Acct #	Hobby Area Apartments	Management Company	HAA	Units	RCR Sub Fees
5/1/2020	T6412	T3376	7065 Bellfort	Boyce Group Investments	Yes	23	\$5.75
5/1/2020	T6412	T6607	Alta Verde	First Choice Management	Yes	1430	\$357.50
5/1/2020	T6412	T6452	Bellestone Villas	Hive Capital Partners	Yes	60	\$15.00
5/1/2020	T6412	T1152	Bellfort East	Captain Investment Corp	Yes	58	\$14.50
5/1/2020	T6412	T3294	Bellfort Plaza	Andy Hernandez	Yes	154	\$38.50
5/1/2020	T6412	T6064	Broadway Casa	Gatesco	Yes	150	\$37.50
5/1/2020	T6412	T5099	Broadway Village	Gatesco	Yes	210	\$52.50
5/1/2020	T6412	T6454	Cabo San Lucas	Nova Property Management	Yes	1066	\$266.50
5/1/2020	T6412	T6462	Casa Anita	Haroks Management	Yes	24	\$6.00
5/1/2020	T6412	T6461	Casa Cruz	Superior Plus Real Estate Group	Yes	262	\$65.50
5/1/2020	T6412	T6451	Casa Grande	Excentury Investment	Yes	63	\$15.75
5/1/2020	T6412	T2631	The Life at Clearwood	The Life Property Management	Yes	276	\$69.00
5/1/2020	T6412	T5778	Crescent City	Tzadik Management	Yes	328	\$82.00
5/1/2020	T6412	T1068	Del Lago	GWR Interests	Yes	162	\$40.50
5/1/2020	T6412	T2604	Dover Place Apts	TAZRock Asset Management	Yes	32	\$8.00
5/1/2020	T6412	T6450	Esperanza	CKR Property Management LLC	Yes	29	\$7.25
5/1/2020	T6412	T6453	Grahamcrest Manor	Foteh & Shanar Properties	Yes	50	\$12.50
5/1/2020	T6412	T1150	Lennox	Captain Investment Corp	Yes	41	\$10.25
5/1/2020	T6412	T6460	Leonora	Infinitum Property Management	No	62	\$15.50
5/1/2020	T6412	T5759	Leonora Square	Infinitum Property Management	No	38	\$9.50
5/1/2020	T6412	T6480	Los Arcos	T&N Enterprises	Yes	66	\$16.50
5/1/2020	T6412	T6590	Morley Street Apts	Palm Villa Investments	Yes	6	\$1.50
5/1/2020	T6412	T1403	Pebble Walk	Gatesco	Yes	228	\$57.00
5/1/2020	T6412	T6683	Pecan Villa Apts	Pecan Villa Apts, LLC	Yes	20	\$5.00
5/1/2020	T6412	T4966	Redford Square	Condesa Property Group	Yes	61	\$15.25
5/1/2020	T6412	T6458	Sterling Court Apt Homes	Greater Coastal Management Co	Yes	140	\$35.00
5/1/2020	T6412	T6459	The Reserve at Bellfort	Lamppost Capital Mgmt	Yes	204	\$51.00
5/1/2020	T6412	T6371	The Savannah Apts	8800 Broadway LLC	Yes	306	\$76.50
5/1/2020	T6412	T6993	Tropicana Apts	Creative Property Management	Yes	40	\$10.00
5/1/2020	T6412	T6463	Vista Verde	First Choice Management	Yes	1040	\$260.00

REMIT THIS STATEMENT WITH PAYMENT

6629 \$1,657.25



East End District
P.O. Box 230099
Houston, TX 77223 US
713-928-9916
eva@eastenddistrict.com

INVOICE

BILL TO

Danny Perkins
Hobby Area Management
District
8121 Broadway, Ste. 199
Houston, Texas 77061

INVOICE # 23-74

DATE 04/30/2020

DUE DATE 05/31/2020

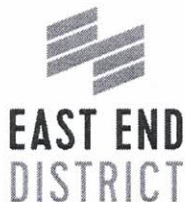
TERMS Net 30

DATE	ACTIVITY	QTY	RATE	AMOUNT
04/06/2020	Graffiti Abatement Constituent visits, waiver collection, follow-up visits, graffiti identification, reporting, and graffiti abatement. Sites Abated: 7	8	85.00	680.00
04/13/2020	Graffiti Abatement Constituent visits, waiver collection, follow-up visits, graffiti identification, reporting, and graffiti abatement. Sites Abated: 8	8	85.00	680.00
04/20/2020	Graffiti Abatement Constituent visits, waiver collection, follow-up visits, graffiti identification, reporting, and graffiti abatement. Sites Abated: 7	8	85.00	680.00
04/27/2020	Graffiti Abatement Constituent visits, waiver collection, follow-up visits, graffiti identification, reporting, and graffiti abatement. Sites Abated: 8	8	85.00	680.00

Total Sites Abated: 30

BALANCE DUE

\$2,720.00



East End District
P.O. Box 230099
Houston, TX 77223 US
713-928-9916
eva@eastenddistrict.com

INVOICE

BILL TO

Danny Perkins
Hobby Area Management
District
8121 Broadway, Ste. 199
Houston, Texas 77061

INVOICE # 28-37

DATE 04/30/2020

DUE DATE 05/31/2020

TERMS Net 30

DATE	ACTIVITY	QTY	RATE	AMOUNT
04/03/2020	Field Services Inspections, surveying, and follow-ups	4	35.00	140.00
04/03/2020	Reporting - Field Services Reporting and follow-up.	1	35.00	35.00
04/03/2020	Mileage Reimbursement 85.7 Miles	85.70	0.575	49.28
04/09/2020	Field Services Inspections, surveying, and follow-ups	4	35.00	140.00
04/09/2020	Reporting - Field Services Reporting and follow-up.	2	35.00	70.00
04/09/2020	Mileage Reimbursement 72.7 Miles	72.70	0.575	41.80
04/17/2020	Field Services Inspections, surveying, and follow-ups	4	35.00	140.00
04/17/2020	Reporting - Field Services Reporting and follow-up.	2	35.00	70.00
04/17/2020	Mileage Reimbursement 69.1 Miles	69.10	0.575	39.73
04/24/2020	Field Services Inspections, surveying, and follow-ups	4	35.00	140.00
04/24/2020	Reporting - Field Services Reporting and follow-up.	2	35.00	70.00
04/24/2020	Mileage Reimbursement 79.6 Miles	79.60	0.575	45.77

BALANCE DUE

\$981.58

Invoice

DATE	INVOICE #
5/1/2020	55424

BILL TO
Hobby Area District c/o Bracewell LLP Suite 2300 711 Louisiana Street Houston TX 77002-2770

DESCRIPTION	AMOUNT
Monthly Assessor Services fee per Contract	2,568.84
Roll Management	300.00

Total	\$2,868.84
--------------	-------------------

Governmental Financial Reporting, LLC

1525 Lakeville Drive, Suite 121
Kingwood, TX 77339
(281) 348-9151
FAX (281) 348-9199

5/14/2020

Hobby Area District
8121 Broadway Blvd, Ste 199
Houston, TX 77061

For Professional Services Rendered

Bookkeeping services provided during April 2020 for the month of March 2020	1,000.00
Postage and Deliveries	29.92
Mileage - Teleconference April Meeting	0.00

\$1,029.92

Remittance Section

Invoice Number: 26958210
 Agreement Number: 013-1245091-000
 Invoice Print Date: 04/29/2020
 Due Date: 05/24/2020
 Total Due: \$348.42

94933902YNNNN



GreatAmerica Financial Svcs.
 PO Box 660831
 Dallas, TX 75266-0831

FORWARDING SERVICE REQUESTED

☐ Check here for change of address (see reverse for details)

Use enclosed envelope and make check payable to:

ATTN: ACCOUNTS PAYABLE
 HOBBY AREA DISTRICT
 8121 BROADWAY ST # 199
 HOUSTON TX 77061-1340

GreatAmerica Financial Svcs.
 PO Box 660831
 Dallas, TX 75266-0831



00001312450910000000000269582100000000000348424

Keep lower portion for your records - Please return upper portion with your payment



GreatAmerica Financial Svcs.
 PO Box 660831
 Dallas, TX 75266-0831

Invoice Number: 26958210
 Due Date: 05/24/2020
 Total Due: \$348.42

Important Messages

We appreciate your business!

We are glad you chose GreatAmerica Financial Services Corporation. Please remove the remittance portion of this invoice and include it with your payment.



Invoice Detail

		Amount	Tax	Total
Agreement 013-1245091-000: Konica Minolta C458 with PC-415 Paper Feed Cabinet				
	1 Standard Payment	348.42	0.00	348.42
				\$348.42

For more information about your invoice, please:

- Call us at 866-339-9781
- Email us at customersupport-01@accountservicing.com
- Visit www.AccountServicing.com
- (Para Español, pida la extensión 2344.)

**Total Due****\$348.42**

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30

Balance Due: \$3,023.25

Invoice No: 301752

Cust ID: 10331-13734-5948

Amount Enclosed: \$

Bill To Information:

Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Please Return To:

Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048

PLEASE TEAR OFF TOP PORTION AND RETURN WITH PAYMENT.

Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048
(214) 688-4444 phone
(214) 638-2833 fax

Invoice No: 301752

Cust ID: 10331-13734-5948

** **INVOICE** **

Bill To:

Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Ship To:

Hobby Area Mgmt. District
Various Streets
HOUSTON, TX 77001

Date		P.O. No.	Terms	Due Date
5/13/2020			Net 30	6/12/2020
Hrs	Description	Unit Price	Amount	
3.5	Telephone Rd from Dixie Rd to Almeda Genoa Rd	139.00	486.50	
3.5	Broadway from Park Place Ave to Airport Blvd	139.00	486.50	
3.5	Monroe from Gulf Frwy to Almeda Genoa Rd	139.00	486.50	
3	Bellfort from Gulf Frwy to Mykawa	139.00	417.00	
4.5	Almeda Genoa from Gulf Frwy to Mykawa	139.00	625.50	
2.25	Airport Blvd from Gulf Frwy to Monroe and from Telephone Rd to Mykawa	139.00	312.75	
1.5	Reveille from Dixie Rd to Telephone Rd	139.00	208.50	

83817 Swept on 05/01/2020

Subtotal \$3,023.25
Sales Tax (8.25%) \$0.00
Invoice Total \$3,023.25
Payments/Credits \$0.00

Invoice No: 301752
Cust ID: 10331-13734-5948

Balance Due **\$3,023.25**

Balance Due: \$785.35

Invoice No: 301753
Cust ID: 10331-13734A-6391

Amount Enclosed: \$

Bill To Information:
Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Please Return To:
Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048

PLEASE TEAR OFF TOP PORTION AND RETURN WITH PAYMENT.

Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048
(214) 688-4444 phone
(214) 638-2833 fax

Invoice No: 301753
Cust ID: 10331-13734A-6391

** **INVOICE** **

Bill To:
Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Ship To:
Hobby Area Mgmt. District
Various Streets
HOUSTON, TX 77001

Date		P.O. No.	Terms	Due Date
5/13/2020			Net 30	6/12/2020
Hrs	Description		Unit Price	Amount
4.5	I45 south bound feeder road from Kingsley St to Almeda Genoa Rd		139.00	625.50
1.15	Circle intersection @ I45 and Park Place Blvd and Broadway St (both side of the circle under I45)		139.00	159.85
83850 Swept on 05/07/2020				

Subtotal \$785.35
Sales Tax (8.25%) \$0.00
Invoice Total \$785.35
Payments/Credits \$0.00

Invoice No: 301753
Cust ID: 10331-13734A-6391

Balance Due **\$785.35**



SEAL Security Solutions LLC

1525 Blalock Road
Houston, TX 77080-7318
www.SEALSecurity.com
713-979-2388
TX DPS Lic. #C15942

Invoice

Date	Invoice #
4/13/2020	47141

Bill To

Hobby Management District
8121 Broadway, Suite 199
Houston, TX 77061

Terms

Net 30

Description	Hours	Rate/ Hour	Amount
Commissioned Security Officer with Vehicle and K-9 Patrol Period 04/06/2020 through 04/12/2020 Patrols are billed every Monday for the hours patrolled the week preceding the above invoice date. This invoice is Monday through Sunday inclusive.	176	31.00	5,456.00
		Sales Tax (8.25%)	\$0.00
Thank you for allowing us to earn your business.	Total	\$5,456.00	

NOTE: A 3% convenience fee will be charged on all payments made by credit card.



SEAL Security Solutions LLC

1525 Blalock Road
Houston, TX 77080-7318
www.SEALSecurity.com
713-979-2388
TX DPS Lic. #C15942

Invoice

Date	Invoice #
4/20/2020	47240

Bill To

Hobby Management District
8121 Broadway, Suite 199
Houston, TX 77061

			Terms
			Net 30
Description	Hours	Rate/ Hour	Amount
Commissioned Security Officer with Vehicle and K-9 Patrol Period 04/13/2020 through 04/19/2020 Patrols are billed every Monday for the hours patrolled the week preceding the above invoice date. This invoice is Monday through Sunday inclusive.	159	31.00	4,929.00
		Sales Tax (8.25%)	\$0.00
NOTE: A 3% convenience fee will be charged on all payments made by credit card.			
Thank you for allowing us to earn your business.	Total	\$4,929.00	



SEAL Security Solutions LLC

1525 Blalock Road
Houston, TX 77080-7318
www.SEALSecurity.com
713-979-2388
TX DPS Lic. #C15942

Invoice

Date	Invoice #
4/27/2020	47332

Bill To

Hobby Management District
8121 Broadway, Suite 199
Houston, TX 77061

			Terms
			Net 30
Description	Hours	Rate/ Hour	Amount
Commissioned Security Officer with Vehicle and K-9 Patrol Period 04/20/2020 through 04/26/2020 Patrols are billed every Monday for the hours patrolled the week preceding the above invoice date. This invoice is Monday through Sunday inclusive.	161	31.00	4,991.00
		Sales Tax (8.25%)	\$0.00
Thank you for allowing us to earn your business.	Total	\$4,991.00	

NOTE: A 3% convenience fee will be charged on all payments made by credit card.

SMC Landscape Services

13107 James Ln.
Stafford, TX 77477 US
hello@smclandscape.com
www.smclandscape.com



INVOICE

BILL TO

Hobby Area Management
District
PO Box 22167
Houston, TX 77227

INVOICE # 2588**DATE 05/01/2020****DUE DATE 05/31/2020****TERMS Net 30**

ACTIVITY	QTY	RATE	AMOUNT
Hobby Broadway Landscape Maintenance 2020 April Broadway Landscape Maintenance	1	11,984.12	11,984.12
Hobby Special Projects 2020 April Litter abatement of right-of-way for Hobby Area Management District	1	14,302.28	14,302.28
Hobby Gulf Freeway Landscape Maintenance 2020 April Gulf Freeway Landscape Maintenance	1	7,442.69	7,442.69
Hobby Metro Bus Shelter Maintenance 2020 April METRO Bus Shelter Maintenance	1	785.64	785.64

We appreciate your prompt payment.

BALANCE DUE**\$34,514.73**

SMC Landscape Services

13107 James Ln.

Stafford, TX 77477 US

hello@smclandscape.com

www.smclandscape.com



INVOICE

BILL TO

Walter Funes

Hobby Area Management

District

8121 Broadway Suite 199

Houston, TX 77061

INVOICE # 2589**DATE** 05/01/2020**DUE DATE** 05/31/2020**TERMS** Net 30

ACTIVITY	QTY	RATE	AMOUNT
Special Project Anchor vermin bait stations installed on Broadway esplanades	45	38.50	1,732.50

BALANCE DUE**\$1,732.50**

SMC Landscape Services

13107 James Ln.
Stafford, TX 77477 US
hello@smclandscape.com
www.smclandscape.com



INVOICE

BILL TO

Walter Funes
Hobby Area Management
District
8121 Broadway Suite 199
Houston, TX 77061

INVOICE # 2590**DATE 05/01/2020****DUE DATE 05/31/2020****TERMS Net 30**

ACTIVITY	QTY	RATE	AMOUNT
Irrigation Services 4040 Broadway-filter needs cleaning	1	45.00	45.00
Irrigation Services 8070 Broadway-fix leak at drip line	2	75.00	150.00
Irrigation Services 8221 Broadway-Leak at drip line	1	25.00	25.00
Irrigation Services 8477 Broadway-Drip line leaking	1	25.00	25.00
Irrigation Services Labor	8	75.00	600.00

BALANCE DUE**\$845.00**

SMC Landscape Services

13107 James Ln.
Stafford, TX 77477 US
hello@smclandscape.com
www.smclandscape.com



INVOICE

BILL TO

Walter Funes
Hobby Area Management
District
8121 Broadway Suite 199
Houston, TX 77061

INVOICE # 2591**DATE 05/01/2020****DUE DATE 05/31/2020****TERMS Net 30**

ACTIVITY	QTY	RATE	AMOUNT
Irrigation Services Broken Ball Valve 1 1/2" replacement	1	148.00	148.00
Irrigation Services Broken Drip replacement	2	28.34	56.68
Irrigation Services Labor 4 hours to complete PVC and Drip replacement 9 hours to dig holes, even out rocks, spread gravel and to plant grass	13	75.00	975.00
Irrigation Services Installation of Boulders	1	1,225.00	1,225.00

Repairs on 8403 Broadway control # 7

BALANCE DUE**\$2,404.68**

SMC Landscape Services

13107 James Ln.

Stafford, TX 77477 US

hello@smclandscape.com

www.smclandscape.com



INVOICE

BILL TO

Walter Funes

Hobby Area Management

District

8121 Broadway Suite 199

Houston, TX 77061

INVOICE # 2592**DATE** 05/01/2020**DUE DATE** 05/31/2020**TERMS** Net 30

ACTIVITY	QTY	RATE	AMOUNT
Irrigation Services	1	148.00	148.00
Broken Ball Valve 1 1/2" replacement			
Irrigation Services	1	96.80	96.80
Broken Drip replacement			
Irrigation Services	8	75.00	600.00
Labor			

Repairs on 4104 Broadway St. Control #11

BALANCE DUE**\$844.80**

Texas Excavation Safety System, Inc.
PO Box 678058
(972) 231-5497
Dallas TX 75267



Invoice

#20-07212

4/30/2020

Bill To

Hobby Area District
Attn: Walter Funes
8121 Broadway St, Suite 199
Houston TX 77061
United States

AMOUNT DUE

\$321.10

Due Date: 5/30/2020

Terms	Due Date	PO #	Additional Info	Status
Net 30	5/30/2020			Open

Quantity	Description	Rate	Amount
339	Message Fees for April 2020 / HOD	\$0.95	\$322.05
1	Credit for cancelled notifications / HOD	\$-0.95	\$-0.95

Total	\$321.10
Amount Paid	\$0.00
Amount Due	\$321.10



20-07212

Arthur Perez

Security and Networking Consulting
4714 Silver Spruce Lane
Friendswood, Texas 77546
832-309-6937

INVOICE

INVOICE NO: 200407

DATE: April 7, 2020

Bill To:

Hobby Area District
8121 Broadway, Suite 199
Houston, TX 77061

CUSTOMER	P.O. NUMBER	SERVICE DATE	PROJECT	ONSITE SERVICE	TERMS
HADIST	Verbal	10/28/19	002	Yes	NET 30

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
2.00	01/2020 Setup Security on File shares	175.00	350.00
3.00	01/2020 Fix Danny's laptop, install larger drive and add backup	175.00	525.00
2.00	02/2020 Onsite Conslting from first security assessment.	NC	0.00

SUBTOTAL	\$875.00
BALANCE FORWARD	.00
TOTAL DUE	\$875.00

SPECIAL NOTE:

Please make check payable to Arthur Perez at above address

If you have any questions concerning this invoice, call me at 832-309-6937

THANK YOU FOR YOUR BUSINESS!

Hobby Area District - Business Expense Report

Beth Strobe

EMPLOYEE NAME (PRINT or TYPE)

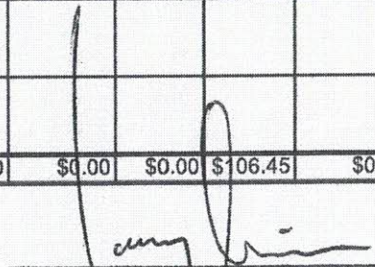
March pro-rated

FOR PERIOD

ADDRESS & LOCATION NAME; PURPOSE (Meeting, Supplies, Training, etc.); EXPLANATION THAT INCLUDES INDIVIDUAL & COMPANY NAMES AND SUPPORTING REASON FOR EXPENSE	ACCOUNT CODE	COMMERCIAL TRANSPORT	HOTEL CHARGES (EXCL. MEALS)	MEALS	PHONE	SUPPLIES	PARKING & TOLLS	OTHER	Personal Auto # of Miles	2018 Total @ .545	TOTAL
20. Communication Allowance March pro-rated	6173				\$106.45					\$0.00	\$106.45
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
										\$0.00	\$0.00
SUBTOTAL		\$0.00	\$0.00	\$0.00	\$106.45	\$0.00	\$0.00	\$0.00	0	\$0.00	\$106.45

Strops

DATE

Approved by 

TOTAL EXPENSES \$106.45

<Less Personal Expense>

<Less Advance>

AMOUNT DUE EMPLOYEE \$106.45

Mileage Reimbursement Rate

18311 Branchmont Lane
Houston - 77058

Balance Due: \$3,023.25

Invoice No: 300653
Cust ID: 10331-13734-5948

Amount Enclosed: \$

Bill To Information:

Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Please Return To:

Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048

PLEASE TEAR OFF TOP PORTION AND RETURN WITH PAYMENT.

Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048
(214) 688-4444 phone
(214) 638-2833 fax

Invoice No: 300653
Cust ID: 10331-13734-5948

** **INVOICE** **

Bill To:

Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Ship To:

Hobby Area Mgmt. District
Various Streets
HOUSTON, TX 77001

Date		P.O. No.	Terms	Due Date
3/31/2020			Net 30	4/30/2020
Hrs	Description	Unit Price	Amount	
3.5	Telephone Rd from Dixie Rd to Almeda Genoa Rd	139.00	486.50	
3.5	Broadway from Park Place Ave to Airport Blvd	139.00	486.50	
3.5	Monroe from Gulf Frwy to Almeda Genoa Rd	139.00	486.50	
3	Bellfort from Gulf Frwy to Mykawa	139.00	417.00	
4.5	Almeda Genoa from Gulf Frwy to Mykawa	139.00	625.50	
2.25	Airport Blvd from Gulf Frwy to Monroe and from Telephone Rd to Mykawa	139.00	312.75	
1.5	Reveille from Dixie Rd to Telephone Rd	139.00	208.50	

82593 Swept on 03/02/2020

Subtotal \$3,023.25
Sales Tax (8.25%) \$0.00
Invoice Total \$3,023.25
Payments/Credits \$0.00

Invoice No: 300653
Cust ID: 10331-13734-5948

Balance Due **\$3,023.25**

Balance Due: \$3,023.25

Invoice No: 300654
Cust ID: 10331-13734-5948

Amount Enclosed: \$

Bill To Information:

Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Please Return To:

Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048

PLEASE TEAR OFF TOP PORTION AND RETURN WITH PAYMENT.

**Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048
(214) 688-4444 phone
(214) 638-2833 fax**

Invoice No: 300654
Cust ID: 10331-13734-5948

** **INVOICE** **

Bill To:

Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Ship To:

Hobby Area Mgmt. District
Various Streets
HOUSTON, TX 77001

Date		P.O. No.	Terms	Due Date
3/31/2020			Net 30	4/30/2020
Hrs	Description	Unit Price	Amount	
3.5	Telephone Rd from Dixie Rd to Almeda Genoa Rd	139.00	486.50	
3.5	Broadway from Park Place Ave to Airport Blvd	139.00	486.50	
3.5	Monroe from Gulf Frwy to Almeda Genoa Rd	139.00	486.50	
3	Bellfort from Gulf Frwy to Mykawa	139.00	417.00	
4.5	Almeda Genoa from Gulf Frwy to Mykawa	139.00	625.50	
2.25	Airport Blvd from Gulf Frwy to Monroe and from Telephone Rd to Mykawa	139.00	312.75	
1.5	Reveille from Dixie Rd to Telephone Rd	139.00	208.50	

82599 Swept on 03/16/2020

Subtotal \$3,023.25
Sales Tax (8.25%) \$0.00
Invoice Total \$3,023.25
Payments/Credits \$0.00

Invoice No: 300654
Cust ID: 10331-13734-5948

Balance Due **\$3,023.25**

Balance Due: \$785.35

Invoice No: 300655
Cust ID: 10331-13734A-6391

Amount Enclosed: \$

Bill To Information:

Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Please Return To:

Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048

PLEASE TEAR OFF TOP PORTION AND RETURN WITH PAYMENT.

Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048
(214) 688-4444 phone
(214) 638-2833 fax

Invoice No: 300655
Cust ID: 10331-13734A-6391

** **INVOICE** **

Bill To:

Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Ship To:

Hobby Area Mgmt. District
Various Streets
HOUSTON, TX 77001

Date	P.O. No.	Terms	Due Date
3/31/2020		Net 30	4/30/2020
Hrs	Description	Unit Price	Amount
4.5	I45 south bound feeder road from Kingsley St to Almeda Genoa Rd	139.00	625.50
1.15	Circle intersection @ I45 and Park Place Blvd and Broadway St (both side of the circle under I45)	139.00	159.85
	82547 Swept on 03/03/2020		

Invoice No: 300655
Cust ID: 10331-13734A-6391

Subtotal \$785.35
Sales Tax (8.25%) \$0.00
Invoice Total \$785.35
Payments/Credits \$0.00

Balance Due **\$785.35**

Balance Due: \$785.35

Invoice No: 300656
Cust ID: 10331-13734A-6391

Amount Enclosed: \$

Bill To Information:

Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Please Return To:

Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048

PLEASE TEAR OFF TOP PORTION AND RETURN WITH PAYMENT.

