

**MINUTS OF THE MEETING OF THE
HOBBY AREA MANAGEMENT DISTRICT
BOARD OF DIRECTORS**

December 8, 2016

DETERMINE QUORUM; CALL TO ORDER.

The Board of Directors of the Hobby Area Management District held a regular meeting on Thursday, December 8, 2016, at 5:00 p.m. in the Doubletree Hilton Hobby, 8181 Airport Blvd., Houston, Texas 77061, inside the boundaries of the District, open to the public, and the roll was called of the duly appointed members of the Board, to-wit:

Position 1 -	Danny Perkins, <i>Chairman</i>	Position 7 -	Marjorie Evans
Position 2 -	Helen Bonsall, <i>Vice-Chair</i>	Position 8 -	Joe Edd Nelson
Position 3 -	Todd Szilagyi	Position 9 -	Darryl Bailey
Position 4 -	Jesus H. Saenz, Jr.	Position 10 -	Vic J. Zachary
Position 5 -	Ann Collum	Position 11 -	Alberto Cardenas
Position 6 -	Sue De Haven, <i>Secretary</i>		

and all the above were present, with the exception of Directors Szilagyi and Saenz, thus constituting a quorum. Also present were Jerry Lowry, Toby Stephens and Gabby Dirden, HAMD; Linda Clayton and Tony Allender, both of Hawes Hill Calderon, LLP; Clark Lord, Bracewell LLP; Cindy Craig, Governmental Financial Reporting, LLC.; and Jeff Sonnheim, Equi-Tax. Others attending the meeting were O'Brien McFadden, SEAL Security; Sheila Condon, Clark Condon; and Mario Ramirez, Hobby Business Ambassador. Chairman Perkins called the meeting to order at 5:07 p.m.

RECEIVE PUBLIC COMMENTS

There were no public comments.

RECEIVE AND APPROVE ORDER SETTING THE RATE OF ASSESSMENT FOR ALL PROPERTIES ON THE DISTRICT'S ASSESSMENT ROLL FOR YEAR FOUR OF THE DISTRICT'S SERVICE PLAN

Upon a motion duly made by Director Bailey, and being seconded by Director DeHaven, the Board voted unanimously to approve the Order Setting the Rate of Assessment for All Properties on the District's Assessment Roll for Year Four of the District's Service Plan, as presented.

APPROVE MINUTES OF MEETING HELD NOVEMBER 10, 2016.

Upon a motion duly made by Director DeHaven, and being seconded by Director Nelson, the Board voted unanimously to approve the Minutes of the November 10, 2016, Board meeting, as presented.

5:10 p.m. Director Evans leaves meeting; a quorum is still present.

RECEIVE ASSESSMENTS COLLECTION REPORT.

Mr. Sonnheim presented the Assessment Collection Report, included in the Board agenda materials. He reported a 99% collection rate on the 2015 assessments, with no uncertified property. No action from the Board was required.

RECEIVE BOOKKEEPER'S REPORT AND APPROVE INVOICES FOR PAYMENT.

Ms. Craig presented the Bookkeeper's Report and went over invoices, included in the Board agenda materials, and answered questions. Upon a motion duly made by Director Collum, and being seconded by Director Zachary, the Board voted unanimously to accept the Bookkeeper's Report and approved payment of invoices, as presented.

RECEIVE AN UPDATE AND RECOMMENDATIONS FROM ENVIRONMENT, URBAN DESIGN, AND MOBILITY COMMITTEE.

- a. **Consider and approve Broadway Enhancement Project payment applications and/or required change orders**

Ms. Condon reviewed pay application no. 5 from Jerdon Enterprise in the amount of \$836,881.32, included in the Board agenda materials. She reported Clark Condon has reviewed the pay application and verifies work has been completed and is recommending for approval for payment. She reviewed Change Order No. 8 in the amount of \$8,478.00, included in the Board agenda materials. She reported the change order is for removal and disposal of concrete and excavation and disposal of existing fill, as well as removal and disposal of asphalt located below grade in Median 12 and identification marker revisions. Upon a motion duly made by Director Collum, and being seconded by Director DeHaven, the Board voted unanimously to (1) approve Pay Application No. 5 from Jerdon Enterprise in the amount of \$836,881.32, as presented; and (2) approve Change Order No. 8 from Jerdon Enterprise in the amount of \$8,478.00, as presented.

- b. **Consider to approve installation of small cell equipment at five locations by Mobilitie in accordance with design standards established by the district.**

Mr. Allender reviewed five locations for installation of small cell equipment by Mobilitie. He stated the equipment meets all of the District's standards. He stated the pole is approximately 45 feet tall and there were no control boxes and everything is built within the tower. Upon a motion duly made by Director DeHaven, and being seconded by Director Nelson, the Board voted unanimously to approve the installation of small cell equipment by Mobilitie at the five locations identified.

ADJOURN

Mr. Lowry introduced Gabby Dirden and announced she will begin work for the District on February 13; and Toby Stephens, to begin January 1. He reported the State of the District event is scheduled for February 7.

There being no further business to come before the Board, Chairman Perkins adjourned the meeting at 5:29 p.m.

(Seal)


Secretary

