

**MINUTES OF THE MEETING OF THE
HOBBY AREA MANAGEMENT DISTRICT
CITY OF HOUSTON, TEXAS
BOARD OF DIRECTORS**

June 12, 2014

DETERMINE QUORUM; CALL TO ORDER.

The Board of Directors of the Hobby Area Management District held a regular meeting on Thursday, June 12, 2014, at 1:00 p.m. in the Doubletree Hilton Hobby, 8181 Airport Blvd., Houston, Texas 77061, inside the boundaries of the District, open to the public, and the roll was called of the duly appointed members of the Board, to-wit:

Position 1 - Danny Perkins, <i>Chairman</i>	Position 7 - Marjorie Evans
Position 2 - Helen Bonsall, <i>Vice-Chair</i>	Position 8 - Joann Lemon
Position 3 - Todd Szilagyi	Position 9 - Darryl Bailey
Position 4 - Perry J. Miller	Position 10 - Vic J. Zachary
Position 5 - Ann Collum	Position 11 - <i>vacant</i>
Position 6 - Sue De Haven, <i>Secretary</i>	

and all were present with the exception of Directors Szilagyi and Zachary, thus constituting a quorum. Also present were David Hawes, Susan Hill, Josh Hawes, Linda Clayton, Gretchen Larson, Eoles Whitaker and Tony Allender, all with Hawes Hill Calderon, LLP; Clark Lord, Bracewell & Giuliani; Jack Roland, Roland Fry & Warren; and Jeff Sonnheim, Equi-Tax, Inc. Others attending the meeting were O'Brien McFadden, S.E.A.L. Security; Gary Hamby, H & M Plating; and Randy Pennington. Chairman Perkins called the meeting to order at 1:01 p.m.

RECEIVE PUBLIC COMMENTS.

There were no public comments.

APPROVE MINUTES OF MEETING HELD MAY 8, 2014.

Upon a motion duly made by Director Miller, and being seconded by Director De Haven, the Board voted unanimously to approve the Minutes of the May 8, 2014, Board meeting, as presented.

RECEIVE ASSESSMENT COLLECTION REPORT.

Mr. Sonnheim presented the Assessment Collection Report, included in the Board agenda materials. He reported 90% collected as of May, 2014. Mr. Hawes reported the preliminary values had been received from HCAD. He reported the values would be certified sometime in late August or September and would probably come in with an approximate 10-12% decrease from the preliminaries. Mr. Sonnheim reported penalty notices would be sent out July 1st. Mr. Hawes went over the Lawsuit and Arbitration Status Summary and reported 333 settled accounts and 64 unsettled. Upon a motion duly made by Director Collum, and being seconded by Director Bonsall, the Board voted unanimously to accept the Assessment Collection Report as presented.

RECEIVE BOOKKEEPER'S REPORT AND APPROVE INVOICES FOR PAYMENT.

Mr. Roland presented the Bookkeeper's Report and went over invoices, included in the Board agenda materials. Upon a motion duly made by Director Miller, and being seconded by Director De Haven, the Board voted unanimously to accept the Bookkeeper's Report and approved payment of invoices.

RECEIVE PROPOSAL FROM PERDUE BRANDON FIELDER COLLINS & MOTT LLP FOR DELINQUENT ASSESSMENT COLLECTION SERVICES.

Mr. Hawes reported the proposal presented by Perdue was for collecting delinquent assessments which become delinquent in July. He reported the standard under the State statute was a 20% penalty. He reported the District would receive the assessment payment and interest and Perdue would receive the 20% penalty, which was a standard practice for assessment collection services. Mr. Lord seconded the recommendation of Perdue for delinquent assessment collection. Mr. Hawes answered questions. Upon a motion duly made by Director Collum, and being seconded by Director De Haven, the Board voted unanimously to approve Perdue Brandon Fielder Collins & Mott LLP for delinquent assessment collection services.

CONSIDER ADOPTION OF CREDIT CARD USE BY DISTRICT OFFICIALS AND STAFF, POLICIES AND PROCEDURES.

Mr. Hawes went over the Credit Card Use by District Officials and Staff, Policies and Procedures, included in the Board agenda materials. He reported a credit card would only be issued to an individual upon prior approval by the Board and would only be used for expenses connected with the District. Ms. Hill went over the policy and procedures which provided limitations on credit card usage, a termination clause, a prohibition clause, and anything inconsistent with State law. She reported every item would be accounted for and the staff would provide invoices and accountability for each charge. Ms. Hill answered several questions. Upon a motion duly made by Director De Haven, and being seconded by Director Miller, the Board voted unanimously to adopt the Credit Card Use by District Officials and Staff, Policy and Procedures, as presented.

RECEIVE AND CONSIDER REPORT FROM THE ECONOMIC & BUSINESS DEVELOPMENT COMMITTEE.

Ms. Larson reported a Business and Economic Development and Marketing Tactics Plan was included in the Board agenda materials for review. She reported after receiving feedback and making necessary revisions it would be brought to the July Board meeting for consideration. Mr. Hawes introduced Tony Allender and explained his role with Hawes Hill Calderon and the District. No action from the Board was required.

RECEIVE AND CONSIDER REPORT FROM THE PUBLIC SAFETY AND SECURITY COMMITTEE.

Mr. Josh Hawes reported the Committee met and determined two locations for placement of the mobile cameras. Mr. McFadden presented the S.E.A.L. Monthly Report, included in the Board agenda materials, and answered questions. He reported Valley Towers had given them permission to enter their property and provide criminal trespass warnings as needed. No action from the Board was required.

A. DISCUSS AND CONSIDER THE DISTRICT HOSTING A PIP MEETING.

Mr. Josh Hawes reported the District had been asked to host a PIP meeting scheduled for June 24th. Upon a motion duly made by Director Miller, and being seconded by Director Collum, the Board voted unanimously to approve hosting the PIP meeting.

RECEIVE AND CONSIDER REPORT FROM THE ENVIRONMENTAL, URBAN DESIGN AND MOBILITY COMMITTEE.

Mr. Josh Hawes reported a meeting was held at the Public Works regarding Broadway enhancements, including the street lights and suggested improvements. He reported the LED street lights had been approved. He reported the next visioning session was scheduled June 16th at Clark Condon & Associates. He reported during the Committee meeting Southern Art Foundation provided a presentation on muralist projects in the District. No action from the Board was required.

RECEIVE EXECUTIVE DIRECTOR'S MONTHLY REPORT ON ACTIONS/INITIATIVES IN SUPPORT OF THE DISTRICT'S SERVICE PLAN.

Mr. Hawes reported the staff had attended a Scenic Houston Board meeting wherein discussions included Broadway enhancements. He reported the Broadway project is being looked at as the model for other projects such as Airport Blvd. and Monroe. Mr. Hawes asked the Board to visit the District's website and provide feedback. No action from the Board was required.

ADJOURN.

There being no further business to come before the Board, Chairman Perkins adjourned the meeting at 1:56 p.m.



Secretary