**Mister Sweeper LP
P. O. Box 560048
Dallas, TX 75356-0048
(214) 688-4444 phone
(214) 638-2833 fax**

Invoice No: 300656
Cust ID: 10331-13734A-6391

** **INVOICE** **

Bill To:

Hobby Area Management District
8121 Broadway St. #199
HOUSTON, TX 77061

Ship To:

Hobby Area Mgmt. District
Various Streets
HOUSTON, TX 77001

Date		P.O. No.	Terms	Due Date
3/31/2020			Net 30	4/30/2020
Hrs	Description		Unit Price	Amount
4.5	I45 south bound feeder road from Kingsley St to Almeda Genoa Rd		139.00	625.50
1.15	Circle intersection @ I45 and Park Place Blvd and Broadway St (both side of the circle under I45)		139.00	159.85
	82551 Swept on 03/17/2020			

Invoice No: 300656
Cust ID: 10331-13734A-6391

Subtotal \$785.35
Sales Tax (8.25%) \$0.00
Invoice Total \$785.35
Payments/Credits \$0.00

Balance Due **\$785.35**



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090

P. O. Box 73109, Houston, Texas 77273

2/25/2020

Customer Service 281.444.3946 fax 281.440.8304

BEST WESTERN PLUS HOBBY AIRPORT
8778 AIRPORT BLVD
HOUSTON, TX 77061

HOBBY AREA DISTRICT

ACCOUNT NUMBER: R000199817 / 910342030010050

LEGAL DESCRIPTION: TR 50 SOUTH HOUSTON GARDENS SEC 6

SITUS: 8778 AIRPORT BLVD 72

YEAR: 2018

DATE PROCESSED: 2/25/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2018 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2018-56256 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of **\$900.00.**

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090
P. O. Box 73109, Houston, Texas 77273
Customer Service 281.444.3946 fax 281.440.8304

2/25/2020

BEST WESTERN PLUS HOBBY AIRPORT
8778 AIRPORT BLVD
HOUSTON, TX 77061-3433

HOBBY AREA DISTRICT
ACCOUNT NUMBER: R000199817 / 910342030010050
LEGAL DESCRIPTION: TR 50 SOUTH HOUSTON GARDENS SEC 6
SITUS: 8778 AIRPORT BLVD 72
YEAR: 2019 DATE PROCESSED: 2/25/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2019 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2019-60843 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of **\$618.36**.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090
P. O. Box 73109, Houston, Texas 77273
Customer Service 281.444.3946 fax 281.440.8304

2/26/2020

CG GULF FREEWAY LLC
1321 UPLAND DR STE 2650
HOUSTON TX 77043-4718

HOBBY AREA DISTRICT
ACCOUNT NUMBER: R000200693 / 910642150000053
LEGAL DESCRIPTION: TRS 53A 54A 55A & 56A FERNDAL
SITUS:
YEAR: 2016 DATE PROCESSED: 2/26/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2016 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2016-71724 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$45.03.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.

Receipt # 2181021

Operator JKRA
Posting Dt 3/24/2020
Pay Batch JPAY(1424)**91-HOBBY AREA DISTRICT
ORIGINAL RECEIPT**

Page 1 of 1

Receipt Date 3/24/2020

91-HOBBY AREA DISTRICT
PO BOX 73109
HOUSTON, TX 77273
PHONE: (281) 444-3946

Tendered Detail	Amount
Check received (Ck# 1006)	620.42
	0.00

Paid HDT INVESTMENT LLC
By 7811 HANSEN RD
HOUSTON, TX 77061-3413

Transaction Summary	Amount
Total Amount Due	569.19
Total Tendered Amount	620.42

Miscellaneous Fees

ID: R000199890 / GEOID: 910342030020098

Code	Description	Quantity	Cost	Amount Paid
OVERAGE-91	PROPERTY TAX OVERAGE PAYMENT	1	51.23	51.23

Total Paid 51.23



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090
P. O. Box 73109, Houston, Texas 77273
Customer Service 281.444.3946 fax 281.440.8304

2/25/2020

HYCO INDUSTRIAL INC
6315 BROMPTON RD
HOUSTON, TX 77005-3403

HOBBY AREA DISTRICT
ACCOUNT NUMBER: R000201313 / 911321150010002
LEGAL DESCRIPTION: RES B BLK 1 DTG OPERATIONS INC AT HOUSTON HOBBY
SITUS: 7630 HANSEN RD
YEAR: 2019

DATE PROCESSED: 2/25/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2019 tax year.

The explanation of the change is:

- | | |
|--|--|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 101-19-000733 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of **\$198.84**.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.

Receipt # 2180340

Operator JKRA
Posting Dt 3/11/2020
Pay Batch JPAY(1382)**91-HOBBY AREA DISTRICT**
ORIGINAL RECEIPT

Page 1 of 1

Receipt Date 3/11/2020

91-HOBBY AREA DISTRICT
PO BOX 73109
HOUSTON, TX 77273
PHONE: (281) 444-3946

Tendered Detail	Amount
Money Order (Mo# 17-926130249)	140.00
	0.00

Transaction Summary	Amount
Total Amount Due	128.12
Total Tendered Amount	140.00

Paid By **GARCIA, MARICELA**
6442 CROSSWELL ST
HOUSTON, TX 77087-6352**Miscellaneous Fees**

ID: R000200164 / GEOID: 910410120010070

Code	Description	Quantity	Cost	Amount Paid
OVERAGE-91	PROPERTY TAX OVERAGE PAYMENT	1	11.88	11.88

Total Paid 11.88



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090
P. O. Box 73109, Houston, Texas 77273
Customer Service 281.444.3946 fax 281.440.8304

2/26/2020

PHOENIX HUANG INC
12222 ASPEN LN
STAFFORD, TX 77477

HOBBY AREA DISTRICT
ACCOUNT NUMBER: R000200690 / 910642150000027
LEGAL DESCRIPTION: LTS 28 & 29 & TRS 27A & 30A FERNDAL
SITUS: 8700 GULF FWY 35
YEAR: 2018 DATE PROCESSED: 2/26/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2018 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2018-70953 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of **\$102.93**.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090
P. O. Box 73109, Houston, Texas 77273
Customer Service 281.444.3946 fax 281.440.8304

2/26/2020

SAI INC
REGENCY INN & SUITES
9114 AIRPORT BLVD
HOUSTON, TX 77061

HOBBY AREA DISTRICT
ACCOUNT NUMBER: R000201200 / 911216140010001
LEGAL DESCRIPTION: RES A BLK 1 BHAJ PATEL
SITUS: 9114 AIRPORT BLVD 36
YEAR: 2018 DATE PROCESSED: 2/26/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2018 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2018-59410 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$674.81.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



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2/26/2020

SEXTON INTERESTS LTD
7999 HANSEN RD STE 317
HOUSTON, TX 77061

HOBBY AREA DISTRICT
ACCOUNT NUMBER: R000199892 / 910342030020100
LEGAL DESCRIPTION: LT 100 SOUTH HOUSTON GARDENS SEC 6
SITUS:
YEAR: 2016,2017,2018 DATE PROCESSED: 2/26/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2016,2017,2018 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2016-67130 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of \$2,999.02.

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090

P. O. Box 73109, Houston, Texas 77273

2/26/2020

Customer Service 281.444.3946 fax 281.440.8304

ADVANCE STORES COMPANY INC 8094
ATTN: LEASE AND PROPERTY TAX
PO BOX 2710
ROANOKE, VA 24001

HOBBY AREA DISTRICT
ACCOUNT NUMBER: R000201280 / 911297850010001
LEGAL DESCRIPTION: RES A BLK 1 IH 45 AND ALMEDA SHOPPING CENTER SEC 3
SITUS: 9911 ALMEDA GENOA RD
YEAR: 2018 DATE PROCESSED: 2/26/2020

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Appraisal District of a change in the appraisal of your property that has resulted in a change in you tax liability for the 2018 tax year.

The explanation of the change is:

- | | |
|--|---|
| <input type="checkbox"/> Decrease in Appraised Value | <input type="checkbox"/> Account Prorated |
| <input type="checkbox"/> Exemption(s) Added | <input type="checkbox"/> Account Deleted |
| <input type="checkbox"/> Homestead | <input type="checkbox"/> Rendition Penalty Waived |
| <input type="checkbox"/> Over 65 | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Disabled Person | |
| <input type="checkbox"/> Disabled Veteran | <input checked="" type="checkbox"/> Lawsuit Cause No.: 2018-53438 |

This action has resulted in a decrease in the amount you owe. Accordingly, we are issuing you a refund in the amount of **\$73.73.**

Note: Questions regarding the changes in value should be directed to the Appraisal District.

If you need more information, call Customer Service at 281.444.3946.

HOBBY AREA DISTRICT

MONTHLY FINANCIAL REPORT

APRIL 30, 2020

*G*overnmental
*F*inancial
*R*eporting, LLC

**Hobby Area District
Balance Sheet
As of April 30, 2020**

Apr 30, 20

ASSETS

Current Assets

Checking/Savings

1010 · Amegy Bank	21,120.99
1020 · Wells Fargo Bank	145,288.01
1030 · Plains State Bank - CD	252,492.17
1032 · Plus4 Credit Union - CD	5.34
1040 · TexSTAR-Operating	<u>2,323,536.48</u>

Total Checking/Savings	2,742,442.99
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Other Current Assets

1200 · Assessment Receivable	<u>91,206.12</u>
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Total Other Current Assets	<u>91,206.12</u>
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Total Current Assets	2,833,649.11
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Other Assets

1230 · Due From Improvement Corp	<u>5,582.16</u>
----------------------------------	-----------------

Total Other Assets	<u>5,582.16</u>
--------------------	-----------------

TOTAL ASSETS	<u><u>2,839,231.27</u></u>
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable	<u>89,776.37</u>
-------------------------	------------------

Total Accounts Payable	89,776.37
------------------------	-----------

Other Current Liabilities

2100 · Assessment Refunds Payable	11,318.85
-----------------------------------	-----------

2200 · Deferred Assessment Revenue	<u>1,386,902.43</u>
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Total Other Current Liabilities	<u>1,398,221.28</u>
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Total Current Liabilities	<u>1,487,997.65</u>
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Total Liabilities	1,487,997.65
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Equity

3000 · Retained Earnings	1,188,466.94
--------------------------	--------------

Net Income	<u>162,766.68</u>
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Total Equity	<u>1,351,233.62</u>
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TOTAL LIABILITIES & EQUITY	<u><u>2,839,231.27</u></u>
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Hobby Area District
Statement of Sources & Uses - Budget vs Actual
April 2020

MAINTENANCE & OPERATIONS FUND

M&O SOURCES OF FUNDS

	<u>Apr 20</u>	<u>Budget</u>	<u>Jan - Apr 20</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
4000 · District Assessments	169,611.32	158,333.00	681,233.14	633,332.00	1,900,000.00
4010 · Penalty & Interest Revenue	2,530.59	3,000.00	11,828.98	12,000.00	36,000.00
4020 · Overpayments	11,710.81	5,583.00	23,445.50	22,332.00	67,000.00
4030 · Assessment Refunds	-11,034.48	-5,667.00	-24,859.98	-22,668.00	-68,000.00
4060 · Interest Revenue	822.34	1,667.00	5,416.84	6,668.00	20,000.00
TOTAL M&O SOURCES OF FUNDS	173,640.58	162,916.00	697,064.48	651,664.00	1,955,000.00

M&O USES OF FUNDS

Public Safety

6010 · Contract Public Safety	20,382.50	25,208.00	77,554.02	100,832.00	302,500.00
6012 · Specific Sites High Density Patrol	0.00	5,417.00	0.00	21,668.00	65,000.00
6014 · Special Operations	0.00	10,000.00	0.00	40,000.00	120,000.00
6015 · Apartment Life Initiatives	1,657.25	1,667.00	6,629.00	6,668.00	20,000.00
6020 · Mobile Cameras	0.00	2,547.00	0.00	10,188.00	30,560.00
6025 · Nuisance Abatement Program	981.58	1,250.00	4,055.20	5,000.00	15,000.00
6035 · Graffiti Abatement	2,720.00	3,125.00	11,560.00	12,500.00	37,500.00
6037 · Public Safety Programs	0.00	333.00	0.00	1,332.00	4,000.00
Total Public Safety	25,741.33	49,547.00	99,798.22	198,188.00	594,560.00

Community Development

6050 · Porter Service	32,182.28	13,750.00	82,049.35	55,000.00	165,000.00
6051 · Community Enhancement Programs	321.10	6,750.00	1,036.45	27,000.00	81,000.00
6052 · Corridor & ROW Maintenance	20,212.45	34,583.00	79,804.40	138,332.00	415,000.00
6053 · Field Services Vehicle	0.00	933.00	46.04	3,732.00	11,200.00
6054 · Street Sweeping	7,617.20	7,167.00	30,468.80	28,668.00	86,000.00
8055 · Project/Contract Management	0.00	10,417.00	15,250.00	41,668.00	125,000.00
8063 · Esplanade/Roadway Enhancement	5,826.98	4,167.00	5,826.98	16,668.00	50,000.00
8065 · METRO Bus Shelter Enhancement	0.00	1,833.00	0.00	7,332.00	22,000.00
8074 · Streetscape Assessories	0.00	583.00	0.00	2,332.00	7,000.00
Total Community Development	66,160.01	80,183.00	214,482.02	320,732.00	962,200.00

Economic Development

6060 · Economic Developmt Programs	0.00	8,333.00	3,276.08	33,332.00	100,000.00
8053 · Market Feasibility Study	0.00	8,333.00	0.00	33,332.00	100,000.00
Total Economic Development	0.00	16,666.00	3,276.08	66,664.00	200,000.00

Communication, Public Affairs, Marketing

6065 · Events	0.00	3,042.00	814.61	12,168.00	36,500.00
6068 · CPA&M Programs	53.29	833.00	263.16	3,332.00	10,000.00
6070 · Creative Support	5,000.00	8,958.00	21,400.00	35,832.00	107,500.00
6075 · Marketing Mtls & Promo Items	0.00	4,167.00	250.00	16,668.00	50,000.00
6078 · Advertisement	0.00	10,417.00	0.00	41,668.00	125,000.00
Total Comm., Public Affairs, Marketing	5,053.29	27,417.00	22,727.77	109,668.00	329,000.00

Hobby Area District

Statement of Sources & Uses - Budget vs Actual

April 2020

	<u>Apr 20</u>	<u>Budget</u>	<u>Jan - Apr 20</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Administration					
6112 · Administration Programs	0.00	651.00	65.00	2,604.00	7,815.00
6115 · Meeting Expense	0.00	2,000.00	4,421.19	8,000.00	24,000.00
6120 · Reimbursable Expenses	0.00	1,375.00	174.54	5,500.00	16,500.00
6125 · Postage	43.67	46.00	226.74	184.00	550.00
6130 · Office Supplies	526.40	833.00	3,136.58	3,332.00	10,000.00
6135 · Public Notices, Advertising	0.00	142.00	9.00	568.00	1,700.00
6140 · Legal Services	5,112.45	4,583.00	22,508.39	18,332.00	55,000.00
6145 · Audit Services	0.00	3,750.00	0.00	15,000.00	45,000.00
6150 · Bookkeeping	1,000.00	1,000.00	3,850.00	4,000.00	12,000.00
6155 · Assessment Billing	2,568.84	3,208.00	15,368.66	12,832.00	38,500.00
6160 · Assessment Database Mgmt.	300.00	367.00	1,200.00	1,468.00	4,400.00
6165 · Office Equipment	947.87	1,250.00	5,264.18	5,000.00	15,000.00
6170 · Insurance	0.00	1,250.00	0.00	5,000.00	15,000.00
6072 · Office Lease	2,450.00	3,333.00	9,800.00	13,332.00	40,000.00
6073 · Communication & Technologies	1,487.79	2,863.00	3,293.41	11,452.00	34,350.00
6175 · Other	53.00	125.00	92.00	500.00	1,500.00
Employee Payroll & Benefits					
6180 · Gross Wages	19,096.95	33,333.00	53,217.12	133,332.00	400,000.00
6181 · Payroll Taxes	551.60	2,550.00	1,912.44	10,200.00	30,600.00
6182 · Payroll Service	2,013.51	33.00	5,552.89	132.00	400.00
6183 · Health Insurance	3,555.04	5,784.00	12,770.14	23,136.00	69,407.00
6184 · Retirement Fund	838.87	94.00	1,151.43	376.00	1,133.00
Total Employee Payroll & Benefits	<u>26,055.97</u>	<u>41,794.00</u>	<u>74,604.02</u>	<u>167,176.00</u>	<u>501,540.00</u>
Total Administration	<u>40,545.99</u>	<u>68,570.00</u>	<u>144,013.71</u>	<u>274,280.00</u>	<u>822,855.00</u>
TOTAL M&O USES OF FUNDS	<u>137,500.62</u>	<u>242,383.00</u>	<u>484,297.80</u>	<u>969,532.00</u>	<u>2,908,615.00</u>
Other Expense					
9000 · Transfer to Improvement Corp.	0.00	0.00	50,000.00	50,000.00	50,000.00
Total Other Expense	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>50,000.00</u>	<u>50,000.00</u>
EXCESS (DEFICIT) OF SOURCES OVER USES	<u>36,139.96</u>	<u>-79,467.00</u>	<u>162,766.68</u>	<u>-367,868.00</u>	<u>-1,003,615.00</u>
Total Projected Revenue & Reimbursements					1,955,000
Total Projected Uses of Funds					2,958,615
Prior Year Reserves					<u>1,229,955</u>
Projected Year End Cash Reserves					226,340

**Hobby Area District
Bank Account Registers
As of June 11, 2020**

Type	Date	Num	Name	Memo	Amount	Balance
Amegy Bank						79,354.68
Check	04/01/2020	ACH	Guardian	Insurance (Dental/Life/Vision)	-283.78	79,070.90
Check	04/01/2020	2748	Void	Void Old O/S Refund Check	4,528.17	83,599.07
Bill Pmt -Check	04/10/2020	2933	Arthur Perez	Maint. & updating computers	-875.00	82,724.07
Bill Pmt -Check	04/10/2020	2934	Beth Strobe	March expense reports	-106.45	82,617.62
Bill Pmt -Check	04/10/2020	2935	Mister Sweeper LP	Street Sweeping	-7,617.20	75,000.42
Check	04/10/2020	2936	Best Western Plus Hobby Airport	Tax Assessment Refund	-1,518.36	73,482.06
Check	04/10/2020	2937	CG Gulf Freeway LLC	Tax Assessment Refund	-45.03	73,437.03
Check	04/10/2020	2938	HDT Investment LLC	Tax Assessment Refund	-51.23	73,385.80
Check	04/10/2020	2939	Hycos Industrial Inc.	Tax Assessment Refund	-198.84	73,186.96
Check	04/10/2020	2940	Maricela Garcia	Tax Assessment Refund	-11.88	73,175.08
Check	04/10/2020	2941	Phoenix Huang Inc	Tax Assessment Refund	-102.93	73,072.15
Check	04/10/2020	2942	SAI Inc.	Tax Assessment Refund	-674.81	72,397.34
Check	04/10/2020	2943	Sexton Interests Ltd	Tax Assessment Refund	-2,999.02	69,398.32
Check	04/10/2020	2944	Advanced Stores Company	Tax Assessment Refund	-73.73	69,324.59
General Journal	04/15/2020	Payroll	Paychex	Payroll	-6,903.24	62,421.35
General Journal	04/15/2020	Payroll	Paychex	Payroll Taxes	-2,373.50	60,047.85
General Journal	04/15/2020	Payroll	Paychex	401K & UME	-604.66	59,443.19
General Journal	04/15/2020	Payroll	Paychex	Fee	-561.34	58,881.85
Bill Pmt -Check	04/16/2020	ACH	One Foot Over	Marketing - Dec.	-5,000.00	53,881.85
Deposit	04/22/2020	Dep.	Deposit	Reimb.-credit card charge	64.94	53,946.79
Deposit	04/29/2020	Dep.	Deposit	Reimb.-credit card charge	85.20	54,031.99
Bill Pmt -Check	04/30/2020	2945	Mister Sweeper LP	Street Sweeping	-7,617.20	46,414.79
Bill Pmt -Check	04/30/2020	2946	Office Systems of Texas	Copier	-35.05	46,379.74
Bill Pmt -Check	04/30/2020	2947	Pamela Guerra	March & April exp. Report	-300.00	46,079.74
Bill Pmt -Check	04/30/2020	2948	SEAL Security Solutions LLC	Security	-9,300.00	36,779.74
Bill Pmt -Check	04/30/2020	2949	Walter Funes	March & April exp. Report	-302.30	36,477.44
General Journal	04/30/2020	Payroll	Paychex	Payroll	-7,494.48	28,982.96
General Journal	04/30/2020	Payroll	Paychex	Payroll Taxes	-2,583.87	26,399.09
General Journal	04/30/2020	Payroll	Paychex	401K & UME	-1,034.97	25,364.12
General Journal	04/30/2020	Payroll	Paychex	Fee	-548.55	24,815.57
Bill Pmt -Check	04/30/2020	ACH	BlueCross BlueShield of Texas	Health Insurance	-3,694.58	21,120.99
Bill Pmt -Check	05/01/2020	ACH	8121 Broadway Interests LLC	Office Rent	-2,450.00	18,670.99
Check	05/01/2020	ACH	Guardian	Insurance (Dental/Life/Vision)	-367.67	18,303.32
Bill Pmt -Check	05/06/2020	2950	Rachelle Reeves-Smith	50% deposit for face masks	-500.00	17,803.32
General Journal	05/08/2020	Payroll	Paychex	Payroll	-6,545.20	11,258.12
General Journal	05/08/2020	Payroll	Paychex	Payroll	-4,370.23	6,887.89
General Journal	05/08/2020	Payroll	Paychex	Payroll Taxes	-3,186.38	3,701.51
General Journal	05/08/2020	Payroll	Paychex	Fee	-124.50	3,577.01
Transfer	05/15/2020	Trf.	TexSTAR	Transfer from TexSTAR	100,000.00	103,577.01
General Journal	05/15/2020	Payroll	Paychex	Payroll	-3,506.86	100,070.15
General Journal	05/15/2020	Payroll	Paychex	Payroll Taxes	-1,305.47	98,764.68
General Journal	05/15/2020	Payroll	Paychex	401K & UME	-525.94	98,238.74
General Journal	05/15/2020	Payroll	Paychex	Fee	-394.90	97,843.84
Check	05/20/2020	2951	Acquisition 8800 Broadway LLC	Tax Assessment Refund	-2,775.66	95,068.18
Check	05/20/2020	2952	Atrium Finance II LP	Tax Assessment Refund	-4,519.54	90,548.64
Check	05/20/2020	2953	Gulf Towers Houston LLC	Tax Assessment Refund	-1,860.57	88,688.07
Check	05/20/2020	2954	Cidema Three Limited Partnership	Tax Assessment Refund	-312.71	88,375.36
Check	05/20/2020	2955	Mambo Holdings LP	Tax Assessment Refund	-176.72	88,198.64
Check	05/20/2020	2956	Wal-Mart Real Estate Business	Tax Assessment Refund	-1,315.55	86,883.09
Bill Pmt -Check	05/20/2020	2957	Allen Boone Humphries Robinson	Legal	-4,950.00	81,933.09
Bill Pmt -Check	05/20/2020	2958	Beth Strobe	April expense report	-150.00	81,783.09
Bill Pmt -Check	05/20/2020	2959	Core Logic Safe Rent	Apartment Life Initiatives	-1,657.25	80,125.84
Bill Pmt -Check	05/20/2020	2960	East End District	Graffiti Abatement	-3,701.58	76,424.26
Bill Pmt -Check	05/20/2020	2961	Equi-tax Inc.	Monthly Assessor Services	-2,868.84	73,555.42
Bill Pmt -Check	05/20/2020	2962	Governmental Financial Reporting	Bookkeeping	-1,029.92	72,525.50

