

**MINUTES OF THE MEETING OF THE
HOBBY AREA DISTRICT
BOARD OF DIRECTORS**

November 8, 2018

DETERMINE QUORUM; CALL TO ORDER

The Board of Directors (the "Board") of the Hobby Area District (the "District") held a regular meeting on November 8, 2018 at The Doubletree Hotel, 8181 Airport Blvd, located inside the boundaries of the District, open to the public, and the roll was called of duly appointed members of the Board, to-wit:

Position 1 -	Danny Perkins, <i>Chairman</i>	Position 7 -	Joe Edd Nelson
Position 2 -	Helen Bonsall, <i>Vice-Chair</i>	Position 8 -	Darryl Bailey
Position 3 -	Jesus H. Saenz, Jr.	Position 9 -	Vic J. Zachary
Position 4 -	Ann Collum	Position 10 -	James Brown
Position 5 -	Sue De Haven, <i>Secretary</i>		
Position 6 -	Keyur Amin		

and the above were present except Director Zachary, thus constituting a quorum.

Also present at the meeting were Jerry Lowry-Executive Director for the District; Gabrielle "Gabby" Dirden-Director of Communications for the District; Regina Lindsey-Community and Economic Development Director for the District; Walter Funes-Field Services and Special Projects Manager for the District; Amber Ambrose of Ambrose McDowell Communications; and Tim Austin of Allen Boone Humphries Robinson LLP.

Chairman Perkins called the meeting to order at 1:02 p.m.

RECEIVE PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

- a. Adopt Agenda
- b. Approve Minutes of Board Meeting August 10, 2018, and August 11, 2018
- c. Accept Treasurer Report
 - i. Bookkeeper Report
 - ii. Assessor Collection and Delinquency Reports
- d. Accept Annual Disclosure Statement of Investment Officer and Bookkeeper
- e. Approve Sworn Statements and Oaths of Office for Directors (Position 1-4), reorganize and authorize execution of District Registration Form
- f. Receive Executive Director Report

Director Collum made a motion to approve all items on the Consent Agenda as presented. Director Bailey seconded the motion, which passed by unanimous vote.

RECEIVE PUBLIC HEARING RESULTS:

- A. ACCEPT HEARING EXAMINER’S REPORT AND PROPOSAL FOR DECISION FOR PUBLIC HEARING REGARDING SUPPLEMENTAL ASSESSMENT ROLL**
- B. ADOPT ORDER SUPPLEMENTING THE ASSESSMENT ROLL FOR THE HOBBY AREA DISTRICT; LEVYING ASSESSMENTS AGAINST THE PROPERTY ON THE SUPPLEMENTAL ASSESSMENT ROLL FOR THE REMAINDER OF THE TEN-YEAR PERIOD; AND SETTING THE RATE OF ASSESSMENT FOR THE YEAR 2018**

Mr. Lowry explained that the District ordered a public hearing on the supplementing of the Assessment Roll, which was held on October 22, 2018, at 10:00 a.m. He noted three property representatives were in attendance at the public hearing and that Josh Hawes served as the Hearing Examiner. Mr. Lowry reported that those in attendance were given opportunities to ask questions of the District’s Administrator and Assessment Collector and they were also given opportunities to present testimony in support of or question the assessment plans of the District. After review of the record and testimony presented, the Hearing Examiner recommends that the Board adopt an order approving the Assessment Roll as supplemented. Mr. Tim Austin supported Mr. Lowry’s account of the Public Hearing by further stating that there were no outstanding concerns presented.

Director Brown made a motion to accept Hearing Examiner’s Report and Proposal for Decision for public hearing regarding supplemental assessment roll and adopt the Order Supplementing the Assessment Roll for the Hobby Area District; Levying Assessments Against the Property on the Supplemental Assessment Roll for the Remainder of the Ten-Year Period; and Setting the Rate of Assessment for the Year 2018 Director Amin seconded the motion, which passed by unanimous vote.

RECEIVE AN UPDATE FROM THE BUDGET COMMITTEE

- A. RECEIVE, REVIEW, AND APPROVE FISCAL YEAR END DECEMBER 31, 2019 (“FY19”) BUDGET AND OPERATING PROCEDURES AND GUIDELINES FOR BUDGET ADMINISTRATION, AND AUTHORIZE STAFF TO FINALIZE AND ENTER CONTRACTS NECESSARY TO FURTHER ITEMS APPROVED IN THE FY19 BUDGET**

Director Brown, representing the Board’s Budget Committee, gave an account of the FY19 Budget Committee meeting that was held on October 30, 2018. He stated Hobby Area District committee chairs met with staff to discuss and review the proposed FY19 Budget. Director Brown stated proposed budgeted items reflect the strategic plan direction of the District and further supports the District’s mission of establishing the Hobby Area District as an attractive, connected, celebrated and talented place to invest and live. The Board reviewed the proposed FY19 Budget and Operating Procedures and Guidelines for Budget Administration. Following review and discussion, the Board directed staff to make minor changes as a result of this meeting.

Director Brown made a motion to (1) approve the FY19 budget; (2) approve Operating Procedures and Guidelines for Budget Administration; and (3) authorize staff to finalize and enter into contracts necessary

to further items approved in the FY19 budget. Director Nelson seconded the motion, which passed by unanimous vote.

RECEIVE AN UPDATE FROM THE MARKETING AND COMMUNICATIONS COMMITTEE

Ms. Dirden reported that the Marketing and Communications (“MAC”) team has been working on a District website redesign project to optimize and reorganize the website and improve overall user experience and traffic. She stated the MAC committee selected three website redesign finalists to present to Board committee chairs on Monday, November 20, 2018. Ms. Dirden noted that the MAC committee will present a recommendation on redesign of the website for Board approval at the December Board meeting.

CHAIRMAN’S REPORT/BOARD MEMBER OR STAFF ANNOUNCEMENTS

Chairman Perkins thanked everyone for their hard work in preparing the FY19 Budget and reminded the Board that the next meeting will take place on December 13, 2018, before the annual Holiday Social at The Houston Club.

ADJOURN

There being no further business to come before the Board, upon a motion made by Director Bonsall and seconded by Director Brown, Chairman Perkins adjourned the meeting at 1:53 p.m., which passed by unanimous vote.



Chair, Vice Chair or Secretary