Hobby Area District
Bank Account Registers
As of June 11, 2020

<i>Type</i>	<i>Date</i>	<i>Num</i>	<i>Name</i>	<i>Memo</i>	<i>Amount</i>	<i>Balance</i>
Bill Pmt -Check	05/20/2020	2963	Great America Financial Services	Copier	-348.42	72,177.08
Bill Pmt -Check	05/20/2020	2964	Mister Sweeper LP	Street Sweeping	-3,808.60	68,368.48
Bill Pmt -Check	05/20/2020	2965	SEAL Security Solutions LLC	Security	-15,376.00	52,992.48
Bill Pmt -Check	05/20/2020	2966	SMC Logistics	Liter & Landscape Maint.	-40,341.71	12,650.77
Bill Pmt -Check	05/20/2020	2967	Texas Excavation Safety System	Message Fees for April	-321.10	12,329.67
Transfer	05/22/2020	Trf.	TexSTAR	Transfer from TexSTAR	100,000.00	112,329.67
Bill Pmt -Check	05/28/2020	ACH	Busy Bee Creatives LLC	Website Domain Renewal	-29.99	112,299.68
General Journal	05/31/2020	Payroll	Paychex	Payroll	-3,506.87	108,792.81
General Journal	05/31/2020	Payroll	Paychex	Payroll Taxes	-1,305.46	107,487.35
General Journal	05/31/2020	Payroll	Paychex	401K & UME	-525.94	106,961.41
General Journal	05/31/2020	Payroll	Paychex	Fee	-394.90	106,566.51
Bill Pmt -Check	06/01/2020	ACH	8121 Broadway Interests LLC	Office Rent	-2,450.00	104,116.51
Check	06/01/2020	ACH	Guardian	Insurance (Dental/Life/Vision)	-367.67	103,748.84
Transfer	06/10/2020	Trf.	TexSTAR	Transfer from TexSTAR	100,000.00	203,748.84
Check	06/11/2020	2968	Enterprise Leasing Company	Tax Assessment Refund	-52.50	203,696.34
Check	06/11/2020	2969	Flight Safety Inc.	Tax Assessment Refund	-513.40	203,182.94
Check	06/11/2020	2970	GPC Facility LP	Tax Assessment Refund	-614.29	202,568.65
Check	06/11/2020	2971	HWC Wire & Cable Company	Tax Assessment Refund	-750.75	201,817.90
Check	06/11/2020	2972	MPT Interest LLC	Tax Assessment Refund	-58.46	201,759.44
Check	06/11/2020	2973	Mykawa 15 LLC	Tax Assessment Refund	-554.35	201,205.09
Check	06/11/2020	2974	Telephone Square LLC	Tax Assessment Refund	-865.50	200,339.59
Check	06/11/2020	2975	TPS Hobby LLC	Tax Assessment Refund	-195.89	200,143.70
General Journal	06/11/2020	GJ	Old O/S Refund Check-Replaced	Tax Assessment Refund	2,714.97	202,858.67
Check	06/11/2020	2976	Wodan Real Estate Co.	Tax Assessment Refund	-2,714.97	200,143.70
Bill Pmt -Check	06/11/2020	2977	Allen Boone Humphries Robinson	Client: HOB000-01	-11,953.99	188,189.71
Bill Pmt -Check	06/11/2020	2978	Amegy Visa Credit Card	Miscellaneous Charges	-1,032.05	187,157.66
Bill Pmt -Check	06/11/2020	2979	Antero Services	Paver Repair & Maint.	-25,580.00	161,577.66
Bill Pmt -Check	06/11/2020	2980	Arthur Perez	Computer Maintenance	-700.00	160,877.66
Bill Pmt -Check	06/11/2020	2981	Beth Strobe	May expense report	-100.00	160,777.66
Bill Pmt -Check	06/11/2020	2982	Core Logic Safe Rent	Apartment Life Initiatives	-1,657.25	159,120.41
Bill Pmt -Check	06/11/2020	2983	East End District	Graffiti Abatement	-3,649.97	155,470.44
Bill Pmt -Check	06/11/2020	2984	Equi-tax Inc.	Monthly Assessor Services	-2,868.84	152,601.60
Bill Pmt -Check	06/11/2020	2985	Governmental Financial Reporting	Bookkeeping	-1,063.05	151,538.55
Bill Pmt -Check	06/11/2020	2986	Great America Financial Services	Copier	-348.42	151,190.13
Bill Pmt -Check	06/11/2020	2987	Hawes Hill & Associates LLC	Admin. Management	-9,000.00	142,190.13
Bill Pmt -Check	06/11/2020	2988	Limb Design	Website Maint. (Dec - May)	-906.59	141,283.54
Bill Pmt -Check	06/11/2020	2989	Mister Sweeper LP	Street Sweeping	-3,808.60	137,474.94
Bill Pmt -Check	06/11/2020	2990	Office Systems of Texas	Copier	-96.06	137,378.88
Bill Pmt -Check	06/11/2020	2991	One Foot Over	Marketing - May	-5,000.00	132,378.88
Bill Pmt -Check	06/11/2020	2992	Perdue, Brandon, Fielder, Collins	Delinquent Collections-April	-162.45	132,216.43
Bill Pmt -Check	06/11/2020	2993	Roland Fry & Warren, LLC	Year End 2019 Audit Prep.	-3,600.00	128,616.43
Bill Pmt -Check	06/11/2020	2994	SEAL Security Solutions LLC	Security	-28,039.50	100,576.93
Bill Pmt -Check	06/11/2020	2995	SMC Logistics	Liter & Landscape Maint.	-34,514.73	66,062.20
Total Amegy Bank					-13,292.48	66,062.20
Wells Fargo Bank						28,456.57
Deposit	03/31/2020	Dep.	Tax Revenue	March Tax Revenue	88,271.55	116,728.12
Deposit	03/31/2020	Dep.	Interest	March Interest	104.58	116,832.70
Deposit	04/30/2020	Dep.	Tax Revenue	April Tax Revenue	28,415.60	145,248.30
Deposit	04/30/2020	Dep.	Interest	April Interest	39.71	145,288.01
Total Wells Fargo Bank					116,831.44	145,288.01
Plains State Bank - CD						252,492.17
					0.00	252,492.17
Plus4 Credit Union - CD						5.34
Total Plus4 Credit Union					0.00	5.34

**Hobby Area District
Bank Account Registers
As of June 11, 2020**

<i>Type</i>	<i>Date</i>	<i>Num</i>	<i>Name</i>	<i>Memo</i>	<i>Amount</i>	<i>Balance</i>
TexSTAR-Operating						2,321,321.72
Deposit	03/31/2020	Dep.	Interest	March Interest	1,432.13	2,322,753.85
Transfer	04/30/2020	Dep.	Interest	April Interest	782.63	2,323,536.48
Transfer	05/15/2020	Trf.	Amegy	Transfer to Amegy	-100,000.00	2,223,536.48
Transfer	05/22/2020	Trf.	Amegy	Transfer to Amegy	-100,000.00	2,123,536.48
Transfer	06/10/2020	Trf.	Amegy	Transfer to Amegy	-100,000.00	2,023,536.48
Total TexSTAR-Operating					-297,785.24	2,023,536.48
TOTAL					-194,246.28	2,487,384.20

HOBBY AREA DISTRICT
(HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER NINE)
CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Hobby Area District Board of Directors
FROM: Executive Director
SUBJECT: Agenda Item Materials

5. Review and Accept Assessments Collection and Delinquency Report.

PERDUE, BRANDON, FIELDER, COLLINS & MOTT L.L.P.
DELINQUENT ASSESSMENT REPORT
HOBBY AREA DISTRICT
June 11, 2020

Amounts shown are 2018 base assessment amounts unless indicated.

Suit pending:

Industrial Surplus Inc. 17-18 assessments \$6,054.71, 9200 Telephone Rd – 0480010000195

We have intervened in a suit filed by Harris County. Judgment was signed on 8/23/19; the judgment is final. A judgment letter has been sent and we have filed an abstract of judgment. They made a partial payment and filed a correction request with the appraisal district; HCAD says their request was denied. On 3/17/20, a tax service called to confirm the balance due. The county has not set the property for tax sale because the county taxes have been paid. The 2019 assessments have been paid in full.

Juventino M. Berlanga 16-17 assessments \$982.49, Tract 37 A Section 6 South Houston Gardens on Monroe Rd – 0342030010037

We have intervened in a suit filed by Pasadena ISD before we were its attorney. The ISD taxes were paid so we have taken the lead; judgment was submitted on 12/6/19 but the judgment was denied. A new hearing date will be set and a new judgment will be submitted when the courts reopen.

Kenneth Narinesingh 16-18 assessments \$616.71, 8243 Telephone Rd – 0650500040007

We have intervened in a suit filed by Harris County; judgment was signed on 5/14/18. The judgment is final. A judgment letter has been sent but there has been no response. The county had the property set for tax sale on 12/4/18 but the sale was cancelled when the county taxes were paid. A new lawsuit was filed by the county for the 2018 taxes; we have intervened on behalf of the District.

Terry A. Owens 15-18 assessments \$486.81, 7437 Alameda Genoa Rd – 04803400000025

We have intervened in a suit filed by Harris County; judgment was signed 6/3/19. The judgment is final; a judgment letter has been sent but there has been no response. We have filed an abstract of judgment.

Rodney E. Underwood d/b/a Uplift House 13-18 assessments \$443.66, 6549 Northdale St.- 0600770090019

We have intervened in a suit filed by Harris County. A trial date was set for 3/13/20 and again for 6/12/20 but both dates were cancelled; a new trial date will be set when the courts reopen. In February, Rodney Underwood and American Title called for payoff statements which were sent.

Global New Millennium Partners Ltd. \$433.80, 6750 Telephone Rd.-06000900000060

We have intervened in a suit filed by Harris County. A trial date was set for 6/12/20 but has been cancelled; a new trial date will be set when the courts reopen.

Victor & Maria E. Caraveo 15-18 assessments \$398.53, 6902 Telephone Rd – 0600170290001

We have intervened in a suit filed by Harris County; we will monitor the case.

Rudolfo Ybarra \$204.28, 9403 Meldrum Ln.-0630320130014

We have intervened in a suit filed by Pasadena ISD before we were its attorney. A hearing date will be set when the defendants have been served.

- Where appropriate, delinquent 2019 assessments are included in the above suits.

Paid in full:

Richard & Stella Urdiales \$41.56, 6615 Heffernan St.-0600770030016

2018 accounts:

The Furniture Bank \$4,546.44, 8220 Mosley Rd – 0342030020122

This account is a late delinquency. They have filed for exempt status and the application is pending.

- In addition to other 2018 accounts listed on this report, there are 16 accounts with 2018 base assessments ranging from \$3 to \$625; 12 of these accounts have base assessments of less than \$400. Demand letters have been sent, we are trying to reach each owner by phone and we are contacting lienholders, where appropriate.

Other accounts:

Ham's Aviation Maintenance Service Inc. 13-18 assessments \$4,558.37, improvements only account at 8703 Telephone Rd – 0432280000031

We have spoken to Carla Ham who said they left Houston many years ago and that Million Air is now the owner of this location. This is a building on city owned land at Hobby Airport. We have told HCAD what we know and we have asked them twice to let us know what they know about this account and they have not replied, the county tax office has over \$286,000 due on this account, it is odd that HCAD is unresponsive and nothing seems to have been done on this. A tax service contacted us on 5/18/17 and again on 6/23/17 for a payoff balance.

- In addition to the account listed above, there are 23 accounts with base assessments between \$2 and \$1,155. Demand letters have been sent, we are trying to reach each owner by phone and we are contacting lienholders, where appropriate. Due to the size of the accounts, further action is not recommended at this time.

If you have any questions, please feel free to contact me.



Carl O. Sandin



Email: csandin@pbfcml.com

Office: 713-802-6965 (Direct Line)

Mobile: 713-824-1290

Fax: 713-862-1429

Hobby Area District Lawsuit and Arbitration Status Detail as of 5/1/2020

Jur 943

Tax Year	CAD Account No.	Owner Name	ARB Hearing Value	Assessment Collected	Cause Number	Date Received from HCAD	Settled Value	Reduction in Assessment	% Reduction in Assessment	Date Designation Form Sent to Owner	Date Refund Notice Sent to Bkpr
Tax Year 2018	034-203-001-0010	Clarke Distributing LLC	901,793		2018-71785						
Tax Year 2018	060-014-023-0038	Priya Holdings LLC	596,955		2018-71881						
Tax Year 2018	062-031-005-0005	Kainer Expt Crating Inc	1,117,575		2018-72266						
Tax Year 2018	065-050-005-0004	Bradley Harry E Estate	673,502		2018-72306						
Tax Year 2018	096-318-000-0006	Nitro Phos Inc	2,902,155		2018-72810						
Tax Year 2018	040-239-000-0011	Broadway Bellfort Prop LLC	3,603,297		2018-72925						
Tax Year 2018	062-031-002-0011	Maraldo Mike	696,000		2018-73458						
Tax Year 2018	040-239-000-0002	Apt Broadway Village LLC	5,756,467		2018-74038						
Tax Year 2018	060-077-009-0004	CWD Interests LLC	1,320,548		2018-74144						
Tax Year 2018	046-205-000-0021	NPA III Hotel Group LLC	5,917,175		2018-74176						
Tax Year 2018	040-239-001-0009	Cardena Adans	1,833,541		2018-74517						
Tax Year 2018	040-239-000-0058	BBK Properties LLC	237,000		2018-74965						
Tax Year 2018	118-275-001-0001	Maankee Hospitality LLC	3,513,932		2018-75462						
Tax Year 2018	034-203-002-0192	Reynolds Tony Rex & Janice	895,205		2018-75646						
Tax Year 2018	076-121-004-0016	Bah Texas LP	160,000		2018-75702						
Tax Year 2018	120-681-001-0001	Mambo Holdings LP	1,772,000		2019-28490						
Tax Year 2018	Total	Unsettled Accounts, original value	71,693,050								
Tax Year 2018	Total	Unsettled Accounts, number of accounts	32								
Tax Year 2019											
Settled											
Tax Year 2019	118-275-001-0002	RCI Holdings Inc	724,647		101-19-001162		650,000				
Tax Year 2019	034-203-002-0118	Atrium Finance II LP	19,563,009	\$29,344.51	2019-48883	4/7/2020	16,845,202	\$4,076.71	13.89%	Received	5/1/2020
Tax Year 2019	034-203-002-0130	Atrium Finance II LP	1,581,088	\$2,371.63	2019-48883	4/7/2020	1,361,434	\$329.48	13.89%	Received	5/1/2020
Tax Year 2019	034-203-004-0003	Atrium Finance II LP	543,930	\$815.90	2019-48883	4/7/2020	468,364	\$113.35	13.89%	Received	5/1/2020
Tax Year 2019	040-239-000-0111	Acquisition 8800 Broadway LLC	12,750,438	\$19,125.66	2019-53645	4/7/2020	10,900,000	\$2,775.66	14.51%	Received	5/1/2020
Tax Year 2019	047-123-000-0064	Gulf Towers Houston LLC	5,013,279	\$7,179.06	2019-59816	4/7/2020	4,786,040	na	na	na	na
Tax Year 2019	047-123-000-0066	Gulf Towers Houston LLC	4,975,233	\$7,070.94	2019-59816	4/7/2020	4,713,960	na	na	na	na
Tax Year 2019	126-063-001-0003	Wal-Mart Real Estate Business Tr	12,052,500	\$18,078.75	2019-61398	4/7/2020	11,175,464	\$1,315.55	7.28%	Received	5/1/2020
Tax Year 2019	136-453-001-0001	Telephone Square LLC	8,177,000	\$12,265.50	2019-64772	4/21/2020	7,600,000	\$865.50	7.06%	4/30/2020	6/1/2020
Tax Year 2019	034-203-001-0047	TPS Hobby LLC	1,025,555	\$1,538.33	101-19-001306	5/14/2020	914,171	\$167.07	10.86%	9/18/2020	6/1/2020
Tax Year 2019	034-203-001-0048	TPS Hobby LLC	152,950	\$229.42	101-19-001306	5/14/2020	141,239	\$17.56	7.65%	9/18/2020	6/1/2020
Tax Year 2019	034-203-001-0049	TPS Hobby LLC	587,806	\$881.71	101-19-001306	5/14/2020	580,297	\$11.26	1.28%	9/18/2020	6/1/2020
Tax Year 2019	034-203-001-0312	TPS Hobby LLC	2,056,896	no change	101-19-001306	5/14/2020	2,056,896	\$0.00	0.00%	na	na
Tax Year 2019	034-203-002-0079	TPS Hobby LLC	438,470	no change	101-19-001306	5/14/2020	438,470	\$0.00	0.00%	na	na
Tax Year 2019	034-203-002-0085	TPS Hobby LLC	438,470	no change	101-19-001306	5/14/2020	438,470	\$0.00	0.00%	na	na
Tax Year 2019	034-203-002-0086	TPS Hobby LLC	438,470	no change	101-19-001306	5/14/2020	438,470	\$0.00	0.00%	na	na
Tax Year 2019	034-203-002-0158	TPS Hobby LLC	438,470	no change	101-19-001306	5/14/2020	438,470	\$0.00	0.00%	na	na
Tax Year 2019	034-203-002-0159	TPS Hobby LLC	73,224	no change	101-19-001306	5/14/2020	73,224	\$0.00	0.00%	na	na
Tax Year 2019	034-203-002-0160	TPS Hobby LLC	219,235	no change	101-19-001306	5/14/2020	219,235	\$0.00	0.00%	na	na
Tax Year 2019	034-203-002-0184	TPS Hobby LLC	73,006	no change	101-19-001306	5/14/2020	73,006	\$0.00	0.00%	na	na
Tax Year 2019	034-203-002-0189	TPS Hobby LLC	73,224	no change	101-19-001306	5/14/2020	73,224	\$0.00	0.00%	na	na
Tax Year 2019	136-207-001-0001	HWC Wire & Cable Company	4,150,500	\$6,225.75	2019-63843	5/14/2020	3,650,000	\$750.75	12.06%	Received	6/1/2020
Tax Year 2019	040-239-000-0056	Flight Safety Inc	3,332,269	\$4,998.40	2019-68424	5/14/2020	2,990,000	\$513.40	10.27%	5/18/2020	6/1/2020

Hobby Area District Lawsuit and Arbitration Status Detail as of 5/1/2020

Jur 943

Tax Year	CAD Account No.	Owner Name	ARB Hearing Value	Assessment Collected	Cause Number	Date Received from HCAD	Settled Value	Reduction in Assessment	% Reduction in Assessment	Date Designation Form Sent to Owner	Date Refund Notice Sent to Bkpr
Tax Year 2016											
Tax Year 2016	034-203-003-0127	MPT Interest LLC	1,158,000		2016-80783						
Tax Year 2016	Total	Unsettled Accounts, original value	1,158,000								
Tax Year 2016	Total	Unsettled Accounts, number of accounts	1								
Tax Year 2017											
Unsettled											
Tax Year 2017	096-294-000-0001	Heritage Gulf Coast LLC	3,602,464		2017-69192						
Tax Year 2017	034-203-001-0010	Clarke Distributing LLC	881,762		2017-69461						
Tax Year 2017	096-294-000-0003	Heritage Gulf Coast LLC	12,606		2017-78745						
Tax Year 2017	096-294-000-0004	Heritage Gulf Coast LLC	1,185,957		2017-78745						
Tax Year 2017	132-245-001-0001	Heritage Gulf Coast LLC	843,386		2017-78745						
Tax Year 2017	Total	Unsettled Accounts, original value	6,526,175								
Tax Year 2017	Total	Unsettled Accounts, number of accounts	5								
Tax Year 2018											
Settled											
Tax Year 2018	047-123-000-0064	Gulf Towers Houston LLC	5,159,043	\$7,738.56	2018-53999	4/7/2020	4,534,140	\$937.35	12.11%	4/8/2020	5/1/2020
Tax Year 2018	047-123-000-0066	Gulf Towers Houston LLC	5,081,338	\$7,622.01	2018-53999	4/7/2020	4,465,860	\$923.22	12.11%	4/8/2020	5/1/2020
Tax Year 2018	118-422-001-0006	Enterprise Leasing Company of Houston	705,079	\$1,057.62	2018-72797	4/21/2020	670,079	\$52.50	4.96%	4/28/2020	6/1/2020
Tax Year 2018	064-052-000-0045	Awad Mustafa	480,840	\$455.25	2018-61146	4/21/2020	303,500	\$80.45	17.67%	CAPPED	CAPPED
Tax Year 2018	034-203-001-0009	Lowen Company Murray Div	540,963		2018-73801		540,963				
Tax Year 2018	034-203-003-0127	MPT Interests LLC	1,192,500	\$1,788.75	2018-72173	5/14/2020	1,153,527	\$58.46	3.27%	5/18/2020	6/1/2020
			332,293,769				299,938,375				
			87								
Unsettled											
Tax Year 2018	096-294-000-0001	Heritage Gulf Coast LLC	3,882,330		2017-69192						
Tax Year 2018	096-294-000-0003	Heritage Gulf Coast LLC	12,575		2017-78745						
Tax Year 2018	096-294-000-0004	Heritage Gulf Coast LLC	1,273,989		2017-78745						
Tax Year 2018	132-245-001-0001	Heritage Gulf Coast LLC	850,972		2017-78745						
Tax Year 2018	040-239-001-0020	Smith Jim R	2,306,986		2018-59994						
Tax Year 2018	040-239-001-0038	Smith Jim R	750,000		2018-60630						
Tax Year 2018	096-318-000-0007	Discount Rags Properties LLC	3,598,729		2018-61104						
Tax Year 2018	028-059-000-0016	Stiles Properties Braniff Road Ltd	1,697,100		2018-65344						
Tax Year 2018	136-453-001-0001	Telephone Square LLC	7,519,783		2018-67518						
Tax Year 2018	096-321-000-0004	Pingree 2000 Real Estate Holdings	3,517,502		2018-67607						
Tax Year 2018	123-174-001-0001	Lauren Holdings	2,739,675		2018-68431						
Tax Year 2018	040-239-000-0041	2ML Real Estate Interests Inc	2,411,364		2018-68687						
Tax Year 2018	129-096-001-0001	Standard Morgan Partners Ltd	2,046,572		2018-68703						
Tax Year 2018	078-051-001-0007	Grace Business Investments LLC	5,923,328		2018-69515						
Tax Year 2018	062-031-008-0004	Garza Norberto / Askew Mellanie	560,000		2018-71743						
Tax Year 2018	062-031-010-0001	Garza Norberto / Askew Mellanie	705,000		2018-71743						

Hobby Area District Lawsuit and Arbitration Status Detail as of 5/1/2020

Jur 943

Tax Year	CAD Account No.	Owner Name	ARB Hearing Value	Assessment Collected	Cause Number	Date Received from HCAD	Settled Value	Reduction in Assessment	% Reduction in Assessment	Date Designation Form Sent to Owner	Date Refund Notice Sent to Bkpr
Tax Year 2019	129-987-001-0003	GPC Family LP	9,309,526	\$13,964.29	2019-70819	5/14/2020	8,900,000	\$614.29	4.40%	5/18/2020	6/1/2020
Tax Year 2019	132-329-001-0003	FPA Pinpoint Mykawa LLC	863,033	\$891.85	2019-72494	5/14/2020	225,000	\$554.35	62.16%	5/18/2020	6/1/2020
			121,672,034				109,468,720				
			43								
Unsettled											
Tax Year 2019	034-203-003-0170	Hobby Warehouse Center LLC	1,600,000		101-19-001843						
Tax Year 2019	040-239-001-0020	Smith Jim R	2,175,000		2018-59994						
Tax Year 2019	078-051-001-0007	Grace Business Investments LLC	5,227,400		2018-69515						
Tax Year 2019	104-827-000-0001	Grace Business Investments LLC	1,772,210		2018-69515						
Tax Year 2019	040-239-000-0100	Verde Communities LLC	10,256,380		2019-49259						
Tax Year 2019	040-239-000-0101	Verde Communities LLC	6,827,410		2019-49259						
Tax Year 2019	040-239-000-0108	Verde Communities LLC	6,827,400		2019-49259						
Tax Year 2019	109-786-000-0001	Verde Communities LLC	6,648,690		2019-49259						
Tax Year 2019	109-786-000-0002	Verde Communities LLC	8,217,840		2019-49259						
Tax Year 2019	109-786-000-0003	Verde Communities LLC	8,849,980		2019-49259						
Tax Year 2019	109-787-000-0007	Verde Communities LLC	6,787,720		2019-49259						
Tax Year 2019	109-787-000-0008	Verde Communities LLC	6,707,590		2019-49259						
Tax Year 2019	114-169-000-0001	Verde Communities LLC	6,442,020		2019-49259						
Tax Year 2019	114-175-000-0001	Verde Communities LLC	6,270,470		2019-49259						
Tax Year 2019	131-366-001-0001	First Service Credit Union	1,105,160		2019-52528						
Tax Year 2019	040-239-001-0038	Smith Jim R	752,750		2019-53611						
Tax Year 2019	034-203-002-0101	Macey Family Properties Ltd	3,440,230		2019-54101						
Tax Year 2019	034-203-002-0108	Northern Holdings Ltd	1,309,607		2019-54298						
Tax Year 2019	096-294-000-0003	Heritage Gulf Coast LLC	12,575		2019-55847						
Tax Year 2019	070-072-028-0001	Triangle Shopping Center LP	1,850,000		2019-56586						
Tax Year 2019	057-259-000-0046	Autozone Texas LP	1,246,093		2019-56953						
Tax Year 2019	040-239-000-0052	Lam Airport LP	1,900,000		2019-60193						
Tax Year 2019	128-049-001-0001	Almeda Center 45 LP	6,657,162		2019-60600						
Tax Year 2019	034-203-003-0204	Hazari LLC	740,269		2019-60849						
Tax Year 2019	034-203-003-0315	Hazari LLC	3,004,849		2019-60849						
Tax Year 2019	034-203-002-0099	CCI Hobby I LP	3,700,000		2019-60952						
Tax Year 2019	078-051-001-0001	PCL Galveston Partners Ltd	4,745,000		2019-62649						
Tax Year 2019	040-239-000-0078	GHC Property LLC	8,651,271		2019-62728						
Tax Year 2019	078-071-001-0002	F&S Grahamcrest LLC	2,790,000		2019-63366						
Tax Year 2019	041-012-001-0032	ZMS & Associates Inc	28,400		2019-63818						
Tax Year 2019	119-602-001-0001	Syndex Corporation	7,800,000		2019-63820						
Tax Year 2019	064-063-008-0001	Furmanite US GSG LLC	1,311,500		2019-63941						
Tax Year 2019	015-115-011-0008	Adelaide Holdings LLC	1,885,186		2019-64438						
Tax Year 2019	122-722-001-0001	Damjj Ltd	3,584,701		2019-64486						
Tax Year 2019	096-319-000-0004	Icon Owner Pool 6 West Southwest	5,514,000		2019-64951						
Tax Year 2019	094-210-000-0006	Public Storage Mgmt Inc	5,561,510		2019-65624						
Tax Year 2019	094-210-000-0007	Public Storage Mgmt Inc	2,438,490		2019-65624						
Tax Year 2019	043-228-000-0073	Friedkin Realty Hobby Airport	3,584,128		2019-65785						
Tax Year 2019	034-203-003-0123	Comerica Bank	2,446,788		2019-65864						
Tax Year 2019	129-785-001-0004	Kucinski Family Trust	978,525		2019-65864						
Tax Year 2019	043-228-000-0041	Ean Holdings LLC	1,126,080		2019-65933						
Tax Year 2019	040-239-000-0005	Global New Millennium Partners Ltd	370,096		2019-66176						

Hobby Area District Lawsuit and Arbitration Status Detail as of 5/1/2020

Jur 943

Tax Year	CAD Account No.	Owner Name	ARB Hearing Value	Assessment Collected	Cause Number	Date Received from HCAD	Settled Value	Reduction in Assessment	% Reduction in Assessment	Date Designation Form Sent to Owner	Date Refund Notice Sent to Bkpr
Tax Year 2019	126-063-001-0010	ARCP MT Houston TX LLC	1,446,342		2019-66230						
Tax Year 2019	129-578-001-0002	Capview Income & Value Fund IV LP	1,170,154		2019-66436						
Tax Year 2019	132-094-001-0001	VLR Texas Properties LLC	627,406		2019-66784						
Tax Year 2019	129-785-001-0001	Advance Stores Company Inc 8094	739,577		2019-66785						
Tax Year 2019	034-203-001-0023	Silk Road Properties LLC	383,250		2019-66899						
Tax Year 2019	034-203-001-0025	Silk Road Properties LLC	425,178		2019-66899						
Tax Year 2019	065-050-005-0004	Bradley Harry E Estate	806,136		2019-67944						
Tax Year 2019	034-203-001-0010	Clarke Distributing LLC	932,000		2019-67999						
Tax Year 2019	062-031-002-0011	Maraldo Mike	762,685		2019-68070						
Tax Year 2019	098-435-000-0001	DDC Hotels Inc	7,208,682		2019-68415						
Tax Year 2019	060-077-009-0004	CWD Interests LLC	1,765,111		2019-69959						
Tax Year 2019	096-321-000-0004	Pingree 2000 Real Estate Holdings	3,613,768		2019-70056						
Tax Year 2019	040-239-000-0041	ML Real Estate Interest Inc	2,499,525		2019-70058						
Tax Year 2019	040-239-001-0051	7950 Bellfort Ltd	10,569,335		2019-70350						
Tax Year 2019	040-239-001-0014	Bellfort Village Phase II	10,579,588		2019-70367						
Tax Year 2019	125-821-001-0001	ARCP MT Houston TX LLC	271,847		2019-70586						
Tax Year 2019	126-063-001-0005	ARCP MT Houston TX LLC	15,058,758		2019-70586						
Tax Year 2019	126-063-001-0006	ARCP MT Houston TX LLC	17,741,100		2019-70586						
Tax Year 2019	126-063-001-0010	ARCP MT Houston TX LLC	1,446,342		2019-70586						
Tax Year 2019	126-063-001-0011	ARCP MT Houston TX LLC	149,759		2019-70586						
Tax Year 2019	118-422-001-0006	Enterprise Leasing Company of Houston	883,387		2019-71077						
Tax Year 2019	096-249-000-0001	HSR Bellfort Plaza Apt LLC	6,050,150		2019-71443						
Tax Year 2019	034-207-012-0030	E J Stanton LP	805,708		2019-71745						
Tax Year 2019	034-203-002-0192	Reynolds Tony Rex & Janice	895,205		2019-71776						
Tax Year 2019	034-203-001-0324	Medallion Investment IV	4,399,898		2019-72141						
Tax Year 2019	034-203-001-0062	Sexton Interest IV Ltd	556,925		2019-72241						
Tax Year 2019	034-203-002-0100	Sexton Interests Ltd	2,824,371		2019-72527						
Tax Year 2019	034-203-003-0127	MPT Interest LLC	1,196,808		2019-72742						
Tax Year 2019	124-659-001-0002	Freeland Holdings Ltd	802,019		2019-73255						
Tax Year 2019	040-239-001-0009	Cardenas Adans	1,977,141		2019-73614						
Tax Year 2019	118-275-001-0001	Maankee Hospitality LLC	3,525,781		2019-73691						
Tax Year 2019	040-239-000-0011	Broadway Bellfort Prop LLC	2,904,568		2019-73789						
Tax Year 2019	040-239-000-0002	APT Broadway Village LLC	7,193,707		2019-73808						
Tax Year 2019	028-059-000-0016	Stiles Properties Braniff Road Ltd	1,813,350		2019-73872						
Tax Year 2019	096-318-000-0006	Snyder Dan	2,834,688		2019-73966						
Tax Year 2019	119-800-001-0001	Ghormley Cecil D	2,712,061		2019-77449						
Tax Year 2019	034-203-002-0105	Krishna Hobby LLC	691,408		2019-79390						
Tax Year 2019	040-239-000-0061	APTCB LLC	6,302,752		2019-82303						
Tax Year 2019	040-239-000-0073	APTPW Ltd	4,510,678		2019-82323						
Tax Year 2019	129-096-001-0006	9333 Bryant LLC	5,265,073		2019-82859						
Tax Year 2019	Total	Unsettled Accounts, original value	299,486,701								
Tax Year 2019	Total	Unsettled Accounts, number of accounts	82								

Hobby Area District Lawsuit and Arbitration Status Detail as of 5/1/2020

Jur 943

Tax Year	CAD Account No.	Owner Name	ARB Hearing Value	Assessment Collected	Cause Number	Date Received from HCAD	Settled Value	Reduction in Assessment	% Reduction in Assessment	Date Designation Form Sent to Owner	Date Refund Notice Sent to Bkpr
Cumulative											
Settled											
Cumulative	Grand Total	Settled Accounts, original value	2,619,705,496				2,277,539,754				
Cumulative	Grand Total	Settled Accounts, number of accounts	818								
Unsettled											
Cumulative	Grand Total	Unsettled Accounts, original value	378,863,926								
Cumulative	Grand Total	Unsettled Accounts, number of accounts	120								
Color Legend											
	Light Gray	Settled previously									
	Yellow	Settled as of this report									
	White	Unsettled									
	Pink	Unsettled and new since previous report									
Abbreviations											
	NA	Not applicable									
	x	Previous to implementation of Designation Form									
	DELQ	Refund was not issued -- Reduction in assessment was applied to the account, and account still has a balance due.									
	PAID	Refund was not issued -- Reduction in assessment was applied to the account, and account is now paid in full.									
	NYB	Not yet billed									
	25.25b	Settled under Tax Code 25.25b; refund processed									

Hobby Area District
Lawsuit and Arbitration Status Summary as of 5/1/2020

Jur 943

Summary

Settled

2,619,705,496	Original value of Settled accounts as of 5/1/2020
818	Number of Settled accounts as of 5/1/2020
342,165,742	Reduction in value of Settled accounts
13.06%	Average % reduction in value of Settled accounts

Unsettled

378,863,926	Original value of Unsettled accounts as of 5/1/2020
120	Number of Unsettled accounts as of 5/1/2020

0.15 Tax rate per \$100 valuation

\$74,226	Estimated* reduction in assessment on	120	Unsettled accounts,
	based on	13.06%	average

Historical data from Tax Years 2007 through 2012 were used to establish initial statistics for the "average % reduction in value of Settled accounts."

**HOBBY AREA DISTRICT
ASSESSMENT COLLECTION REPORT
May 2020
BILLING AND COLLECTION SUMMARY
FISCAL YEAR
01/01/2020 - 12/31/2020**

YEAR	RATE	TOTAL LEVY	COLLECTIONS	RECEIVABLE	% COLLECTED
2019	0.15000	\$2,032,707.30	\$1,968,803.36	\$63,903.94	97%
2018	0.15000	\$1,862,334.29	\$1,845,847.41	\$16,486.88	99%
2017	0.15000	\$1,785,618.99	\$1,778,952.88	\$6,666.11	99%
2016	0.15000	\$1,738,474.86	\$1,735,937.57	\$2,537.29	99%
2015	0.15000	\$1,685,910.78	\$1,684,603.39	\$1,307.39	99%
2014	0.15000	\$1,524,784.44	\$1,523,734.25	\$1,050.19	99%
2013	0.15000	\$1,358,121.73	\$1,356,667.37	\$1,454.36	99%

Current Month Activity

Revenue:	<u>Current Month</u>	<u>Year to Date</u>
2019 Assessment Collected	-86.19	1,871,206.67
2018 Assessment Collected	-58.46	3,841.35
2017 Assessment Collected	0.00	-354.78
2016 Assessment Collected	0.00	-505.12
2015 Assessment Collected	0.00	0.00
2014 Assessment Collected	0.00	0.00
2013 Assessment Collected	0.00	0.00
Penalty & Interest	295.76	12,124.74
Overpayments	0.00	4,026.34
CAD Lawsuits	2,687.14	22,106.30
CAD Corrections	0.00	2,108.28
Collection Fees	0.00	2,657.74
Court Fees	0.00	0.00
Miscellaneous Revenue	25.73	25.73
Estimated Payments	0.00	0.00
Total Revenue	2,863.98	1,917,237.25
Overpayments Presented for Refund	3,605.14	28,465.12
Overpayments Applied to Assessment	0.00	0.00

ASSESSED VALUE FOR 2019:	1,385,568,569	Uncertified:	3,447,321
ASSESSED VALUE FOR 2018:	1,264,907,764	Uncertified:	654,390
ASSESSED VALUE FOR 2017:	1,217,148,586	Uncertified:	654,390
ASSESSED VALUE FOR 2016:	1,176,288,257	Uncertified:	0
ASSESSED VALUE FOR 2015:	1,137,542,865	Uncertified:	0
ASSESSED VALUE FOR 2014:	1,029,864,792	Uncertified:	0
ASSESSED VALUE FOR 2013:	919,950,929	Uncertified:	0

Assessment Collection Account: Wells Fargo, Account No. 3402018257

ASSESSMENT PLAN PROJECTIONS

YEAR	CURRENT RATE	PROJECTED LEVY 2%	COLLECTIONS @ 95%	CUMULATIVE COLLECTIONS	10 YEAR AVERAGE
2013	0.15000	1,358,122	1,290,216	\$1,356,667.37	
2014	0.15000	1,385,284	1,316,020	\$1,523,734.25	
2015	0.15000	1,412,990	1,342,340	\$1,684,603.39	
2016	0.15000	1,441,250	1,369,187	\$1,735,937.57	
2017	0.15000	1,470,075	1,396,571	\$1,778,952.88	
2018	0.15000	1,499,476	1,424,502	\$1,845,847.41	
2019	0.15000	1,529,466	1,452,992	\$1,968,803.36	
2020	0.15000	1,560,055	1,482,052		
2021	0.15000	1,591,256	1,511,693		
2022	0.15000	1,623,081	1,541,927		
		14,871,054	26,022,048		1,487,105

The Projected Levy is based on the rate remaining at 0.15000

Prepared by: Equi-Tax Inc.
Collector for the District

HOBBY AREA DISTRICT

May 2020

TOP TEN ASSESSMENT PAYERS

PROPERTY OWNER	ACCOUNT NOS	SITUS	PROPERTY TYPE	VALUE	ASSESSMENT
VERDE COMMUNITIES LLC 440 N WELLS ST STE 410 CHICAGO, IL 60654-4975	1097860000001 1097860000002 1097860000003 1097890000008 0402390000108 1141750000001 0402390000101 1097870000007 1141690000001 0402390000100	8751 BROADWAY ST #213 77061 7900 MORLEY ST #292 77061 8801 GLENCREST ST #322 77061 8950 GLENCREST ST #200 77061 8750 BROADWAY ST #222 77061 8955 BROADWAY ST #208 77061 8200 BROADWAY ST #224 77061 8900 GLENCREST ST #208 77061 8915 BROADWAY ST #200 77061 8501 BROADWAY ST #380 77061	MULTI-FAMILY	73,835,500	110,753.25
ARCP MT HOUSTON TX LLC 2325 E CAMELBACK RD STE 1100 PHOENIX AZ 85016-9078	1258210010001 1260630010012 1260630010005 1260630010006 1260630010010 1260630010011	0 MELDRUM 77075 0 ROWLETT ST 77075 10013 ALMEDA GENOA RD 77075 10025 ALMEDA GENOA RD 77075 10009 ALMEDA GENOA RD 77075 0 MELDRUM 77075	WAREHOUSE STORE	34,684,315	51,703.56
INLAND DIVERSIFIED HOUSTON OREM LLC ATTN PM DEPT 4714 11995 EL CAMINO REAL SAN DIEGO CA 92130-2539	1307400010001 1296790010001	6905 E OREM DR 77075 6903 E OREM DR 77075	WAREHOUSE	23,192,492	23,967.01
VIVA PROPERTIES LLC P O BOX 405 LOLITA TX 77971-0405	0971580000001 1199160010001 0971580000002	0 VILLA DR 77061 0 NEUHAUS AVE 77061 8300 TEWANTIN DR	WAREHOUSE	22,296,563	33,444.84
ATRIUM FINANCE II LP MARRIOTT HOBBY 4243 HUNT RD BLUE ASH OH 45242-6645	0342030040003 0342030020130 0342030020118	9100 GULF FWY 77061 9100 GULF FWY 77061 9100 GULF FWY #287 77017	HOTEL	21,688,027	32,532.04
GALILEO APOLLO III TX LP 3901 BELLAIRE BLVD HOUSTON TX 77025-1100	1254930010002 1254930010001	10235 ALMEDA GENOA RD 77034 10225 ALMEDA GENOA RD 77034	RETAIL CENTER	18,731,027	28,096.54

HOBBY AREA DISTRICT

May 2020 TOP TEN ASSESSMENT PAYERS					
1859 HISTORIC HOTELS LTD 2302 POST OFFICE ST GALVESTON TX 77550-1935	0963850000001 0963850000003	8181 AIRPORT BLVD #303 77061 0 RUTHBY 77061	HOTEL	18,434,540	27,651.81
POWELL ELECTRICAL SYSTEMS LLC 8550 MOSLEY RD HOUSTON TX 77075-1116	1193970010001	7232 AIRPORT BLVD 77061	MANUFACTURING	18,389,106	27,583.66
OREILLY AUTO ENTERPRISES LLC 233 S PATTERSON AVE SPRINGFIELD MO 65802-2210	0342070120005 1250380010001	8601 TAVENOR LN 77075 8910 TAVENOR LN 77075	WAREHOUSE	17,757,206	26,635.81
C G 7600 LP % GARVER 1901 LEXINGTON ST HOUSTON TX 77098-4219	0421910000006 0421910000117	7600 S SANTA FE DR 77061 7600 S SANTA FE DR 77061	WAREHOUSE	17,284,204	25,926.31

HOBBY AREA DISTRICT

May 2020					
TOP TEN DELINQUENT ACCOUNTS					
PROPERTY OWNER	ACCOUNT NO	SITUS	PROPERTY TYPE	ASSESSMENT YEAR(S)	ASSESSMENT
INDUSTRIAL SURPLUS INC 6532 RUPLEY CIR HOUSTON TX 77087-3442	91 048 001 000 0195	9200 TELEPHONE RD 77075	INDUSTRIAL	2017 - 2018	6,054.71
HAMS AVIATION MAINTENANCE SRV INC 7766 BRANIFF ST HOUSTON TX 77061-5120	91 043 228 000 0031	8703 TELEPHONE RD 77061	STORAGE HANGAR	2013 - 2019	5,454.19
FURNITURE BANK 8220 MOSLEY RD HOUSTON TX 77075-1110	91 034 203 002 0122	8220 MOSLEY RD 77075	WAREHOUSE	2018	4,546.44
MANNING FAMILY PARTNERSHIP 820 S FRIENDSWOOD DR STE 203A FRIENDSWOOD TX 77546-4665	91 034 203 001 0045	8777 TALLYHO RD 77061	WAREHOUSE	2019	4,201.70
GLENVISTA LLC 6610 STILLWELL ST HOUSTON TX 77087-1418	91 094 210 000 0002	8505 GLENVISTA ST 77061	VOCATIONAL SCHOOL	2019	3,607.49
HEALTH CONSULTANTS INC 9030 MONROE RD HOUSTON TX 77061-5229	91 116 848 000 0002	9033 MONROE RD 77061	WAREHOUSE	2019	3,483.69
RBIP TRANSPORTATION LLC 6750 BENDER RD HUMBLE TX 77396-2107	91 034 207 011 0025	9201 TAVENOR LN 77075	WAREHOUSE	2019	2,084.98
ALFE PROPERTIES LLC 8303 HANSEN RD HOUSTON TX 77075-1003	91 034 203 002 0107	8303 HANSEN RD 77075	WAREHOUSE	2019	2,043.00
BERLANGA JUVENTINO M 8100 STONE ST APT 1311 HOUSTON TX 77061-1950	91 034 203 001 0037	0 MONROE RD 77061	VACANT	2016 - 2019	1,974.35
FALL LAKE MERKO LLC 770 KEMPWOOD DR HOUSTON TX 77055	91 064 215 000 0016	8650 GULF FWY 77017	USED CAR LOT	2019	1,939.19
* Pending HCAD Value Lawsuits					

HOBBY AREA DISTRICT
(HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER NINE)
CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Hobby Area District Board of Directors

FROM: Executive Director

SUBJECT: Agenda Item Materials

- 6. Conduct annual review of Investment Policy and adopt Resolution regarding annual review of Investment Policy.**

RESOLUTION ESTABLISHING THE AUTHORIZED DEPOSITORY INSTITUTIONS
AND ADOPTING LIST OF QUALIFIED BROKER/DEALERS WITH WHOM THE
DISTRICT MAY ENGAGE IN INVESTMENT TRANSACTIONS

WHEREAS, Hobby Area District (the "District") has been legally created and operates pursuant to the general laws of the State of Texas applicable to municipal management districts; and

WHEREAS, Section 49.156, Texas Water Code, as amended from time to time, requires the Board of Directors of the District to designate one or more banks or savings associations within the state to serve as depository for the funds of the District; and

WHEREAS, a depository of the District means any depository institution with which the District maintains demand or time deposits, including certificates of deposit; and

WHEREAS, the Public Funds Investment Act, Chapter 2256, Government Code, as amended from time to time, requires the Board of Directors of the District to, at least annually, review, revise, and adopt a list of qualified broker/dealers with whom the District may engage in investment transactions; and

WHEREAS, the District's Investment Policy provides that the list of qualified broker/dealers shall be adopted by written resolution of the Board of Directors; and

WHEREAS, the Board of Directors has convened on this date at a meeting open to the public and wishes to (i) establish the authorized depository institutions of the District, and (ii) adopt the list of qualified broker/dealers with whom the District may engage in investment transactions; Now, Therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF HOBBY AREA DISTRICT THAT:

Section 1: The authorized depository institutions for the District are included in the attached **Exhibit A**, including the successor entities of any depository institutions listed therein, and are thereby established as the District's depositories.

Section 2: The funds of the District may be disbursed from such authorized depository institutions in accordance with Section 49.151, Texas Water Code, as amended from time to time.

Section 3: The attached **Exhibit A** contains a list of the qualified broker/dealers with whom the District may engage in investment transactions, which list shall be deemed to include the successor entities of any broker/dealers therein.

EXHIBIT "A"
LIST OF AUTHORIZED BROKERS

Amegy Bank	Lone Star Investment Pool
Allegiance Bank	Main Street Bank
American Bank	MBIA Texas Class
Bank of America	Merrill Lynch, Inc.
Bank of America / Merrill Lynch	Midsouth Bank NA
Bank of Fort Bend (now Texan Bank)	Metro Bank
Bank of Houston	Memorial city bank
Bank of New York	Moody national bank
Bank of Texas	Morgan Keegan, inc.
Bank of the West	Morgan Stanley
Bbva Compass	New First National Bank of Rosenberg
Capital One	Oasis Bank
Capital Bank	Omni Banc
Central Bank	Partners Bank of Texas
Chasewood Bank	Patriot Bank
Citibank N.A.	Plains Capital Bank
Comerica Bank	Plains State Bank
Commercial State Bank	Plus4 Credit Union
Community Bank of Texas	Post oak Bank
Community State Bank	Preferred Bank
Coastal Securities	Prosperity Bank
Encore Bank	RBC Capital Markets
Enterprise Bank	Regions Bank
Federated Investors, Inc.	Security State Bank
Fidelity Investments	Spirit of Texas Bank
First bank of Conroe	Southwest Securities
First bank of Texas	state Bank of Texas
First Bank and Trust	Sterling Bank
First Community Bank	Texpool
First National Bank Bastrop	Texstar Investment Pool
First National Bank Edinburg	Texan Bank (formerly Bank of Fort Bend)
First Texas Bank	Texas Capital Bank
Fiserv Investor Services	Texas Community Bank
First Southwest Asset Management, Inc.	Texas First Bank
Founders Bank	Texas Independent Bank
Frost Bank	Texas Savings Bank
Green Bank	Texas Citizens Bank
Heritage Bank	The Bank of River Oaks
Herring National Bank	The Right Bank for Texas
Hometown Bank N.A.	Third Coast Bank SSB
Houston Community Bank	Tradition Bank
Houston Savings	Treaty Oak Bank
Icon Bank	Trustmark National Bank
Independence Bank	Tri Star Financial
International Bank of Commerce	Unity National Bank
Ironstone Bank	US Bank
JP Morgan Chase	Vista Bank Texas
Libertad Bank.	Wachovia Bank
Legacy Texas Bank	Wallis State Bank
Legg Mason Inc.	Wells Fargo
Logic	Westbound Bank
Lone Star Bank	Whitney Bank
	Woodforest National Bank

* The above list shall include any successor bank.

RESOLUTION REGARDING ANNUAL REVIEW OF INVESTMENT POLICY

WHEREAS, Hobby Area District (the "District") has been legally created and operates pursuant to the general laws of the State of Texas applicable to municipal management districts; and

WHEREAS, the Board of Directors has convened on this date at a meeting open to the public and wishes to conduct its annual review of the Investment Policy for the District, pursuant to Chapter 49, Texas Water Code, and Chapter 2256, Texas Government Code as amended from time to time; Now, Therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF HOBBY AREA DISTRICT THAT:

Section 1: The Board of Directors of the District has conducted an annual review of the District's Investment Policy and confirms that the current Investment Policy dated June 14, 2018, shall remain in effect until modified by action of the Board of Directors.

PASSED AND APPROVED on June 11, 2020.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

(SEAL)

HOBBY AREA DISTRICT
(HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER NINE)
CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Hobby Area District Board of Directors
FROM: Executive Director
SUBJECT: Agenda Item Materials

- 7. Accept Annual Disclosure Statement of Investment Officer and Bookkeeper.**

MEMORANDUM

Date: June 11 2020

To: Board of Directors
Hobby Area District (the "District")

Copy: Board of Directors
Attorney for the District
Bookkeeper for the District
Texas Ethics Commission

From: Jack Roland

Subject: DISCLOSURE UNDER THE PUBLIC FUNDS INVESTMENT ACT

As Bookkeeper and/or Investment Officer for the District, I submit this disclosure of my relationships with entities or individuals who are offering, have offered, or may offer to engage in an investment transaction with the District as of the date of this memorandum, in compliance with the Public Funds Investment Act and with the District's Investment Policy.

1. I have the following "personal business relationships" with individuals or entities who are offering to engage, have offered to engage or may offer to engage in an investment transaction with the District.

(a) I own (i) ten per cent (10%) or more of the voting stock or shares or (b) \$5,000 or more of the fair market value of the following business organizations: _____

NONE

(b) I have received from the following business organizations funds that exceed ten percent (10%) of my gross income for the previous year: _____

NONE


(c) I acquired from the following business organizations during the previous year investments with a book value of \$2,500 or more for my personal account: _____

NONE

2. I am related within the second degree of affinity (marriage) or consanguinity (blood) as determined by Chapter 573, Government Code, to the following individuals who are seeking, have sought or may seek to sell an investment to the District _____

NONE

3. I acknowledge that this disclosure will be filed with the Board of Directors of the District and the Texas Ethics Commission by the District.


(SIGNATURE)

HOBBY AREA DISTRICT
(HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER NINE)
CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Hobby Area District Board of Directors

FROM: Executive Director

SUBJECT: Agenda Item Materials

- 8. Adopt Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions.**

RESOLUTION ESTABLISHING THE AUTHORIZED DEPOSITORY INSTITUTIONS
AND ADOPTING LIST OF QUALIFIED BROKER/DEALERS WITH WHOM THE
DISTRICT MAY ENGAGE IN INVESTMENT TRANSACTIONS

WHEREAS, Hobby Area District (the "District") has been legally created and operates pursuant to the general laws of the State of Texas applicable to municipal management districts; and

WHEREAS, Section 49.156, Texas Water Code, as amended from time to time, requires the Board of Directors of the District to designate one or more banks or savings associations within the state to serve as depository for the funds of the District; and

WHEREAS, a depository of the District means any depository institution with which the District maintains demand or time deposits, including certificates of deposit; and

WHEREAS, the Public Funds Investment Act, Chapter 2256, Government Code, as amended from time to time, requires the Board of Directors of the District to, at least annually, review, revise, and adopt a list of qualified broker/dealers with whom the District may engage in investment transactions; and

WHEREAS, the District's Investment Policy provides that the list of qualified broker/dealers shall be adopted by written resolution of the Board of Directors; and

WHEREAS, the Board of Directors has convened on this date at a meeting open to the public and wishes to (i) establish the authorized depository institutions of the District, and (ii) adopt the list of qualified broker/dealers with whom the District may engage in investment transactions; Now, Therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF HOBBY AREA DISTRICT THAT:

Section 1: The authorized depository institutions for the District are included in the attached **Exhibit A**, including the successor entities of any depository institutions listed therein, and are thereby established as the District's depositories.

Section 2: The funds of the District may be disbursed from such authorized depository institutions in accordance with Section 49.151, Texas Water Code, as amended from time to time.

Section 3: The attached **Exhibit A** contains a list of the qualified broker/dealers with whom the District may engage in investment transactions, which list shall be deemed to include the successor entities of any broker/dealers therein.

RESOLUTION ESTABLISHING THE AUTHORIZED DEPOSITORY INSTITUTIONS
AND ADOPTING LIST OF QUALIFIED BROKER/DEALERS WITH WHOM THE
DISTRICT MAY ENGAGE IN INVESTMENT TRANSACTIONS

WHEREAS, Hobby Area District (the "District") has been legally created and operates pursuant to the general laws of the State of Texas applicable to municipal management districts; and

WHEREAS, Section 49.156, Texas Water Code, as amended from time to time, requires the Board of Directors of the District to designate one or more banks or savings associations within the state to serve as depository for the funds of the District; and

WHEREAS, a depository of the District means any depository institution with which the District maintains demand or time deposits, including certificates of deposit; and

WHEREAS, the Public Funds Investment Act, Chapter 2256, Government Code, as amended from time to time, requires the Board of Directors of the District to, at least annually, review, revise, and adopt a list of qualified broker/dealers with whom the District may engage in investment transactions; and

WHEREAS, the District's Investment Policy provides that the list of qualified broker/dealers shall be adopted by written resolution of the Board of Directors; and

WHEREAS, the Board of Directors has convened on this date at a meeting open to the public and wishes to (i) establish the authorized depository institutions of the District, and (ii) adopt the list of qualified broker/dealers with whom the District may engage in investment transactions; Now, Therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF HOBBY AREA DISTRICT THAT:

Section 1: The authorized depository institutions for the District are included in the attached **Exhibit A**, including the successor entities of any depository institutions listed therein, and are thereby established as the District's depositories.

Section 2: The funds of the District may be disbursed from such authorized depository institutions in accordance with Section 49.151, Texas Water Code, as amended from time to time.

Section 3: The attached **Exhibit A** contains a list of the qualified broker/dealers with whom the District may engage in investment transactions, which list shall be deemed to include the successor entities of any broker/dealers therein.

EXHIBIT A

LIST OF AUTHORIZED BROKER/DEALERS

<p> Allegiance Bank Texas Amegy Bank of Texas (Amegy Bank, N.A.) Bank of America Corporation Bank of America, N.A. Bank of Ozarks Bank of Texas (BOKE, NA) BBVA Compass Bank Beal Bank Capital Bank, N.A. Capital One, N.A. Capital Markets Group, Inc. Central Bank Chase Investments Services Corp. Chasewood Bank Coastal Securities Inc. Comerica Bank Commercial State Bank CommunityBank of Texas, N.A. Edward Jones Encore Bank, N.A. Enterprise Bank and Trust Company FirstBank & Trust First Bank of Conroe First Bank Texas First Choice Bank First Citizens Bank First Community Bank, N.A. First National Bank of Bastrop First National Bank Texas First Southwest First Texas Bank Fiserve, Inc. Frost Bank Green Bank, N.A. VERITEX BANK Herring Bank HomeTown Bank, N.A. Independent Bank International Bank of Commerce JPMorgan Chase & Co. JPMorgan Chase Bank, N.A. J.P. Morgan Securities LLC Legacy Texas Bank Legg Mason LOGIC (Local Government Investment Cooperative) Lone Star Bank Lone Star Investment Pool LPL Financial Services Memorial City Bank Merchants Bank Midkiff & Stone Capital Group, Inc. </p>	<p> MidSouth Bancorp, Inc. Moody National Bank Morgan Stanley Morgan Stanley Wealth Management New First National Bank Patriot Bank Plains State Bank Plus 4 Federal Credit Union Post Oak Bank Preferred Bank Prosperity Bank Prudential Equity Group Raymond James & Associates, Inc. RBC Wealth Management USA Regions Bank Regions Financial Corporation Security State Bank Southwest Securities, Inc. State Bank of Texas State Street Bank & Trust Co. Sterling Bancshares, Inc. TexSTAR Texas Capital Bank, National Association Texas Citizens Bank Texas CLASS Texas Community Bank Texas First Bank TIB - The Independent BankersBank TexPool/TexPool Prime The Bank of River Oaks Tri Star Financial Trustmark National Bank U.S. Bank National Association UBS Financial Services, Inc. Unity National Bank Wallis State Bank Wells Fargo Advisors, LLC Wells Fargo Bank, N.A. Westbound Bank Whitney National Bank Woodforest National Bank </p>
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PASSED AND APPROVED on June 11, 2020.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

(SEAL)

HOBBY AREA DISTRICT
(HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER NINE)
CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Hobby Area District Board of Directors

FROM: Executive Director

SUBJECT: Agenda Item Materials

9. Adopt Order Designating a Records Management Officer.

CERTIFICATE FOR ORDER

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

I, the undersigned officer of the Board of Directors of Hobby Area District, hereby certify as follows:

1. The Board of Directors of Hobby Area District convened in regular session on June 11, 2020, and the roll was called of the members of the Board:

Danny R. Perkins	Chair
Helen Bonsall	Vice Chair
Liliana L. Rambo	Director
Ann Collum	Director
Vacant	Director
Keyur Amin	Director
Joe Edd Nelson	Director
Darryl Bailey	Director
James Brown	Secretary/Treasurer

and all of said persons were present except Director(s) _____, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting: a written

ORDER ESTABLISHING A RECORDS MANAGEMENT PROGRAM AND
DESIGNATING A RECORDS MANAGEMENT OFFICER

was introduced for the consideration of the Board. It was then duly moved and seconded that the Order be adopted, and, after due discussion, the motion, carrying with it the adoption of the Order, prevailed and carried unanimously.

2. A true, full, and correct copy of the aforesaid Order adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; the action approving the Order has been duly recorded in the Board's minutes of the meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of the Board as indicated therein; each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of the aforesaid meeting, and that the order would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; the meeting was open to the public as required by law; and public notice of the time, place, and subject of the meeting was given as required by Chapter 551, Texas Government Code, and Section 49.063, Texas Water Code, as suspended by the Governor of the State of Texas.

SIGNED AND SEALED on June 11, 2020.

Secretary, Board of Directors

ORDER ESTABLISHING A RECORDS MANAGEMENT PROGRAM
AND
DESIGNATING A RECORDS MANAGEMENT OFFICER

WHEREAS, Section 201 et. seq., of the Texas Local Government Code (the "Code") provides that a local unit of government must establish by Order an active and continuing Records Management Program to be administered by a Records Management Officer; and

WHEREAS, Hobby Area District, (the "District"), is a local unit of government, within the meaning of the Code; and

WHEREAS, the District has previously designated the office of the District's office at 8121 Broadway, Suite 199, Houston, Texas, 77061 as its official office; and

WHEREAS, the District desires to adopt an Order for the purpose of complying with the Code and to prescribe policies and procedures consistent with the Code for the effective and efficient permanent retention of all District records; Now, therefore,

BE IT ORDERED BY THE BOARD OF DIRECTORS OF HOBBY AREA DISTRICT THAT:

Section 1. All documents, papers, letters, books, maps, photographs, sound or video recordings, microfilm, magnetic tape, electronic media, or other information recording medium, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the State of Texas, created or received by the District or any of its officers, employees or consultants pursuant to law or in the transaction of public business ("Records") are hereby declared to be the records of the District and shall be created, maintained, and disposed of in accordance with the provisions of this Order or procedures authorized by it and in no other manner.

Section 2. All Records are hereby declared to be the property of the District, and as such are public. No district official, employee or consultant has, by virtue of his or her position, any personal or property right to such Records even though he or she may have developed, compiled or maintained them. The unauthorized destruction, removal from files, or use of such records is prohibited.

Section 3. The District's administrator, Hawes Hill & Associates LLP, shall serve as Records Management Officer for the District. As provided by state law, Hawes Hill & Associates LLP shall be deemed to be the District's Records Management Officer. The District's administrator shall file the designation with the Director and Librarian of the Texas State Library within thirty (30) days of the initial designation or of taking up the office, as applicable.

Section 4. It is the duty of the Records Management Officer to adequately protect the records of the District and to properly preserve the records of the District.

Section 5. Pursuant to §203.041(g) of the Code, the District intends to retain all records permanently and, therefore, it is not required to submit a Records Control Schedule to the Director and Librarian of the Texas State Library.

Section 6. All District officers, employees, and consultants who develop, compile or temporarily maintain District Records shall forward all Records to the Records Management Officer, as soon as practicable.

Section 7. The District's Records Management Officer is to work with the District's officers, employees, and consultants to assure that all District Records are retained permanently.

Section 8. A certified copy of this Order shall constitute as the District's Records Management Program and the designation of Hawes Hill & Associates LLP as its Records Management Officer which is to be filed with the Director and Librarian of the Texas State Library.

Section 9. The District's Records Management Officer is authorized and directed to do any and all things necessary and proper to carry out this Order and any other duties required by the Records Management Officer under state law.

Section 10. The District's Records Management Program and the designation of Hawes Hill & Associates LLP as its Records Management Officer is effective as set forth below.

[EXECUTION PAGE FOLLOWS]

PASSED AND APPROVED on June 11, 2020.

HOBBY AREA DISTRICT

President, Board of Directors

ATTEST:

Secretary, Board of Directors

(SEAL)

HOBBY AREA DISTRICT
(HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER NINE)
CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Hobby Area District Board of Directors
FROM: Executive Director
SUBJECT: Agenda Item Materials

10. Approve the District's Purchasing Policy.



HOBBY AREA
DISTRICT

Purchasing Policy

General

This Purchasing Policy details the aspects in determining how to acquire commodities or services that meet the needs of the District while ensuring that the method selected achieves best value, conforms to the standards of ethical conduct, and provides compliance with all applicable laws, rules, and regulations. The primary purchasing document used by the District to secure supplies and/or equipment is the District's Purchase Order (PO). Obligation of Funds that the PO represents indicates a written agreement between the District and a seller. It obligates the District to pay for specific goods or services when delivered in accordance with the purchase order terms and conditions. Any other verbal or written commitments are considered unauthorized purchases and the individual making the commitment might incur a personal obligation to the vendor as well as disciplinary action by the District. The only exception is Purchase Card (PCard) Purchases which are outlined in a separate section.

Purchase Orders (PO) are required for all purchases of materials, goods or services provided. Each PO should contain the following:

1. GL Account Number
2. Project Name (if applicable)
3. Vendor Address/Phone Number/AP Contact
4. Date
5. Quantity of Item needed
6. Description of Item and/or service being requested
7. Price or estimate of price
8. Approval signatures

Purchases \$5,000 or less

The Executive Director may exercise discretionary purchasing and acquisition of these purchases while conforming to the PO guidelines.

Purchasing cooperatives or interlocal agreements may be utilized for quotes.

Quotes are recommended, but not required for this threshold. However, the purchaser should be aware of opportunity to save tax dollars by getting quotes. When quotes are obtained, they shall be kept with the user copy of the Purchase Order or Purchasing Card Receipt for documentation purposes.

Purchases \$5,000-\$10,000

Requires the approval by the Executive Committee

Quotes are recommended, but not required for this threshold. However, the purchaser should be aware of opportunity to save tax dollars by getting quotes. When quotes are obtained, they shall be kept with the user copy of the Purchase Order or Purchasing Card Receipt for documentation purposes.

Purchasing cooperatives or interlocal agreements may be utilized for quotes.

Purchases \$10,000 to \$25,000

Requires approval by the Board of Directors.

Requires three quotes obtained via email, telephone (call must be documented with vendor name, phone number, person spoken with, and amount quoted), or written.

Purchasing cooperatives or interlocal agreements may be utilized to satisfy this process.

Purchases \$25,000-\$74,999

Requires approval by the Board of Directors

Requires three competitive bids on uniform written specifications.

Purchasing cooperatives or interlocal agreements may be utilized to satisfy the competitive bid process.

Purchases \$75,000 and greater

All competitive bids must be presented to the Board of Directors for selection.

Purchases require at least three written sealed bids. The sealed bid guidelines are specified in the Competitive Bid section of the Purchasing Policy.

Employees are further prohibited from making “separate, sequential, or component” purchases for an item to avoid these guidelines.

Separate, Sequential, or Component Purchases Statute Texas Local Government Code § 252.062. CRIMINAL PENALTIES.

(a) A municipal officer or employee commits an offense if the officer or employee intentionally or knowingly makes or authorizes separate, sequential, or component purchases to avoid the competitive bidding requirements of Section 252.021. An offense under this subsection is a Class B misdemeanor.

(b) A municipal officer or employee commits an offense if the officer or employee intentionally or knowingly violates Section 252.021, other than by conduct described by Subsection (a). An offense under this subsection is a Class B misdemeanor.

(c) A municipal officer or employee commits an offense if the officer or employee intentionally or knowingly violates this chapter, other than by conduct described by Subsection (a) or (b). An offense under this subsection is a Class C misdemeanor.

Historically Underutilized Businesses

As required by the Texas Local Government Code, the District seeks the participation of state-registered minority and woman-owned businesses located in Harris County.

Historically Underutilized Business, (HUBs) Local Government Code Chapter 252.0215 - Competitive bidding in relation to HUB vendors states that a municipality in making an expenditure of more than \$3,000 but less than \$50,000 shall contact at least two historically underutilized business on a rotating basis, based on information provided by the comptroller pursuant to Texas Government Code, Chapter 2161. If the list fails to identify a historically underutilized business in the county in which the municipality is situated, the municipality is exempt from this section

The State of Texas Centralized Master Bidders List is used as the resource:

<https://mycpa.cpa.state.tx.us/tpasscmbsearch/tpasscmbsearch.do>.

To find out how your business may qualify, please visit:

www.window.state.tx.us/procurement/prog/cmb1

Sole Source Purchasing

Sole source purchasing and single source purchasing are allowed under the following conditions:

1. *Sole Source purchasing* - Only one supplier of the product. It is unique and is usually proprietary or only one bidder bids on a project.
2. *Single Source* – Multiple suppliers of the type of product, however, only one supplier sells the specific brand of product. This is usually based on a specific reason, like price or quality of the product.

Any sole source or single source will need to be supported by the following:

1. Statement on how the determination was made.
2. Statement indicating previous attempts to obtain competitive bids on the item(s) requested including Names of vendors/contractors contacted to find other sources.
3. Any other documentation that the purchaser finds relevant to the sole or single source purchase.

Competitive Sealed Bids

Competitive sealed bids are defined as a purchase of materials or services at or greater than \$75,000. The procedure for the competitive seal bid process is as follows:

1. Notice to bidders must be publicly advertised in the Houston Chronicle and the local chapter of the National Association of Minority Contractors website for two (2) consecutive weeks, with the first date of publication being at least fourteen (14) days prior to the opening of the bid. The bid package will also be placed on the District's website.
2. All sealed bids must be submitted to the District via USPS (delivered to the District office), in person (at the District's office) or email (sent to accounts@hadistrict.org).
3. A public bid opening will be conducted at the District's office.
4. The Executive Committee with the Executive Director will compile a bid tabulation based on a score sheet. The final recommendation, based on the bid tabulation, will then go to the Board of Directors for evaluation and vote.
5. Referrals to the Board must be vetted on SAM.gov and the Texas Comptroller's website.
6. All bids received shall remain on file until the completion of the project.
7. In case of a single bid, the documents shall be opened, recorded, and presented for Board Review.
8. The signed original of the contract shall be stored according to the District's record retention policy.

The Contract shall be awarded to the lowest and/or most advantageous responsive/responsible bidder offering the best quality, product, or service, after approval by the Board of Directors with reference to the score tabulation. Any or all bids may be rejected. If the vendor or contractor cannot or will not deliver the commodity or service as approved by the Board of Directors, or if the contractor does not return the executed contract, bonds and an insurance certification with correct endorsements and a completed Form 1295 within 14 days of the date of the transmittal letter, the Executive Director has the option to take this purchase back to the Board of Directors to award to the next lowest, responsive, responsible bidder. However, the Board of Directors shall have the right to reject any or all bids, and, in the event all bids are rejected, may call for new bids, which shall be advertised in like manner, as the original bids.

Texas Water Code § 49.273. CONTRACT AWARD:

- (a) The board shall contract for construction and repair and renovation of district facilities and for the purchase of equipment, materials, machinery, and all things that constitute or will constitute the plant, works, facilities, or improvements of the district in accordance with this section. The bidding documents, plans, specifications, and other data needed to bid on the project must be available at the time of the first advertisement and the advertisement shall state the location at which these documents may be reviewed.
- (b) A contract may cover all the work to be provided for the district or the various elements of the work may be segregated for the purpose of receiving bids and awarding contracts. A contract may provide that the work will be completed in stages over a period of years.
- (c) A contract may provide for the payment of a total sum that is the completed cost of the work or may be based on bids to cover cost of units of the various elements entering into the work as estimated and approximately specified by the district's engineers, or a contract may be let and awarded in any other form or composite of forms and to any responsible person or persons that, in the board's judgment, will be most advantageous to the district and result in the best and most economical completion of the district's proposed plants, improvements, facilities, works, equipment, and appliances.
- (h) The board may not accept bids that include substituted items unless the substituted items were included in the original bid proposal and all bidders had the opportunity to bid on the substituted items or unless notice is given to all bidders at a mandatory pre-bid conference.

(i) If changes in plans, specifications, or scope of work are necessary or beneficial to the district, as determined by the board, after the performance of the contract is begun, or if it is necessary or beneficial to the district, as determined by the board, to decrease or increase the quantity of the work to be performed or of the materials, equipment, or supplies to be furnished, the board may approve change orders making the changes. The board may grant authority to an official or employee responsible for purchasing or for administering a contract to approve a change order that involves an increase or decrease of \$50,000 or less. The aggregate of the change orders that increase the original contract price by more than 25 percent may be issued only as a result of unanticipated conditions encountered during construction, repair, or renovation or changes in regulatory criteria or to facilitate project coordination with other political entities. A change order is not subject to the requirements of Subsection (d) or (e).

(j) The board is not required to advertise or seek competitive bids for the repair of district facilities if the scope or extent of the repair work cannot be readily ascertained or if the nature of the repair work does not readily lend itself to competitive bidding.

(k) The board may use the reverse auction procedure, as defined by Section 2155.062(d), Government Code, for purchasing.

(l) The board is not required to advertise or seek competitive bids for security or surveillance systems or components of or additions to district facilities relating to security or surveillance, including systems used for the prevention of terrorist or criminal acts and incidents or acts of war, if the board finds that doing so would compromise the safety and security of district facilities or residents.

(m) In accordance with this section, the board of a district created by special law may elect to contract for the construction and repair and renovation of district facilities and for the purchase of equipment, materials, machinery, and all things that constitute or will constitute the plant, works, facilities, or improvements of the district, notwithstanding a conflicting provision in the district's special law. For such a district, an election under this subsection must be by resolution of the board and applies only to a contract entered on or after the effective date of the resolution.

Emergency Purchases

These purchases are exempt from competitive bidding only after formal declaration by the Chairman of the Board that an emergency, natural or manmade, exists. Examples of an emergency are hurricanes, floods, tornadoes, hazardous spills, public health crisis and acts of terrorism. Emergency purchases may include the following:

1. Items and/or services to protect the public health and life safety.
2. Items and/or services to protect damage to public property.

Professional Services

Professional services provided by, or within the scope of services provided by the following are exempt from the competitive bid process: licensed physicians, optometrists, , architects, certified public accountants, registered engineers, appraisers, surveyors, and tax appraisal engineers. (See, also, Texas LGC 2254). The selection will not be based on competitive bidding but will be based on the qualifications of the firm and/or individuals. Request for Qualifications may be used to determine a selection of a Personal or Professional Service.

Disclosure of Interested Parties (Form 1295)

As of January 1, 2016, House Bill 1295 amended the Texas Government Code by adding Section 2252.908, the Disclosure of Interested Parties. Under this Section 2252.908, Hobby Area District is prohibited from entering a contract with a business entity unless the business entity submits a Disclosure of Interested Parties (Form 1295) to the District at the time business entity submits the signed contract. The Texas Ethics Commission has adopted rules requiring the business entity to file Form 1295 electronically with the Texas Ethics Commission. Interested Parties must complete the application Form 1295 electronically with the Texas Ethics commission using their online filing application. The Form 1295-Certificate of Interested Parties Electronic filing can be found at the following:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

Form 1295 is not required for the following contracts if entered into or amended on or after January 1, 2018:

- (1) a sponsored research contract of an institution of higher education;
- (2) an interagency contract of a state agency or an institution of higher education;
- (3) a contract related to health and human services if: the value of the contract cannot be determined at the time the contract is executed; and any qualified vendor is eligible for the contract;
- (4) a contract with a publicly traded business entity, including a wholly owned subsidiary of the business entity;
- (6) a contract with an electric utility, as that term is defined by Section 31.002, Utilities Code;
- (7) a contract with a gas utility, as that term is defined by Section 121.001, Utilities Code.

A copy of the completed form should be sent via email to accounts@hadistrict.org. Once received, Hobby Area District will acknowledge the receipt of the filed Form 1295 by notifying the Texas Ethics Commission no later than the 30th day after the date the contract is approved by the board of directors. Failure to comply with HB 1295 will result in your vendor packet being suspended from processing.

Should you have questions, concerns or require additional information, please contact the Texas Ethics Commission at 512-463-5800; their office hours are from 8:00 am to 5:00 pm Monday through Friday.

Code of Conduct

A Code of Conduct shall govern the performance, behavior and actions of the Organization, including Board members, employees, directors, volunteers, or agents who are engaged in any aspect of procurement, including, but not limited to, purchasing goods and services; awarding contracts and grants; or the administration and supervision of contracts.

1. No employee, board member, volunteer or agent of the District shall participate in the selection, award or administration of a bid or contract supported if a conflict of interest is real or apparent to a reasonable person.
2. Conflicts of interest may arise when any employee, board member, volunteer or agent of the District has a financial, family or any other beneficial interest in the vendor firm selected or considered for an award.
3. No employee, board member, volunteer or agent of the District shall do business with, award contracts to, or show favoritism toward a member of his/her immediate family, spouse's family or to any company, vendor or concern who either employs or has any relationship to a family member; or award a contract or bid

which violates this policy established to maximize free and open competition among qualified vendors.

4. The District's employees, board of directors, volunteers or agents shall neither Solicit nor accept gratuities, gifts, consulting fees, trips, favors or anything having a monetary value in excess of \$25 dollars from a vendor, potential vendor, or from the family or employees of a vendor, potential vendor or bidder; or from any party to a sub-agreement or ancillary contract.

PCard Policy

The purpose of using a purchasing card, otherwise known as a PCard, is to establish a more efficient, cost-effective method of purchasing when used according to the guidelines set forth in this policy. Users are expected to use these cards with the highest sense of ethics. The following are guidelines set forth for users of the District's PCard:

Prohibited uses of the PCard:

1. Purchases for personal or non-District use.
2. Purchases of alcohol, narcotics, dangerous goods and controlled substances.
3. Purchases that result in point of sale cash back credit transactions; all credits must be processed through the purchasing card.
4. District representatives utilizing a District purchasing card should make every effort to obtain a sales tax exemption form prior to making a purchase to avoid paying sales tax.
5. Purchases that are split into smaller amounts in order to stay within the purchasing restrictions of your purchasing card or the purchasing policy guidelines.
6. Purchases made for meals in which a per diem allotment has been or will be paid.

When using the procurement card to pay for business related meals, you must provide documentation detailing the purpose of the meeting and the names of all individuals participating.

Promptly report transaction discrepancies or a lost procurement card to the processing bank and the procurement card manager. All PCard receipts are due by the statement closing date. If any receipts are missing, contact the supplier and attempt to obtain a replacement receipt. If any receipts are still missing, list them individually on a Procurement Card Missing Receipt Form. Repetitive loss of receipts by a cardholder will result in loss of procurement card privileges.

Improper use of purchasing cards will result in revocation of one's card and possible additional disciplinary action up to and including termination and or criminal prosecution.

HOBBY AREA DISTRICT
(HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER NINE)
CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Hobby Area District Board of Directors

FROM: Executive Director

SUBJECT: Agenda Item Materials

11. Approve membership in The State of Texas Smart Buy/Buy Board program.



Texas SmartBuy Membership Program

What is the the Texas SmartBuy Membership Program?

Created by legislation in 1979, the Texas Comptroller of Public Accounts' (CPA) Texas SmartBuy Membership Program offers members a unique opportunity to make the most of their purchasing dollars and efforts by using the State of Texas volume buying power.

Who can join?

- Local governments
- School Districts
- Utility Districts
- Appraisal Districts
- Junior Colleges
- MHMR community centers
- State-funded assistance organizations
- Housing and Transportation Authorities
- Assistance organizations

Sections 271.081-271.083, Local Government Code, and Sections 2155.202 and 2175.001(1), Government Code, provide the legal authority for the program.

Why should you join the Texas SmartBuy Membership Program?

- **Get Best Value for Your Purchases** – Our purchasers competitively bid and award hundreds of contracts in accordance with state purchasing statutes and competitive bidding requirements. You reap the savings for your organization and ultimately for the citizens of Texas.
- **Save Valuable Time and Effort** – No bidding, just order from hundreds of established state contracts.
- **Search Thousands of Vendors** – Looking for something not on one of our negotiated contracts? Use our Centralized Master Bidder's List to identify vendors from our database of over 9,000 companies (including HUBs). <https://comptroller.texas.gov/purchasing/vendor/cmbl/>
- **Post Bid and Award Notices on the Electronic State Business Daily** – As a member, set up FREE password access to the Electronic State Business Daily (ESBD) where you can post your entity's solicitations to increase vendor participation and provide public notice of awards. <http://www.txsmartbuy.com/sp/>
- **Save Money on Travel** – Qualified members may use the State Travel Management Program for discounted rates on rental cars, thousands of hotels and airline tickets.

If you have any questions or need more information about our program please feel free to e-mail members@cpa.texas.gov or call 512-463-3368.



Texas SmartBuy Membership Program

Accessing the Texas SmartBuy Membership Program on the Internet

Go to the Texas SmartBuy Membership web site: comptroller.texas.gov/purchasing/members/

- **Membership Forms:** Includes the application, name change form, proof of eligibility and school bus specifications.
- **TxSmartBuy.com:** The state's online ordering system, Texas SmartBuy, will generate a state purchase order on your behalf, forwarding a copy to you and to the vendor. The vendor will then ship the merchandise and invoice your entity directly. CPA has awarded contracts for many commodities and services, including:

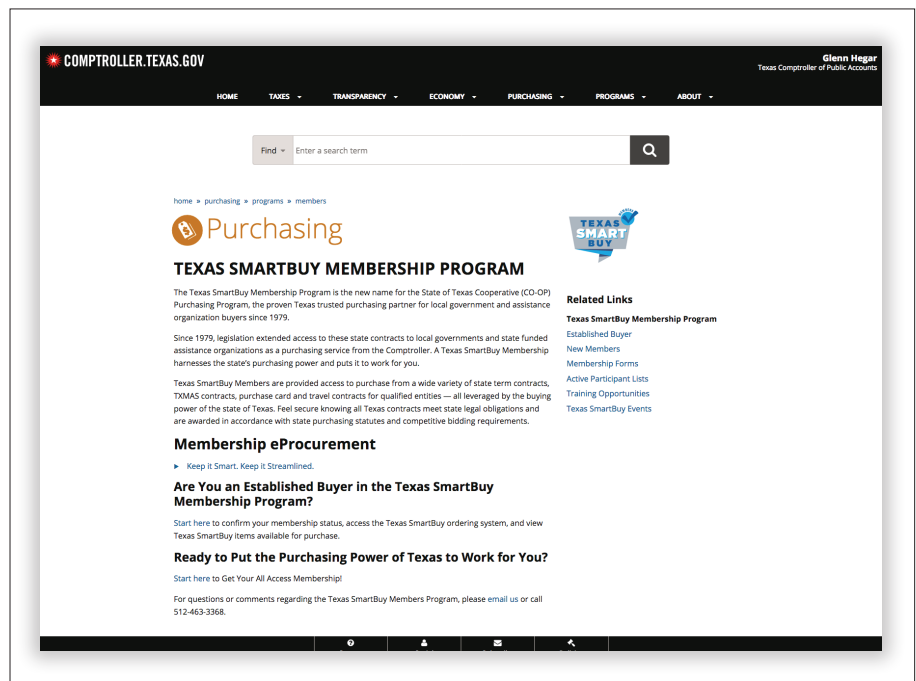
- Vehicles
- Office Supplies
- Furniture
- Procurement Card Services
- Appliances
- Road and Highway Equipment
- Police Equipment
- Pharmaceuticals
- Cleaning Supplies
- Food

- **TXMAS Information:** Texas Multiple Award Schedules (TXMAS). TXMAS contracts feature the most favored customer pricing and the possibility of negotiation. TXMAS can be used as alternative volume contracts.

- **CMBL Search:** This feature enables you to access the state Centralized Master Bidders List (CMBL) to create a bid list by product/service code. You may narrow the search

by entering a county, city or zip code. This is a vendor list only. You should use this only as a vendor resource. You will need to follow your local bid requirements to purchase from these vendors.

- **State Travel Management Program:** Texas Government Code, Sections 2171.001-2171.055 extend the state travel management contracts to certain members of the Texas SmartBuy Membership program. Eligible entities include Municipalities, Counties, School Districts, Public Junior and Community Colleges, and Emergency Communication Districts, hospital districts and transit/transportation districts.





Texas SmartBuy Membership Program

Texas SmartBuy Membership Application

Name of Authorized Individual

Name of Authorized Individual (secondary contact)

(NOTE: Please list 2 people who are authorized to sign for purchases and will receive all correspondence from CPA. Additional authorized signers or Agents of Record may be listed on the resolution with the signatures documented at the bottom of the resolution.)

Organization/Qualified Entity Name

Address

City, State, Zip Code

Primary Email Address

Secondary Email Address

Phone Numbers

Fax Number

The annual membership fee for participation in the Texas SmartBuy Membership Program is:
\$100.00 – FEE IS NON-REFUNDABLE

Please make checks payable to:

Texas Comptroller of Public Accounts

Please mail to:

**Texas Comptroller of Public Accounts
P.O. Box 13186
Austin, TX 78711**

**PLEASE RETURN THIS FORM WITH PAYMENT
AND ALL REQUIRED DOCUMENTS AND SIGNATURES**

Questions? Contact the Texas SmartBuy Membership Program at 512-463-3368 or at members@cpa.texas.gov.



RESOLUTION

State of Texas

County of _____

Whereas, the Texas Comptroller of Public Accounts is authorized to provide purchasing services for local governments pursuant to §§ 271.082 and 271.083 of the Local Government Code;

and **WHEREAS**, the _____
(e.g., Commissioner's Court, City Council, School Board, Board of Directors)

of _____, is a: (Check one of the following.)
(Name of Qualified Entity)

- | | |
|--|--|
| <input type="radio"/> County | <input type="radio"/> Independent School District |
| <input type="radio"/> Municipality | <input type="radio"/> Junior College District |
| <input type="radio"/> Political Subdivision (Utility, Appraisal Districts) | <input type="radio"/> Mental Health and Mental Disability Community Center |
| <input type="radio"/> State-funded Assistance Organization | <input type="radio"/> Housing and Transportation Authority |

defined as an entity qualified to participate in the Texas SmartBuy Membership Program of the Texas Comptroller of Public Accounts pursuant to § 271.081 of the Local Government Code; and

WHEREAS, in accordance with the requirements of 34 TAC §20.85 administrative rules, the Agent(s) of Record,

_____, _____
(Name of Person, primary contact) (Title)

(and _____, _____) is/are authorized to execute
(Name of Person, secondary contact) (Title)

any and all documentation for _____ pertaining to its participation in the Texas
(Entity Name)

Comptroller of Public Accounts Cooperative Purchasing Program; and

WHEREAS, _____ acknowledges its obligation to pay annual participation fees
(Entity Name)

established by the Texas Comptroller of Public Accounts.

NOW, THEREFORE BE IT RESOLVED, that request be made to the Texas Comptroller of Public Accounts to approve
_____ for participation in the Texas Comptroller of Public Accounts Cooperative Purchasing Program.
(Entity Name)

Adopted this _____ day of _____, _____ by _____.
(Entity Name)

By: _____
(Signature of Chair)

(Printed Name)

(Title of Chair)

(Signature of primary Agent of Record)

(Name/Title of primary Agent of Record)

(Signature of secondary Agent of Record)

(Name/Title of secondary Agent of Record)



Texas SmartBuy Membership Program

Documents required for proof of eligibility

Submit all documentation required as proof of eligibility at the time you apply for membership in the program. All documentation must be on file with the Texas SmartBuy Membership Program BEFORE a determination of eligibility can be made.

Local Governments

County, Independent School District, Municipality, Jr. College District, Volunteer Fire Department

Documents required:

- ✓ Board approved resolution

MHMR Community Centers

Documents required:

- ✓ Board approved resolution

Special Districts or Other Legally Constituted Political Subdivisions of the State

Documents required:

- ✓ Board approved resolution
- ✓ Documentation evidencing creation of entity including statutory citation.
This can be in the form of:
 - a. Legislation in which the entity was created by name
 - b. A resolution passed by a city or a county stating that there is a need for the entity to exist and actually creating the entity

Assistance Organizations

Non-profit organizations that receive state funds and provide educational, health, or human services or provide assistance to homeless individuals

Documents required:

- ✓ Board approved resolution
- ✓ Articles of Incorporation and Certificate of Incorporation. A letter from the Secretary of State with the entity's charter number evidencing that the entity filed for incorporation will be accepted in lieu of a Certificate of Incorporation. **The State of Texas CO-OP cannot accept by-laws in lieu of Articles of Incorporation**
- ✓ Current contract or grant from a State agency to prove State funding. This document must show beginning and end dates for the current State of Texas Fiscal Year, and these dates must be valid at the time the application is reviewed.

Texas Rising Star Providers

Childcare providers certified as Texas Rising Star Providers by Texas Workforce Commission

Documents required:

- ✓ Board Approved Resolution

HOBBY AREA DISTRICT
(HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER NINE)
CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Hobby Area District Board of Directors
FROM: Executive Director
SUBJECT: Agenda Item Materials

12. Approve Social Media Contract with Busy Bee Creatives, LLC.



busy bee creatives
JOIN THE HIVE

Busy Bee Creatives LLC

29527 Whitebrush Trace Dr. • Spring, TX 77386

281.658.0741 • BusyBeeCreatives.com

Hobby Area District
Attn: Alan Bernstein
8121 Broadway, Suite 199
Houston, TX 77061

May 11, 2020

Dear Mr. Bernstein:

First, we would like to thank you for the opportunity to submit our proposal.

Our team has reviewed your organization's needs and prepared the following detailed proposal. Given our experience and specific expertise in design, usability, programming, SEO, and marketing, we are confident that we can work with you to achieve your goals.

Please note that our proposal includes the following for the site:

- Hosting of your site
- Piece of mind maintenance
- Up-do-date website security and back-up
- Comprehensive social media marketing

Please let us know if you have any questions. We look forward to working with you!

Kind Regards,

Chris Labod

Design & Development

Chris@BusyBeeCreatives.com



Proposal for Hobby Area District



Professional Experience

The Busy Bee Creatives team:

Chris Labod

28 years in graphic design, 23 years in web design

Worked for several major advertising agencies in Germany with clients like R.J. Reynolds Tobacco Company, Rothschild Winery, and several government entities. Built desktop publishing departments for two of those agencies from the ground up. Also spearheaded multi-media projects and finally Web development for those agencies.

Moved to the U.S. in 1999, after being self-employed for several years in Germany.

Currently builds and maintains websites for a diverse group of clients like 10 management districts in the Houston area, a neurologist, a plastic surgeon, a tattoo shop, sports club, and an education foundation. Also coordinated the implementation of a new website system. Currently maintains a content management system for a large school district with nearly 80 campus websites.

Letica Fehling

21 years in public relations and communications

Began her career as a recruiter for a public university (or state institution), but quickly transitioned into public relations and communications.

Created a social media presence for Aldine ISD and grew the number of followers on both Twitter and Facebook to over 22,000.

Provides written content for websites, industry trade magazines, press releases and feature articles.

Serve as a key spokesperson and media contact for an organization.

Directs and oversees communications programs that effectively describe and promote the organization and its products.

Suggests promotional campaign ideas in various types of media, as well as counsels top management on effective communication strategies.

Uses imagery (i.e. takes/edits photographs, short videos) for brand-driven storytelling.



Proposal for Hobby Area District

2

Price Proposal

\$3,000

Maintenance Plan for Website

Our maintenance plan includes solutions for a 100% worry-free online presense. We take care of everything from hosting, updates of the server software, and site security. We post your board material and keep the information on your site up-to-date. If you need to add new pages to your site, we do that as well.

IT

- Migration of site to our server with client approval
- Hosting of your website on state-of-the-art server
- Daily backup schedule
- Daily security scans of the site to prevent malware and hacking of the site
- Updates of CMS core system to ensure site runs on the latest software
- Updates of plug-ins to minimize security risks and maximize speed

Web Content

- Unlimited updates to existing content
- Unlimited posts per month
- Unlimited upload of board documents and reports
- Setup of new pages as needed

Reporting

- Monthly report based on Google Analytics data

eMail Marketing Plan

Email is a great way to keep your community informed about the great work you do. We make sure to email community news flyers and a monthly newsletter to your stakeholders.

- Setup and maintenance of email database
- Creation of an email template
- Unlimited community partner emails
- Creation on monthly eMail Newsletter
- Detailed campaign reports available

Social Media Marketing Plan

Social media is a must these days to engage the public. We make it painless by completely managing every aspect of it for you.

- Brand management on Facebook, Twitter and Instagram
- Posting of relevant district news
- Scheduling of social media campaigns
- Re-posting of district related news
- Promotion development of special events like HobbyFest
- Monthly reports

Proposal for Hobby Area District

3 Options

We would like to mention that we are a full service agency. Even if you might not have the need for it right now, here is a list of other services we offer.

- **Graphic Design for print and web**
From service improvement plans to event flyers to web graphics we showcase your work.
- **Creative writing Services**
We develop stories that matter to your community and highlight local businesses. We find this to be an excellent tool to create awareness and improve engagement within the community.
- **Photography**
Event photography, staff portraits, project photography... we cover it all. Show your community the work the district is doing with professional imagery.
- **Videography**
There is no better way to document and showcase projects or events than video. They are also great for increasing engagement on social media.

4 References

AldineDistrict.org

East Aldine District
5333 Aldine Mail Rt.
Houston, TX 77039

Contact:
Richard Cantú
Deputy Executive Director
713.595.1220
RCantu@hhcllp.com

SBMD.org

Spring Branch Mang. District
9610 Long Point, Ste 100
Houston, Texas 77055

Contact:
Kristen Gonzales
Business and Community Liaison
832.819.8870
KGonzales@SBMD.org

AldineISD.org

Aldine ISD
2520 W.W. Thorne Dr.
Houston, TX 77073

Contact:
Shelea Reed
Chief Communication Officer
281.985.6202
SDReed@AldineISD.org

HOBBY AREA DISTRICT
(HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER NINE)
CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Hobby Area District Board of Directors
FROM: Executive Director
SUBJECT: Agenda Item Materials

13. Take action on Limb Design, LLC contract.

Response to
Request for Proposal for
Hobby Area District
Website Redesign | 11.21.2018



PRESENTED BY

LIMB

DEAR HOBBY AREA DISTRICT,

LIMB IS DELIGHTED TO HAVE THE OPPORTUNITY

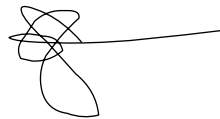
to submit our response to request for proposal for Hobby Area District website redesign.

LIMB's approach to redesigning a successful website starts with understanding who visits the site and what information is important your visitors. The first phase will start with an in-depth discovery to understand each audience and goals that need to be met. Together we need to establish what a successful user experience means and how to structure the site and content to be used to achieve this success. Through the scope of services provided, LIMB will explore different ways to use graphics, photography and interactive elements to excite and engage beyond just words. We take into consideration the ways a recipient will access the information through a mobile first approach, as well as what information is above the fold.

LIMB researches and pushes the boundaries of user engagement with all our print and digital deliverables – they're not just paper and code, they're delivering a story and a brand promise. We pride ourselves on our cross trained staff allowing us to work in different mediums in the pursuit of a singular brand strategy.

LIMB will ensure the online experience is a digital extension of your mission to establish Hobby Area District as an attractive, connected, talented and celebrated place to invest and live.

Sincerely,



APRIL GUZIK
BUSINESS ARCHITECT + BRAND STRATEGIST
LIMB DESIGN, LLC

direct: 832.538.0120
email: april@LIMBdesign.com

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PROPOSAL

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TERMS & CONDITIONS

ABOUT LIMB



RESPONSE TO REQUEST FOR PROPOSAL FOR HOBBY AREA DISTRICT | 11.21.2018

We Are More Than Just Marketing & Design.

We Are An Agency

Creating Brand Experiences.

LIMB IS A FULL SERVICE STRATEGIC MARKETING & DESIGN AGENCY IN HOUSTON, TEXAS THAT PROVIDES AN INTEGRATED APPROACH TO EACH CLIENT'S UNIQUE MARKETING NEEDS. WE BLEND STRATEGY, DESIGN AND IMPLEMENTATION TO DRIVE EFFECTIVE BRAND AWARENESS. WE ALWAYS BEGIN WITH WHY TO DELIVER A BRANDS PROMISE.

Our materials created for our clients are research-based, so that they are read, remembered and acted upon. We know why audiences choose to read or ignore marketing materials. We understand how to break through the clutter and deliver intuitive and compelling messages.

Beyond that, we can meet your budget and any deadline for any task without sacrificing quality. Our team is large enough to deliver any size project, yet small enough that every client gets personalized service and results. We strive to transcend the bottom line and build and sustain genuine partnerships.

We also don't operate like most large creative agencies with requests forms and change orders that create inefficiency, dilute the creative process, and add to overall costs. We don't think you need a lot of paperwork and bodies to produce incredible work. And to some, that makes us a bit unconventional. But at LIMB, it's our convention.

We do not just produce work that looks good.

We produce work that works.

We produce work that tells a brands story.

TEAM PROPOSAL

HOBBY AREA DISTRICT TEAM + LIMB

We are a very diverse team of 12 — in every sense of the word. We have strategists, designers/illustrators, programmers, copywriter, production artist and social media strategist on staff with individual strengths and they are just as unique in their backgrounds and education. We all have one thing in common, and that is, the passion for creative excellence and desire to serve. We have based our business on referrals and relationships for over 35 years.

PROJECT TEAM

TRAE MORCOMB

Will serve as project liaison/project manager

ELISE DESILVA

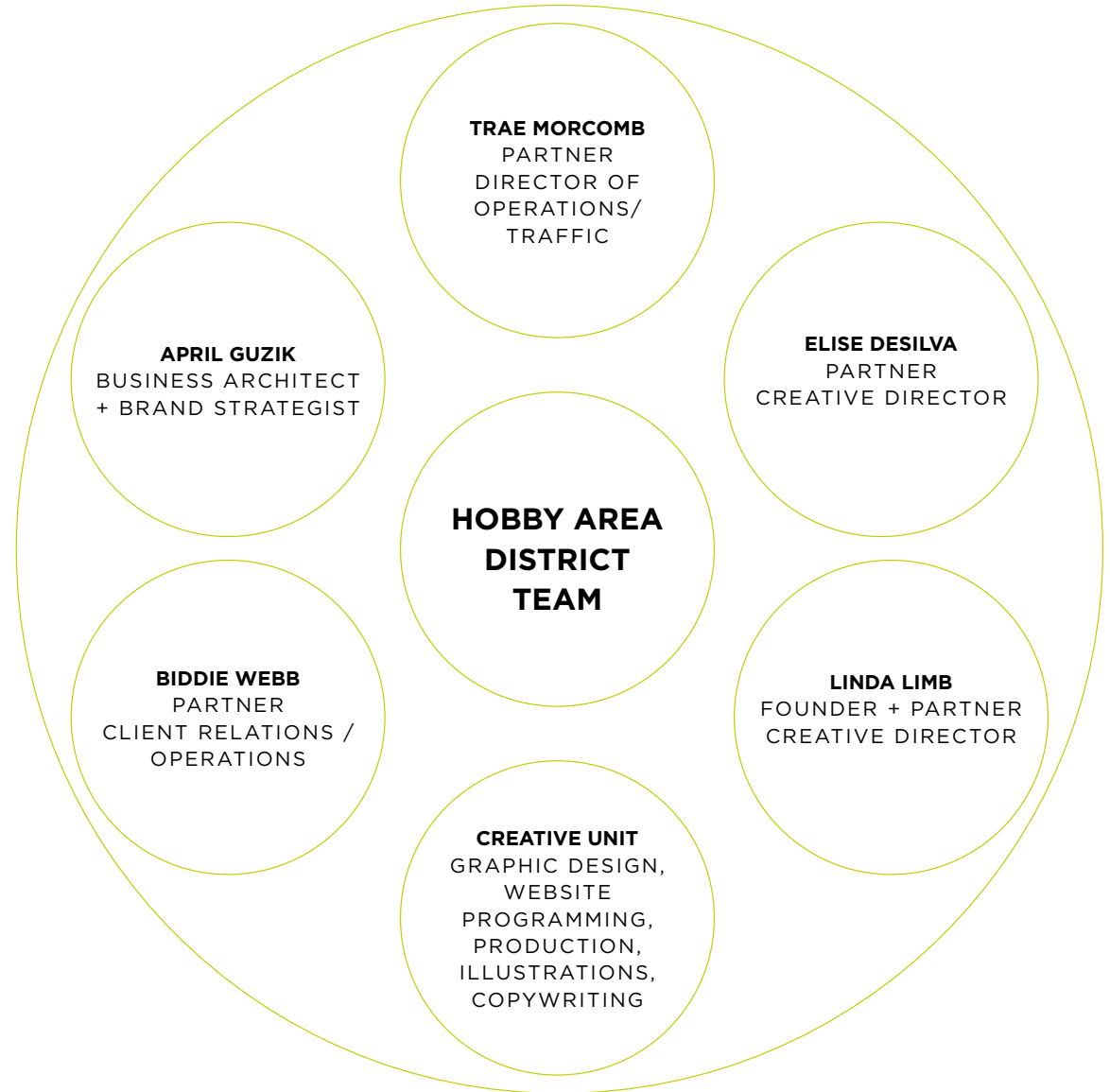
Will serve as project creative director

APRIL GUZIK

Will serve as brand strategist

JOHN WANG

Will serve as head of development



TEAM PROPOSAL

BIOS

LINDA LIMB

FOUNDER/PRESIDENT, LIMB

The creative spirit of LIMB was born in 1983, when Linda began the agency as a sole proprietor. Although more than three decades have passed since she first hung out her shingle, Linda's founding focus on developing three-dimensional creations and "out of the box" designs has remained the same.

Her artistic talents have helped LIMB develop a particular strength for designing experiences for nonprofit clients and major events. These include Memorial Hermann, St. Luke's Episcopal Hospital, Cattle Baron's Ball (American Cancer Society), Neighborhood Centers, Ronald McDonald House, and American Heart Association.

She has also led the agency in establishing a name for itself in the political arena. Linda worked with The Economic Summit of 1990, has supported three U.S. Presidents with inaugural balls and library openings, and has provided creative expertise and direction for a wide range of political events surrounding national and local constituents. Linda's designs have won numerous awards both domestically and internationally.

TRAE MORCOMB

PARTNER LIMB

Trae leads a robust portfolio of client accounts and creative deliverables as a Partner of LIMB. His strong analytical outlook – coupled with his meticulous attention to detail and organization – bring unique perspective to the design team he manages.

Trae has a rare blend of precision and flexibility that you just don't find in a lot of creative professionals. He is highly attuned at process and system efficiency, while remaining adaptable and nimble to strategic changes in creative direction. His keen artistic approach has led to several long-lasting relationships and has fostered a range of successful outcomes from customers spanning multiple industries, from legal to electricity to the arts.

ELISE DESILVA

PARTNER LIMB

As a Partner, Elise runs point on many critical factors influencing the success of LIMB, managing client relationships and guiding strategy to deliver exceptional creative experiences. She is an award-winning designer who has a sought-after expertise in brand strategy, development, and management.

Elise has designed campaigns and projects for a range of companies, from start-ups and small businesses to Fortune 500 organizations and nationally known nonprofits. She was the first to design for the international cosmetics line Laura Mercier, overseeing all creative aspects, including photography, advertising strategies, and print materials, for new product lines until the company sold in 2007. She's also worked for a range of other notable clients, including: Calpine, Cover FX, the United States Hispanic Chamber of Commerce, the Women's Business Enterprise National Council, and many other national firms.

APRIL GUZIK

BUSINESS ARCHITECT + BRAND STRATEGIST

Designer by trade and lover all digital platforms, April brings to the team a strategic approach to the architect of brands. Her core focus is to dig into the why of brands and how they align with the why of how the brand was born. She challenges all angles of a brand to excite, educate and then convert.

April works closely with every team member to build plans that make things happen and create systems that streamline process through system integrations. She strives to break barriers, deliver on-time and get your audience to authentically connect.

JOHN WANG

DIGITAL DIRECTOR

As the digital director, John oversees all the digital projects and collaborates with creative unit to ensure brand consistency and smooth integration for all digital tools and applications. Ultimately, he helps the team to plan and deliver an effective digital strategy to achieve the business goals.

CAPABILITIES + AWARDS

75% of LIMB clientele is the non-profit sector - LIMB works with large and small non-profit organizations both locally and nationally.

LIMB services the following industries and provides deliverables specific to the client's brand strategy.

INDUSTRIES

- Architecture
- Arts & Culture
- B2B
- B2C
- Conference / Event
- Construction / Engineering
- Corporate
- Education
- Energy
- Environmental
- Fashion
- Financial
- Government
- Healthcare
- Human Resources
- Interior Design
- Internal Communication
- Law
- Lifestyle
- Military / Service

- Non-profit
- Oil & Gas
- Real Estate /
Property Management
- Restaurant
- Retail
- Sports
- Transportation / Logistics
- Women-Owned

DELIVERABLES

- Strategic Marketing
- Brand Therapy Session
- Communications Plan
- Content Creation
- Copywriting
- Focus Groups
- Marketing Strategy
- Naming
- Public Relations
- SEO/SEM + Analytics
- UI/UX
- Brand & Identity
- Books
- Brand Guidelines
- Environmental Design
- Event Branding
- Identity Marks
- Identity Suites
- Illustration
- Infographics
- Invitations Suites
- Magazines & Publications
- Packaging Design
- Rebrand
- Signage & Wayfinding
- Digital Solutions
- Animation
- E-Commerce
- Email Marketing
- Social Media Strategies & Design
- Videos
- Web Design & Development
(Intranet & Extranet)

LIMB DESIGN, LLC

1702 Houston Ave.
Houston, TX 77007
office: 713.529.1117
LIMBdesign.com

ESTABLISHED 1983

AWARDS limbdesign.com/awards

Duns No:	61-484-5576
WBENC No:	243997
Certification:	WBENC & Small Business/HUB
Corporate Status:	LLC

US NAICS TITLE	NAICS CODE	SIC CODE
Graphic Design Serv.	541430	7336
Marketing Consulting Serv.	541613	7389
Advertising Agencies	541810	7311
Custom Computer Programming Serv.	541511	7371
Computer Systems Design Services	541512	7373
Other Services Related to Advertising	541890	7319
Display Advertising	541850	7312
Direct Mail	541860	7331

REFERENCES

PAT BIRMINGHAM

Vice President, Marketing and Technology
WBENC - Women's Business Enterprise National Council

1120 Connecticut Ave., NW, Suite 1000
Washington, DC 20036

O: 202.315.1482 | M: 917.270.4256

pbirmingham@wbenc.org

LIMB has a long standing relationship working with Pat Birmingham since the day she was hired as VP of Marketing and Communications at WBENC. We have worked on events for the past five years and rebranded the organization this past year. We have designed the main wbenc.org website as well as the sub-sites to promote their programs and initiatives.

STEVE RODDY

Founder and Director
Houston Childrens' Chorus

P.O. Box 66567
Houston, TX 77266

O: 713.650.3800 | M: 713.206.4661

srodny@houstonchildren.org

LIMB has been working with Steve Roddy and Houston Children's Chorus since the inception of the organization. LIMB has created the full brand experience in both print and digital mediums. We are currently building their 30th Anniversary campaign, redesigning their website, developing a strategic communication calendar and implementing a CRM to streamline processes. The goal is to increase revenue to a million by 2020.

KELLY PERDUE, CPA

President & CEO
The Living Bank

4545 Post Oak Place Drive, Suite 340
Houston, TX 77027

O: 713.961.9431 | M: 832.247.2934

kperdue@livingbank.org

Kelly Perdue was appointed the President after we have worked with The Living Bank for about a year. We have implemented new brands, new messaging and overall social media strategy to gain awareness, educate the public and raise funds. We have helped in both print and digital through any initiatives and campaigns needed.

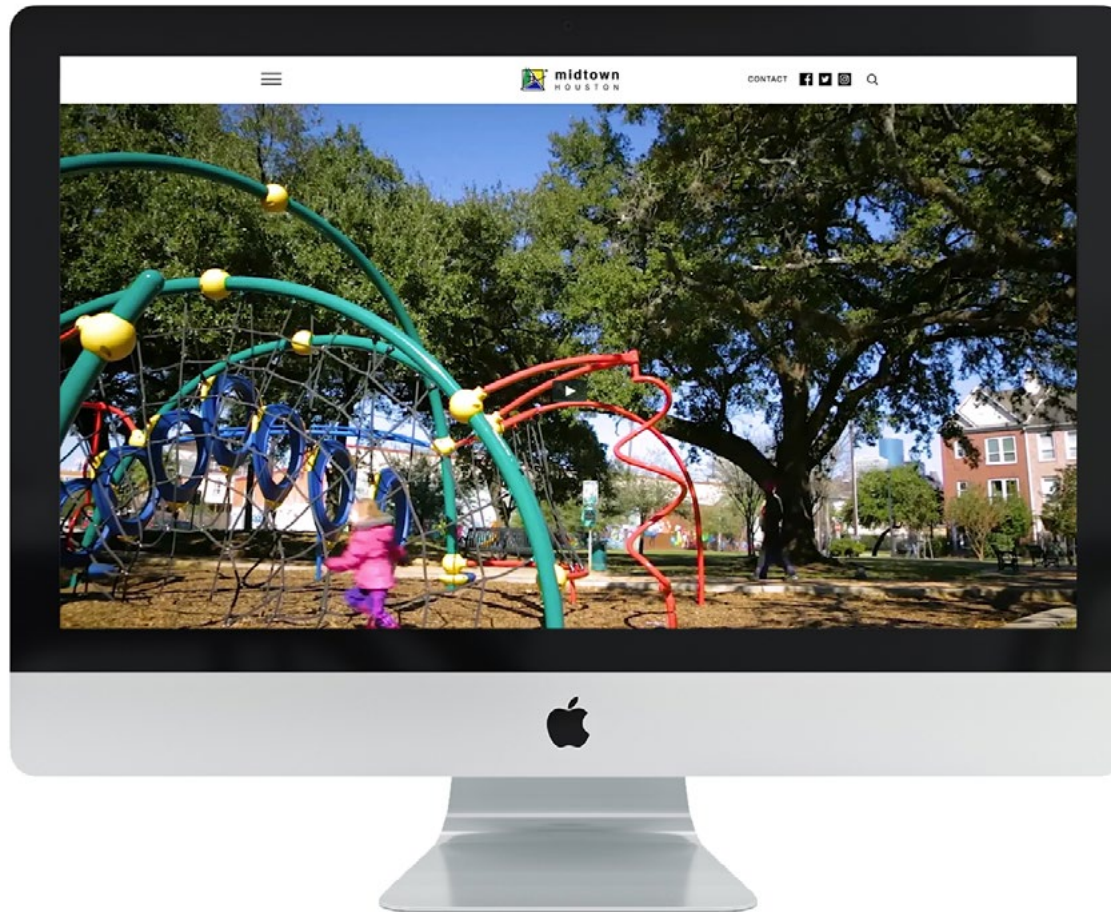
WEBSITE PORTFOLIO



RESPONSE TO REQUEST FOR PROPOSAL FOR HOBBY AREA DISTRICT | 11.21.2018

WEBSITE PORTFOLIO

MIDTOWN HOUSTON



MIDTOWN HOUSTON

WEBSITE

midtownhouston.com

CONTENT MANAGEMENT SYSTEM

WordPress

SCOPE OF WORK

Web design and responsive development including mapping, visual design, execution of strategic goals on community engagement, and efficiency in the organizations accessibility

TECHNICAL SPECIFICATIONS

Interactive Map with individual business post types that pin to map (request directions)

Project overlay map

Events Calendar with user event submission (verified on backend with automation)

Microsites for **Bagby Park** and **Midtown Park**

Homepage video editing

WEBSITE PORTFOLIO

AVENUE 360



AVENUE 360

WEBSITE

avenue360.org

CONTENT MANAGEMENT SYSTEM

WordPress

SCOPE OF WORK

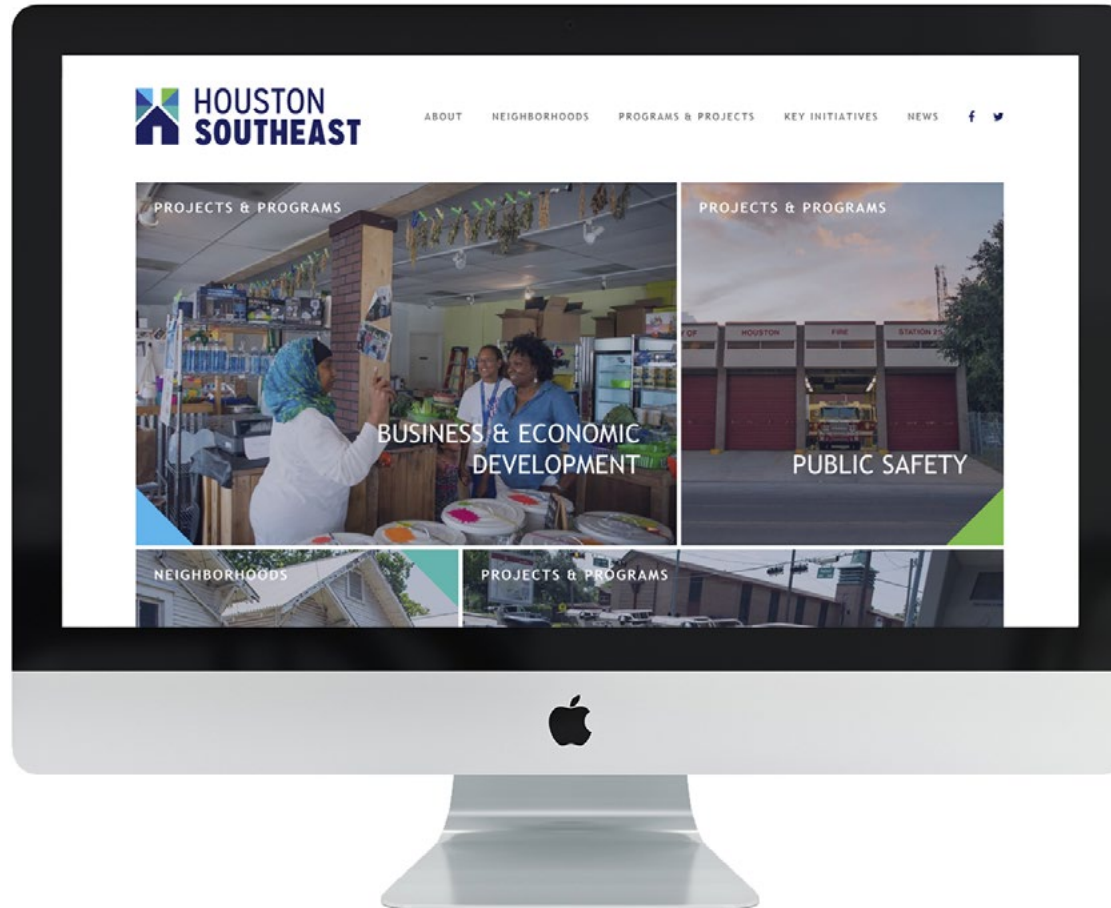
Web design and responsive development, dynamic post and category tagging, event calendar, robust forms, link out, multisite capability for multiple language sites

DELIVERABLES

Rebrand Implementation
Web Design & Development

WEBSITE PORTFOLIO

HOUSTON SOUTHEAST



HOUSTON SOUTHEAST

WEBSITE

houstonse.org

CONTENT MANAGEMENT SYSTEM

WordPress

SCOPE OF WORK

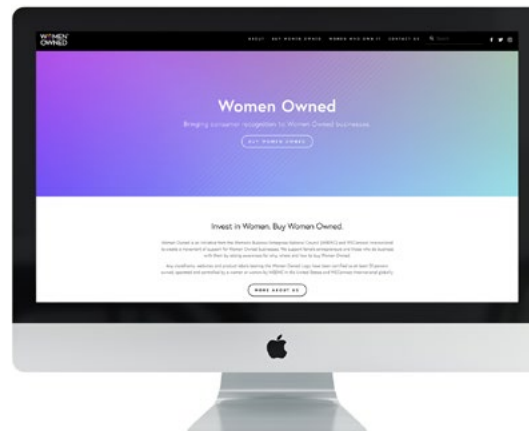
Web design and responsive development, dynamic post and category tagging, event calendar, robust forms, tool integration (ex. syncs with multiple Constant Contact lists), and link out

DELIVERABLES

Rebrand Implementation
Web Design & Development

WEBSITE PORTFOLIO

WBENC



WBENC

WEBSITE

wbenc.org

CONTENT MANAGEMENT SYSTEM

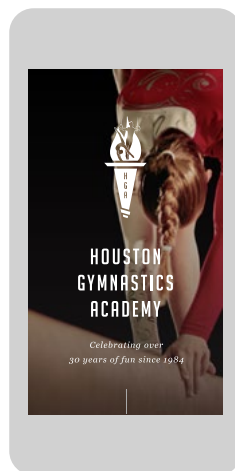
WordPress

SCOPE OF WORK

Web design and responsive development, dynamic post and category tagging, event calendar, robust forms, link out, and consistent branding across all platforms for the 14 Regional Partner Organizations (RPOs)

DELIVERABLES

- Marketing Strategy
- Brand Guidelines
- Environmental Design
- Event Branding
- Identity Marks
- Identity Suites
- Illustration
- Infographics
- Rebrand
- Email Marketing
- Social Media Design
- Web Design & Development



HOUSTON GYMNASTICS ACADEMY

WEBSITE

houstongymnastics.com

CONTENT MANAGEMENT SYSTEM

WordPress

SCOPE OF WORK

Web design and responsive development, custom page builder, and updated branding

DELIVERABLES

Brand Refresh

Web Design + Development

Strategic Messaging

System Integration

PROPOSAL



RESPONSE TO REQUEST FOR PROPOSAL FOR HOBBY AREA DISTRICT | 11.21.2018

PROPOSAL

SCOPE OF WORK + TIMELINE

TIMELINE OVERVIEW

Onboarding	November 21, 2018
Website Kick-off	November 26-30, 2018
Website Design:	December 2018
Website Development:	January 2018
Preview Launch:	February 1 - 14, 2019
Launch:	April 2019

ONBOARDING

ITEM	DETAILS
ONBOARDING	<ul style="list-style-type: none">- Execution of contract and submission of retainer- Proposed project timeline developed- Submission of Discovery Questionnaire — series of questions distributed to key members of the Hobby Area District team

WEBSITE KICK-OFF

ITEM	DETAILS
BRAND KICK-OFF	<p>Two (2) hour meeting - discussion topics to include:</p> <ul style="list-style-type: none">- Discovery questionnaire responses- Perceptions of Hobby Area District- Culture offerings- Strengths and weaknesses- Identify audiences- Brand promise, messaging and alignment- Functionality and design aesthetic for website- Final sitemap approved- Preliminary wireframing of web pages- Assign project roles, define timeline and build production schedule out in Basecamp

PROPOSAL

SCOPE OF WORK + TIMELINE

DESIGN + DEVELOPMENT

ITEM	DETAILS
CONTENT MANAGEMENT	Content exported from current website to Word for client editing Content transferred from existing WordPress site to new site for archived materials DELIVERABLE: final content entered into management system
HOSTING DIAGNOSTICS	Review hosting options/specifications, domain names, and SSL certification
WORDPRESS DESIGN	Phase I: Present visual boards to determine design direction Phase II: Wireframes of all page layouts Phase III: Custom design based on approved sitemap, visual boards and wireframe structure
WORDPRESS DEVELOPMENT	WordPress install, custom modular responsive build of approved design
SEO	Google Analytics setup, webmaster tool submission + backend optimization
ADA COMPLIANCE	WCAG 2.1 Level AA compliant
URL MAPPING	List of current + proposed url names and how they will be rerouted
TRAINING	One (1) hour virtual WordPress training + videos

Prices subject to change if scope exceeds outlined details above. Scope includes: project timeline and updates + in-person meetings for major milestones

LIMB DESIGN UTILIZES A PROJECT MANAGEMENT METHODOLOGY THAT ENSURES STREAMLINED AND EFFECTIVE COMMUNICATIONS, AND A DESIGNATED TEAM TO MEET ALL PROJECT OBJECTIVES, TIMELINES, AND BUDGETS.

OUR TEAM UTILIZES BASECAMP AS A HUB FOR ALL COMMUNICATIONS TO ENSURE ALL PARTIES ARE NOTIFIED IMMEDIATELY AND ALL ASSETS HAVE A CENTRALIZED LOCATION FOR EASY ACCESS.

Each project is assigned to a project manager, who is the single point of contact for the client. The project manager is available 8:30 am-5:30 pm, Monday through Friday, and can be available 24/7 at critical points in project delivery. Communications are via telephone, email and, if necessary, live meetings.

Each client team includes a dedicated project manager, art director, lead graphic designer, and web developer, each of who are committed to the client throughout the duration of a project.

Status meetings, reports and timelines

Internal project status meetings are held each week (Monday) to review all deliverables, assess timelines, and review job assignments. Additional meetings are scheduled as needed. Meetings are held by the principals, director of operations, business development and sales.

Client status calls are scheduled on a weekly/biweekly basis and more often as necessary/close to key due dates if the client would prefer such a communication.

A project schedule is created. The project schedule gets revised throughout the project identifying specific times to tasks, dependencies and resources. Status reports can be provided on a weekly basis and for additional discussions with the client. Online project management can also be provided, if deemed necessary.

Change order request reports are provided upon a client-driven change to specifications.

TOP 10 REASONS WHY LIMB DESIGN USES BASECAMP

1. Be in the know 100% of the time
2. Accountability tool for projects with multiple people
3. Cloud-based tool that you can access from anywhere, anytime
4. To do lists with assigned dates, times and who's responsible for deliverable in each phase
5. Chat feature on individual to dos
6. Communicate straight from your inbox
7. At a glance calendar feature of project schedule
8. Approve and add revisions on deliverables
9. Timestamped files
10. Organized docs & files in one location

FEE SCHEDULE & CLIENT RESPONSIBILITY

FEE SCHEDULE & TERMS

TOTAL \$ 17,640

*Prices subject to change if scope exceeds outlined details above.
Any items not outlined above will be billed at \$120/hr upon client approval.*

*Scope includes: project timeline and updates, virtual screen shares
for major milestones scheduled in advance*

1. NON-REFUNDABLE RETAINER: \$ 8,820

Once the proposal is signed by both parties, a non-refundable retainer of 25% is required to begin the project.

2. 20% REMAINING BALANCE: \$ 3,528

Due one (1) month after signed contract.

3. 20% REMAINING BALANCE: \$ 3,528

Due two (2) months after signed contract.

4. 10% REMAINING BALANCE: \$ 1,764

Upon completion of the project, the remaining 10% fee and any expenses incurred during the project will be invoiced and is payable upon receipt of final invoice. Project will be paid in full before the final files are released.

ADDITIONS:

Client is responsible for hosting and domain registration. If client chooses to have LIMB host, additional pricing will be submitted.

Copywriting and photography are not included unless otherwise stated.

If hours are exceeded by 10% or more and a change order is requested, the client must be informed by LIMB and approve any additional budget.

PAUSE CLAUSE: If the project takes longer than one (1) year to finish, then the client will be billed to date for any unpaid hours.

CLIENT RESPONSIBILITIES & MITIGATION OF RISK

The design direction for the project will be determined through collaborative communication between LIMB & Client. For the benefit of the design process, it is recommended that the client provide feedback from Basecamp in a timely manner after each presentation from the designers.

The client will be responsible for final proofreading of all project phases, supply of final necessary text and/or photography/artwork in a timely manner, and the final approval of all artwork, specifications and estimates prior to launch.

If the project requires additional design expenses such as the purchase of typefaces or stock photography, the client will be informed of the expense and invoiced accordingly.

SIGNATURE & ACCEPTANCE OF TERMS

Agreement between **LIMB DESIGN** ("Limb") and **HOBBY AREA DISTRICT** ("Client").
The signature of both parties shall evidence acceptance of the Project Detail described herein and Terms and Conditions attached.

Agency

By: _____ Date: _____

APRIL GUZIK

BUSINESS ARCHITECT + BRAND STRATEGIST

LIMB DESIGN, LLC

Client

By: _____ Date: _____

MR. JERRY LOWRY

EXECUTIVE DIRECTOR

HOBBY AREA DISTRICT

On behalf of LIMB

Thank You

*for your time and this
opportunity to present ourselves*



RESPONSE TO REQUEST FOR PROPOSAL FOR HOBBY AREA DISTRICT | 11.21.2018

TERMS & CONDITIONS



RESPONSE TO REQUEST FOR PROPOSAL FOR HOBBY AREA DISTRICT | 11.21.2018

TERMS & CONDITIONS

GENERAL WORKING AGREEMENT

This document defines the terms and conditions of the working relationship between LIMB DESIGN, LLC ("LIMB") and the business or individual ("CLIENT") identified within this Agreement. All projects or services that LIMB may be contracted to produce or provide for CLIENT will be subject to the following terms and conditions.

ESTIMATES

The terms of the Estimate shall be effective for thirty (30) days after presentation to the Client for acceptance. In the event this Agreement is not executed by Client within the time period for acceptance, the Estimate together with any related terms, conditions and Deliverables (as that term is defined in the proposal provided to Client) may be subject to amendment, change or substitution.

Billing will reflect the actual costs incurred. All estimates are without sales or other tax. In the event that any tax is payable on services or materials provided by LIMB, such costs will be and are CLIENT's sole responsibility.

WORKING/BILLING PHASES

LIMB will handle each project in logical working/billing phases. Concept revisions, extensive alterations, or a switch in marketing objectives sometimes makes it impossible to accurately estimate in advance the total cost of a project. Planning the work, cost estimating, and billing in several phases permits LIMB or CLIENT to adjust for such revisions/or halt work before completion if a project is postponed or canceled. Any canceled project is billed only through phases and/or portions of phases that were actually completed by LIMB. For each project, CLIENT will receive an estimate outlining the project specifications and the proposed scope of services and working/billing phases. Each estimate will contain a project budget, which includes estimated fees for professional services and separate itemized costs for anticipated out-of-pocket expenses.

LIMB will begin work upon CLIENT's approval of the written estimate. CLIENT's approval (written or oral) will constitute an agreement.

PAYMENT

CLIENT agrees to pay LIMB in accordance with the terms specified in each estimate. Once the estimate is approved, work can begin.

In some cases, a deposit that is agreed upon by all parties is due upon execution of this Agreement and final payment due at end of project.

Unless otherwise specified, all subsequent balances due are payable upon art approval. Interest on past due balances is 18% per annum or 1.5% per month. LIMB reserves the right to refuse completion or delivery of work until past due balances are paid.

REVISIONS AND ALTERATIONS

LIMB includes up to three (3) rounds of revisions to all items after the first initial design is presented. LIMB will submit a new proof for Client to review after each revision for all items. Revisions beyond this will be billed at the rate of \$120 per hour billed in 15 minute increments. The Client shall be responsible for making timely additional payments for extra revisions beyond those that are included in the price of the estimate.

New work requested by CLIENT and performed by LIMB after an estimate has been approved is considered a revision or alteration. If the job changes to an extent that substantially alters the specifications described in the original estimate, LIMB will submit a proposal revision memo to CLIENT, and both parties must agree to a revised additional fee before further work proceeds.

Alterations and other copy changes requested after layouts or mechanicals are completed are billed at standard hourly rates.

OUT-OF-POCKET EXPENSES

Fees for professional services do not include outside purchases such as, but not limited to, printing, photography, color printouts, laminating, illustrations, separations, shipping and handling or courier service. Expenses are itemized on each invoice.

Expenses are subject to Texas sales tax unless (a) CLIENT is a nonprofit organization; or (b) the work is for resale and CLIENT submitted a resale certificate to LIMB.

If consultant or supervisory services are required in out-of-town locations, LIMB will bill lodgings, meals, and transportation at cost. Reimbursement for mileage is calculated at current allowable rates.

STOCK PHOTOGRAPHS

Stock photos are not included in any estimate given by LIMB. Quotes for stock photographs are given at the time artwork is approved. CLIENT is solely responsible for any and all restrictions imposed by the legal owner of the stock photos. Such restrictions include, but are not limited to, misuse of stock photos, the restricted time period of use (if any), location of use, and/or the purpose of the use of such stock photos.

RIGHT TO SUBCONTRACT

LIMB shall have the right to assign any portion of the work required to another contractor.

NATURE OF COPY

CLIENT agrees to exercise due diligence in its direction to LIMB regarding preparation of materials and must be able to substantiate all claims and representations. CLIENT is responsible for all trademark, service mark, copyright and patent infringement clearances. CLIENT is also responsible for arranging, prior to publication, any necessary legal clearance of materials that LIMB prepares.

CLIENT is solely responsible for any claim or allegation of plagiarism, invalidity of statements, and/or the unauthorized use of quotes, statements, photographs, images or identities. LIMB does not endorse copyright infringement. LIMB is not responsible for CLIENT's decision to plagiarize from copyrighted or uncopyrighted work in any form. It is not LIMB's policy to check work for copyright infringement or plagiarism. Thus, LIMB cannot be held responsible for plagiarized content in CLIENT's work in its original submitted or edited form. Further, individual customers are responsible for determining whether their institution considers any part of their work as submitted to LIMB or edited by LIMB plagiarized or likely to lead to charges of plagiarism. LIMB cannot be held liable or responsible for penalties related to such charges. Even where we make an attempt to eliminate the existence of incorrectly cited and unquoted sources, LIMB cannot be held responsible for claims or allegations due to plagiarism.

TERMS & CONDITIONS

ERRORS AND OMISSIONS

It is CLIENT's responsibility to check proofs carefully for accuracy in all respects, ranging from spelling to technical illustrations and/or color variations. LIMB is not liable for errors or omissions. CLIENT's signature or that of an authorized representative is required on all mechanicals or artwork prior to release for printing or other implementation. LIMB is not responsible for any electronic (e-mail) or facsimile transmission not received by CLIENT or LIMB without written verification of delivery by the sender and receipt by the recipient.

LIMB will provide proofs with original copy for CLIENT's review and approval. LIMB will specifically not be responsible for any production errors in the event that (a) CLIENT chooses not have proofs made; (b) CLIENT approved the proof from which the final product was produced; (c) requests for changes are communicated verbally; or (d) CLIENT takes LIMB's proof to a printer of its choice rather than LIMB's choice.

Because of limitations with the printing process, as well as neighboring image ink requirements, the accuracy of color reproduction is not guaranteed. LIMB accepts no responsibility for color variations between submitted files and the final printed piece. Under no circumstances will a refund or reprint be honored for color variations that have occurred during the printing process.

TELECOMMUNICATIONS

LIMB is not responsible for any errors, omissions or extra costs resulting from faults in the telephone, cable, satellite network or from incompatibility between the sending and receiving equipment.

PROPERTY AND CLIENT'S PERFORMANCE

LIMB will take all reasonable precautions to safeguard the property CLIENT entrust to LIMB. In the absence of negligence on LIMB's part; however, LIMB is not responsible for loss, destruction or damage or unauthorized use by others of such property. LIMB will use its best efforts to ensure quality and timely delivery of all printed (offset, silk-screened, embossed or otherwise reproduced) pieces. Although LIMB may use its best efforts to guard against any loss to CLIENT through the failure of our vendors, media, or others to perform in accordance with their commitments, LIMB is not responsible for failure on CLIENT's part.

If CLIENT selects its own vendors, other than those recommended by LIMB, CLIENT may request that LIMB coordinate their work. If at all possible, LIMB will attempt to do so, but LIMB cannot in anyway be held responsible for quality, price, performance or delivery.

LIMB is not responsible for retaining a copy of such work for CLIENT's benefit.

LIEN

All materials or property belonging to CLIENT, as well as work performed, may be retained as security until all just claims against CLIENT are satisfied.

RIGHTS OF OWNERSHIP

Once a project has been delivered by LIMB and is fully paid for by CLIENT, LIMB will assign the reproduction rights of the design for the use(s) described in the proposal.

According to the Copyright Law of 1976, the rights to all design and art work, including but not limited to photography and or illustration created by independent photographers or illustrators retained by LIMB, or purchased from a stock agency on CLIENT's behalf, remain with the individual designer, artist, photographer or illustrator. Unless a purchase of "All Rights" (A Buyout) is negotiated with LIMB and/or its authorized representative, CLIENT may not use or reproduce the design or the images therein for a purpose other than the one(s) originally stipulated. If CLIENT wishes to use the design LIMB has created and/or the images within it for another purpose or project, including a reprint or exhibition, CLIENT must contact LIMB to arrange the transfer of rights and any additional fees before proceeding. If printing or other implementation is done through CLIENT's vendors, CLIENT agrees to return all our original mechanicals and artwork (slides, prints, drawings, separations, etc.) to LIMB within two (2) weeks, and to provide LIMB with printed samples of each project.

SAMPLE USE

LIMB may wish to use examples of developmental or final completed work prepared for CLIENT for samples or advertising purposes. Unless otherwise noted by CLIENT, LIMB may choose to include their name and website link in footer of CLIENT public facing site. LIMB may also wish to use relevant sections of correspondence attributed to CLIENT as reference or testimonial material. If CLIENT provides a written request for such examples of work or correspondence not to be used, LIMB will acknowledge CLIENT's request and refrain from using the material. If the material has already been printed or presented on the Internet in some form then LIMB reserves the right not to acknowledge CLIENT's request.

TERM AND TERMINATION

The term of this Agreement will continue for all work in progress until terminated by either party upon thirty (30) days written notice. If CLIENT directs LIMB, at any time, to cancel, terminate or "put on hold" any previously authorized purchase, LIMB will promptly do so, provided CLIENT holds LIMB harmless for any cost incurred as a result.

In the event CLIENT terminates this Agreement, LIMB will retain the non-refundable retainer and any other sums paid by CLIENT, and LIMB will retain ownership and copyright of all materials and services performed pursuant to the canceled contract.

In the event this Agreement is terminated by mutual consent or by LIMB, then LIMB will transfer to CLIENT all property and materials in LIMB's control and for which CLIENT has paid.

FORCE MAJEURE

Neither party shall be liable for a delay in performance of its obligations and responsibilities due to causes beyond its control and without its fault or negligence, such as, but not limited to, civil disorder, labor trouble or strike, accidents, energy failure, equipment breakdown, delays in shipment by suppliers or carriers, war, embargo, national emergency, insurrection or riot, acts of the public enemy, fire, flood or other natural disaster, action of government or civil authority, acts of God or other causes beyond the control of CLIENT or LIMB, provided that said party has taken reasonable measures to notify the other promptly in writing, of delay (but in any event, within seventy-two (72) hours of the force majeure event).

TERMS & CONDITIONS

ELECTRONIC COMMERCE LAWS

Client agrees that it is solely responsible for complying with such laws, taxes and tariffs, and will hold harmless, protect, and defend LIMB and its subcontractors from any claim, suit, penalty, tax or tariff arising from the client's exercise of Internet electronic commerce.

LIMITATION OF LIABILITY

IN NO EVENT WILL LIMB BE LIABLE TO CLIENT OR ANY THIRD PARTY, IN CONTRACT, TORT OR OTHERWISE, FOR ANY LOSS OF PROFITS OR BUSINESS, OR ANY SPECIAL, INCIDENTAL, INDIRECT, EXEMPLARY, PUNITIVE OR CONSEQUENTIAL DAMAGES, ARISING FROM OR AS A RESULT OF THESE CONTRACT TERMS OR ANY AGREEMENT BETWEEN THE PARTIES RELATING TO THE PRODUCTS, SERVICES OR DELIVERABLES, EVEN IF LIMB HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

THIS DISCLAIMER OF LIABILITY APPLIES TO ANY DAMAGES OR INJURY CAUSED BY ANY FAILURE OF PERFORMANCE, ERROR, OMISSION, INTERRUPTION, DELETION, DEFECT, DELAY IN OPERATION OR TRANSMISSION, COMPUTER VIRUS, COMMUNICATION LINE FAILURE, THEFT OR DESTRUCTION OR UNAUTHORIZED ACCESS TO, ALTERATION OF, OR USE OF RECORD, WHETHER FOR BREACH OF CONTRACT, TORTIOUS BEHAVIOR, NEGLIGENCE, OR UNDER ANY OTHER CAUSE OF ACTION. CLIENT SPECIFICALLY ACKNOWLEDGES THE SERVICE IS NOT LIABLE FOR THE DEFAMATORY, OFFENSIVE OR ILLEGAL CONDUCT OF OTHER CLIENTS OR THIRD PARTIES AND THAT THE RISK OF INJURY FROM THE FOREGOING RESTS ENTIRELY WITH CLIENT

INDEMNITY

CLIENT unconditionally guarantees that any elements of text, graphics, photos, designs, trademarks, or other artwork furnished to LIMB for inclusion in any project are owned by CLIENT, or that CLIENT has permission from the rightful owner to use each of these elements, and will indemnify, hold harmless, protect and defend LIMB and its agents, representatives, employees and subcontractors from any claim or suit arising from the use of such elements furnished by CLIENT.

EMPLOYEES OF LIMB

CLIENT agrees that it will not employ or otherwise retain the services of any LIMB employee, whether by direct hire, subcontract services or temporary employment agencies, until the expiration of at least eighteen (18) months after the completion of any work by LIMB. CLIENT recognizes and agrees that LIMB will suffer significant and incalculable harm should CLIENT violate or otherwise breach this provision. If CLIENT violates this paragraph, CLIENT hereby agrees to pay LIMB twenty-five thousand dollars (\$25,000) plus any and all incurred attorneys' fees and associated costs as reasonable liquidated damages.

GOVERNING LAW/SUBMISSION TO JURISDICTION

This Agreement shall be construed in accordance with the laws governing contracts made and to be performed in the State of Texas, U.S.A., exclusive of the U.N. Convention on the International Sale of Goods. CLIENT hereby consents to the jurisdiction of the state district courts located in Houston, Harris County, Texas and waives any objection that CLIENT may have based on improper venue or forum non-conveniens to the conduct of any proceeding in any such court.

REMEDIES

LIMB's remedies shall be cumulative and shall include any remedies allowed by law. Waiver of any breach by LIMB shall not constitute LIMB's waiver of any other breach of the same or any other provision. Acceptance of any items or payments therefore shall not waive any breach.

If LIMB must retain attorneys to collect its invoices, LIMB will be entitled to reasonable attorney's fees, court costs, and interest at the maximum rate permitted by law.

SEVERANCE

If any term or provision of these Terms and Conditions is held invalid, illegal or unenforceable for any reason by any court of competent jurisdiction, such provision shall be severed and the remainder of the provisions hereof shall continue in full force and effect as if these Terms and Conditions had been agreed with the invalid illegal or unenforceable provision eliminated.

LANGUAGE

The parties confirm that it is their wish that these Contract Terms, as well as any other documents relating hereto, including all orders, notices, schedules, estimates, authorizations, attachments and amendments, have been and shall be drawn up in the English language only.

ENTIRE AGREEMENT

This Agreement and associated documents referenced herein constitute the entire agreement between the parties with respect to the subject matter hereof; all prior agreements, representations, statements, negotiations and undertakings, whether oral or written, are superseded hereby. Any additional work not specified in this contract must be authorized by a written request.

HOBBY AREA DISTRICT
(HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER NINE)
CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Hobby Area District Board of Directors

FROM: Executive Director

SUBJECT: Agenda Item Materials

14. Approve the Hobby Area Gateway Preliminary Design contract with Clark Condon, LLC.

CLARK CONDON

10401 STELLA LINK ROAD
HOUSTON, TEXAS 77025

phone 713.871.1414 *fax* 713.871.0888

CLARKCONDON.COM

June 1, 2020

Beth Strobe
Hobby Area Management District
8121 Broadway, Suite 199
Houston, TX 77061

Re: Hobby Area Gateway Preliminary Design

Dear Beth,

We are pleased to provide this proposal for landscape architectural design associated with the proposed Gateways on the I-45 corridor with the Hobby Area Management District located in Houston, Texas. For the purposes of this proposal, you will be referred to as the Client and Clark Condon Associates, Inc. as the Landscape Architect.

SCOPE OF WORK - The Scope of Work is to develop Preliminary Design Concepts for the following intersections:

1. Broadway & I-45
2. Belfort & I-45
3. Monroe & I-45
4. Airport & I-45

The Design Concepts will include the Gateways, Landscape Beautification, Light, Fencing, etc. The Design Concepts will use the previous Gateway Designs approved by the Board in 2016 as a **starting point**.

The work will be led by Clark Condon and our consultant will be Craig Minor with Minor Design Group (he was part of the previous team).

PROCESS – The Landscape Architect and team will follow the outline below to complete Preliminary Design Plans.

1. Visit each of the sites and document opportunities and constraints.
2. Review previous design work with the Beautification Committee and the Board.
3. Develop design concepts for each of the intersections listed above.
4. Present concepts to Beautification Committee and to the Board.
5. Adjust and finalize Preliminary Designs into one concept for each intersection.
6. Prepare cost estimates for all options presented.
7. The deliverables will be rendered plans and 3-D rendered graphics.

ASSUMPTIONS

1. Work will utilize aerial photography for bases; no survey work is included.

FEE - The total fee for this project is a lump sum based upon the estimated time and scope for professional services as outlined below, plus reimbursable expenses.

Preliminary Design*	\$35,000.00
Reimbursables	<u>\$3,000.00</u>
TOTAL	\$38,000.00

****Includes Minor Design Fee***

landscape architecture

REIMBURSABLE EXPENSES - The Client shall pay the Landscape Architect for the cost of out-of-town travel expenses, messengers, mileage, printing, services of professional consultants which cannot be quantified at the time of contracting, and other directly related costs. All expenses shall be billed at cost plus 15%.

ADDITIONAL SERVICES – We consider additional services to include changes made after a phase of work has been accepted and we have been authorized by the Client to proceed to the next phase or because of Client changes to previous Project budget parameters or Project requirements. An additional services lump sum proposal shall be submitted to the Client or Owner for approval prior to the start of any out of scope work.

HOURLY RATES

Partner	\$350.00/hour
Principal	\$225.00/hour
Senior Associate	\$175.00/hour
Associate	\$125.00/hour
Project Staff	\$100.00/hour
Administrative	\$90.00/hour

Hourly rates shall be reviewed annually and may be increased in accordance with annual salary and cost-of-living reviews.

EXCLUSIONS TO THE CONTRACT

1. Design Development Construction Documents and Bidding
2. Topographic and boundary surveys
3. Existing site engineering and utility base information
4. Soil engineering, geotechnical consultant services or related testing
5. Structural engineering
6. Mechanical, electrical and plumbing services
7. Lighting and electrical
8. Archeological Investigation
9. Environmental Investigation

BILLING - Billing shall be monthly based on the portion of the total estimated fee. Invoices shall be due upon receipt. Clark Condon Associates, Inc. reserves the right to charge the amount of interest allowable under the current laws of the State of Texas on any invoices not paid within thirty (30) days.

STANDARD OF CARE – The Landscape Architectural Services shall be performed with care and diligence as is consistent with the professional skill and care applicable at the time and in the location of the Project and appropriate for a project of the nature and scope of this Project.

OWNERSHIP OF DOCUMENTS – The Landscape Architect shall be deemed the author and owner of all documents and deliverables developed pursuant to this Agreement and provided to the Client by the Landscape Architect (collectively, the "Design Materials"). Subject to payment by the Client of all fees and Reimbursable Expenses owed to the Landscape Architect, the Landscape Architect grants to the Client an irrevocable, non-exclusive license to reproduce the Design Materials solely for the construction of the Project and for information and reference with respect to the use of the Project.

INDEMNIFICATION – Client and Landscape Architect each agree to indemnify and hold harmless the other, and their respective officers, employees and representatives, from and against liability for losses, damages, and expenses, including reasonable attorney's fees, but only to the extent such losses, damages, or expenses are caused by the indemnifying party's negligent acts, errors, or omissions. In the event losses, damages, or expenses are caused by the joint or concurrent negligence of Client and Landscape Architect, they shall be borne by each party in proportion to its negligence.

ASSIGNMENT – Neither party shall assign their interest in this Agreement without the express written consent of the other, except as to the assignment of the proceeds.

GOVERNING LAW – This Agreement shall be construed and enforced in accordance with the laws of the State of Texas.

JURISDICTION – The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as landscape architects in Texas. The Board may be reached at the following address:

Texas Board of Architectural Examiners
P.O. Box 12337, Austin, TX 78711-2337
Phone (512) 305-9000, Fax (512) 305-8900

TERMINATION - If the Client should decide to terminate this Agreement, they shall give Clark Condon Associates, Inc. seven (7) days written notice and shall pay for all services rendered to the date of termination. Clark Condon Associates, Inc. reserves the right to terminate this contract upon fifteen (15) days notice if any amount billed to Client is sixty days past due.

WAIVER OF SUBROGATION – To the extent damages are covered by property insurance, the Client and Landscape Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in this Agreement.

DISPUTE RESOLUTION - In the event of any Dispute arising out of or relating to this Agreement or the Services, the Parties shall first use their best efforts to settle the Dispute. To this effect, any Party shall send (via electronic mail, facsimile and overnight delivery) a written notice to the other Party that such Dispute exists, which shall include a brief recitation of the nature of the Dispute. Within seven (7) days of the date of such a notice, the senior executives of each Party or their respective parent companies shall consult and negotiate with each other, and attempt to reach a solution satisfactory to the Parties. All negotiations pursuant to this section shall be confidential, privileged, and inadmissible in any arbitration or legal proceeding, and shall be treated as compromise and settlement negotiations for all purposes.

If the Dispute is not resolved by negotiation within a period of thirty (30) days of the transmission of the written notice from one Party to the other of the existence of such a Dispute, then both parties agree to mediation with a mutually agreeable mediator, mediation failing, the Dispute shall be finally resolved by litigation in the State District Court of Harris County, Texas.

WAIVER OF CONSEQUENTIAL DAMAGES – The Landscape Architect and Client waive consequential damages for claims, disputes, or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement.

LIMITATION OF LIABILITY – In recognition of the relative risks and benefits of the project to both the Client and the Landscape Architect, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law,

to limit the liability of the Landscape Architect, and its subconsultants, to the Client and to all construction contractors and subcontractors on the project for any and all claims, losses, costs, damages of any nature whatsoever and claim expenses from any cause or causes, so that the total aggregate liability of the Landscape Architect, and its subconsultants, to all those named shall not exceed the Landscape Architect's total fee for services rendered on this project. Such claims and clauses include, but are not limited to, negligence (including gross negligence), professional errors or omissions, strict liability and breach of warranty.

If this Agreement meets with your approval, please sign in the appropriate place below and return one copy to us. We appreciate the opportunity to submit this proposal to you and look forward to working with you.

Sincerely,



Sheila M. Condon FASLA
President/Landscape Architect

cc: Tony Allender

APPROVED: _____ **DATE:** _____

HOBBY AREA DISTRICT
(HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER NINE)
CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Hobby Area District Board of Directors
FROM: Executive Director
SUBJECT: Agenda Item Materials

15. Approve the Paychex Organization Resolution for change in authorized representative.



HOBBY AREA DISTRICT

8121 BROADWAY, SUITE 199 • HOUSTON, TX 77061 • 713.959.1214

HAdistrict.org

Organization Resolution

By action of the _____ of _____,
Board of Directors/Owners COMPANY NAME
a(n) _____, taken _____, the following resolution was duly adopted.
ORGANIZATION DATE

RESOLVED, that effective as of the close of business on _____ is
Date of Removal Individual to be Removed
removed as the:

☐ Trustee ☐ Authorized Representative

for the _____ 401(k) Profit Sharing Plan & Trust (the "Plan"), and it is
Name of Plan

FURTHER RESOLVED, that effective as of the opening of business _____,
Date of Appointment
_____ is hereby appointed as
Name of new Individual

☐ Trustee ☐ Authorized Representative

New Appointee Address _____

Phone Number _____ Email _____

and it is FURTHER RESOLVED, that the _____ of this organization hereby authorizes
[Board of Directors] [Partnership/Membership]
_____ to execute any documents necessary and to make such changes therein
Name of new Individual
as may be required or which they may deem appropriate, to take any other actions which they deem necessary or
desirable or proper to carry out the intent of the foregoing Resolution.

IN WITNESS WHEREOF, I have executed this Resolution this date of _____
MONTH/DAY/YEAR

AUTHORIZED SIGNATURE

PRINTED NAME

PRINTED TITLE

HOBBY AREA DISTRICT
(HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER NINE)
CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Hobby Area District Board of Directors

FROM: Executive Director

SUBJECT: Agenda Item Materials

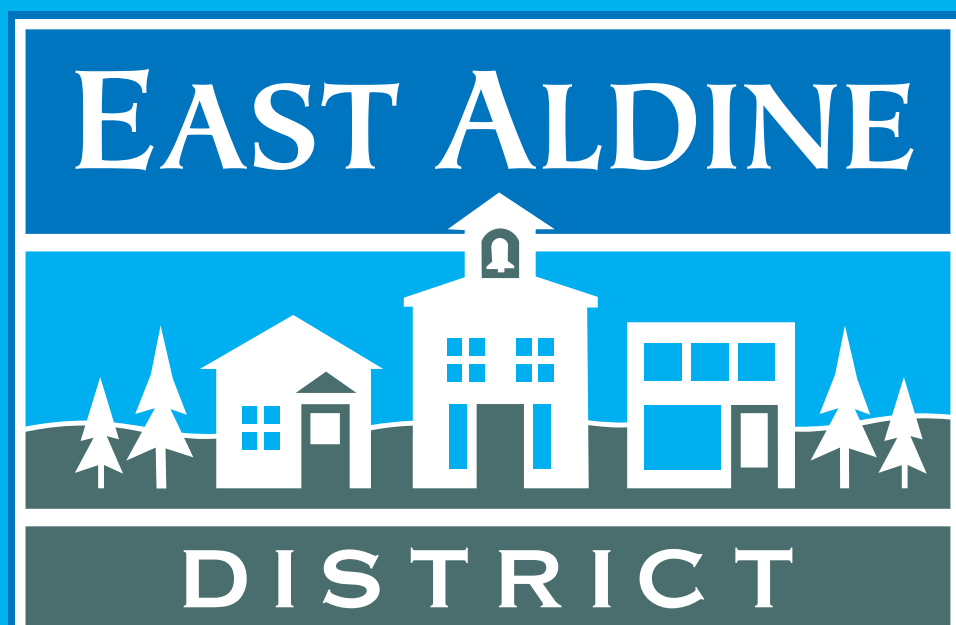
16. Approve design, purchase and installation of Meaningfulchange.org signs.

IT'S OKAY TO SAY

No



**Aggressive Solicitation
is Prohibited**



GIVE RESPONSIBLY AT

meaningfulchange.org



IT'S OKAY TO SAY
NO
Aggressive Solicitation
is Prohibited
Get responsibly at
meaningfulchange.org

ONE WAY
7 IN

Eastex Fwy

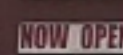
DO NOT
ENTER

ONE WAY

NO
DRINKING
CAMPING
LITTERING
OR OTHER
ACTS

NO
DRINKING
CAMPING
LITTERING
OR OTHER
ACTS

17
ONLY



Meaningful Change Reference Guide



meaningfulchange.org

PRIMARY BRAND COLOR

Use of the primary color is preferred for most applications and is required for City/municipal signage.



PMS 2995
C100 M0 Y0 K0
R0 G174 B239
HEX #00A9E0

The primary color should not be screened at a lighter value.

SECONDARY BRAND COLOR

The secondary color may be used when the primary color provides insufficient contrast (e.g. billboard against blue sky) or in materials for a more commercial audience (e.g. restaurant, bar, retail).



PMS 165
C0 M70 Y100 K0
R255 G103 B31
HEX #FF671F

The secondary color should not be screened at a lighter value.

BLACK

Whenever possible, body and other secondary copy could be set in 90% black to provide softer contrast with the primary and secondary colors. Some applications may require the use of 100% black (e.g. cut vinyl, screen printing, City signage).



K90

K100

Lighter screens of black may also be used if helpful to establish hierarchy of information or for graphic elements such as rules, shaded boxes, graphs/charts, etc.

Meaningful Change Reference Guide | LOGO MARK

Logo mark is 90% Black with Primary Blue, Secondary Orange or 50% Black accent.



PRIMARY FONT

The primary font identifies “Meaningful Change” through use of the primary name/tagline, headlines, subheads, short lines of copy and URL.

Sirucanorm Regular

Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm
Nn Oo Pp Qq Rr Ss Tt Vv Ww Xx Yy Zz
1 2 3 4 5 6 7 8 9 0

Sirucanorm Bold

**Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm
Nn Oo Pp Qq Rr Ss Tt Vv Ww Xx Yy Zz
1 2 3 4 5 6 7 8 9 0**

SECONDARY FONT

The secondary font is used for larger blocks of body and directive copy.

Gotham Light

Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm
Nn Oo Pp Qq Rr Ss Tt Vv Ww Xx Yy Zz
1 2 3 4 5 6 7 8 9 0

Gotham Book

Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm
Nn Oo Pp Qq Rr Ss Tt Vv Ww Xx Yy Zz
1 2 3 4 5 6 7 8 9 0

Gotham Medium

Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm
Nn Oo Pp Qq Rr Ss Tt Vv Ww Xx Yy Zz
1 2 3 4 5 6 7 8 9 0

Gotham Bold

**Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll Mm
Nn Oo Pp Qq Rr Ss Tt Vv Ww Xx Yy Zz
1 2 3 4 5 6 7 8 9 0**

PRIMARY HEADLINE

Don't give money to panhandlers.
Don't give money to panhandlers.
Don't give money to panhandlers.
Don't give money to panhandlers.

This is the central message of the Meaningful Change initiative, stated outright.

SECONDARY HEADLINE

It's okay to say no to panhandlers.
It's okay to say no to panhandlers.
It's okay to say no to panhandlers.
It's okay to say no to panhandlers.

This is a softer presentation of the primary message.

PRIMARY TAGLINE PRIMARY COLOR

Full Messaging

Meaningful Change —
Not Spare Change

Type Specifications:

34/34 pt. Sirucanorm Bold (em dash Regular)

24/27 pt. Sirucanorm Regular 90% Black

Scale as a unit to retain relative proportions

SECONDARY TAGLINE PRIMARY COLOR

Simple Messaging

Meaningful Change

Type Specifications:

Sirucanorm Bold

PRIMARY TAGLINE SECONDARY COLOR

Full Messaging

Meaningful Change —
Not Spare Change

Type Specifications:

34/34 pt. Sirucanorm Bold (em dash Regular)

24/27 pt. Sirucanorm Regular 90% Black

Scale as a unit to retain relative proportions

SECONDARY TAGLINE SECONDARY COLOR

Simple Messaging

Meaningful Change

Type Specifications:

Sirucanorm Bold

URL

meaningfulchange.org

Type Specifications:

Sirucanorm Bold (all lowercase)

meaningfulchange.org

Type Specifications:

Sirucanorm Bold (all lowercase)

meaningfulchange.org

Type Specifications:

Sirucanorm Bold (all lowercase)

CALL TO ACTION

DONATE AT: **meaningfulchange.org**

PROVIDE SUPPORT AT: **meaningfulchange.org**

DONATE AT: **meaningfulchange.org**

PROVIDE SUPPORT AT: **meaningfulchange.org**

DONATE AT: **meaningfulchange.org**

PROVIDE SUPPORT AT: **meaningfulchange.org**

ILLUSTRATION COMPONENTS OPTIONAL



These illustrations are the only graphic elements that can be used in commercial print/digital/media applications. They serve to represent general aspects of “community” without specifically identifying urban/suburban locations.

MESSAGING MODULES

Color and messaging options are provided to create collateral best-suited to your audience.

COLOR (REQUIRED)

Choose a theme color



LOGO MARK (REQUIRED)

Choose a logo mark



HEADLINE (REQUIRED)

Choose a headline

Don't give money to panhandlers.
Don't give money to panhandlers.
Don't give money to panhandlers.
Don't give money to panhandlers.

It's okay to say no to panhandlers.
It's okay to say no to panhandlers.
It's okay to say no to panhandlers.
It's okay to say no to panhandlers.

TAGLINE (OPTIONAL)

Choose a tagline

Meaningful Change —
Not Spare Change
Meaningful Change

Meaningful Change —
Not Spare Change
Meaningful Change

URL (REQUIRED)

Choose a lead-in to the URL

DONATE AT: **meaningfulchange.org**
PROVIDE SUPPORT AT: **meaningfulchange.org**

DONATE AT: **meaningfulchange.org**
PROVIDE SUPPORT AT: **meaningfulchange.org**

From: [Shawn Greenan](#)
To: [Beth Strobe](#)
Subject: Meaningful Change
Date: Wednesday, June 3, 2020 9:55:12 AM
Attachments: [LTH.pdf](#)
[MeanChange.pdf](#)

Hi Beth,

Attached are the pictures we spoke of during our last conversation.

These signs for EAMD were 24" x 30", .125 Aluminum, with 3M printed vinyl overlay w/clear protective laminate.

Signs could probably be .090 to save a little on cost.

Cost of signs installed are \$300.00 - \$350.00 ea, and quantity can effect cost as well.

The installation cost varies based on the hardware and equipment needed to mount the signs in different applications.

Good luck with your presentation.



Shawn Greenan, V.P.

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Ph. 713.644.8081

Fax 713.644.9594

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HOBBY AREA DISTRICT
(HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER NINE)
CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Hobby Area District Board of Directors

FROM: Executive Director

SUBJECT: Agenda Item Materials

17. Convene in Executive Session pursuant to Texas Government Code, Section 551.071 (private consultation with attorney) and Section 551.074 (personnel matters).

HOBBY AREA DISTRICT
(HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER NINE)
CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Hobby Area District Board of Directors

FROM: Executive Director

SUBJECT: Agenda Item Materials

- 18. Reconvene in Open Session and authorize appropriate action regarding pending or contemplated litigation, or a settlement offer and the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee**